



MEMORANDUM

TO: West Lafayette Board of Public Works and Safety

CC: Diane Foster
Nicole Stocks

FROM: David M. Buck, P.E.
City Engineer

DATE: July 14, 2014

SUBJECT: **New Hire – Ed Garrison**
Engineering Assistant – Engineering Department

I request approval to hire Ed Garrison for the Engineering Assistant position in the Engineering Department. Mr. Garrison will start on Monday, July 21st 2014 at the bi-weekly rate of 2,384.62. The salary for this position is budgeted with a 80/20 split between the General Fund and Wastewater Utility budgets.

Most recently, Mr. Garrison worked as a Project Engineer for INDOT. He also has his PE designation.