

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JUNE 24, 2014
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker and Shawn R. Little. Bradley W. Marley and Jonathan C. Speaker were absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. June 17, 2014, Meeting

Ms. Booker moved to accept the minutes of the June 17, 2014, Board of Works meeting. Ms. Little seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Ordinance No. 18-14: Amending the 2014 WWTU Salary Schedule (Ordinance No. 24-13) – Engineering/WWTU

Public Works Director Buck requested approval to amend the WWTU salary ordinance. Specifically this changes the salary range for the Engineering Assistant position to have a maximum bi-weekly salary of \$476.92. He explained that this will align with some filings done with the Council to change the position on the salary ordinances to a higher range as we recruit people for Ben Anderson's first vacancy in the Engineering Department for the Engineering Assistant position.

Mayor Dennis explained some history on this position. He stated that Street Commissioner Downey will be retiring, but we have convinced him to stay for another month. Ben Anderson, who was in a position to take over for Commissioner Downey, accepted another job offer. Commissioner Downey staying on another month will give more lead time to get some internal housekeeping done and find an appropriate candidate for Mr. Downey's position and for one of the two positions that Mr. Anderson was responsible for. He stated that because we have such an incredible Public Works Director, Mr. Buck is able to wear about 50,000 hats. Mayor Dennis explained that approving this ordinance amendment is a precursor to getting these issues squared away. It will empower us to be more competitive with the private sector when it comes to bringing in quality people. He stated that he read an item in *USA Today* about how the economy improvement means that local governments are now in a better position to hire. The downside to that is that to be competitive we need to step up our game a little bit. So, we will do so within the parameters, for the most part, of our salary ordinance. This will allow the position to be marketed to an appropriate candidate.

Ms. Little moved that Ordinance No. 18-14 be approved. Ms. Booker seconded the motion.

The motion was adopted.

b. Infrastructure Improvement Items: Wabash Commons Commercial Subdivision – Engineering

Director Buck stated that this is some housekeeping on the Wabash Commons Commercial Subdivision, which includes IU Heath and Mike's Carwash. He explained that the contractor that built the development and the infrastructure improvements that were included were covered by a three-year maintenance bond. They would like to begin the effective term of that maintenance bond. To do that, the City needs to accept those pieces of infrastructure as listed in the memo to the Board. He confirmed for Mayor Dennis that he is happy with the items.

Ms. Booker moved that the infrastructure improvement items for the Wabash Commons Commercial Subdivision be approved. Ms. Little seconded the motion.

The motion was adopted.

c. Trade-In: 1999 Pierce Quantum Fire Apparatus (Engine No. 2) – Fire

Fire Chief Heath requested approval to use a 1999 Pierce Quantum fire apparatus [VIN# 4P1CT02EXXA001682] as a trade-in. He explained that the Department is working with the Redevelopment Commission (RDC) to purchase a new fire truck to replace Engine No. 2. Trading in the 1999 truck will help to get a better price on the new one.

Mayor Dennis stated that he knows the mileage is fairly low, and he asked what is used as a rating standard on a fire apparatus.

Chief Heath responded that we use hours. Any time the truck is running, the hours are accumulating, such as a medical run with the truck running outside the building. It is hours on the engine, the transmission, and the pump itself.

Mayor Dennis stated that it is not just the fact that it is a mobile unit, but it also has internal operations almost like a hospital on wheels.

Chief Heath agreed. He stated that because the truck is the property of the City, he requests this Board gives the authority to the RDC to use the truck as a trade-in.

Ms. Booker moved that the trade-in of a 1999 Pierce Quantum Fire Apparatus be approved. Ms. Little seconded the motion.

City Attorney Burns stated that as far as the actual value of the apparatus, he assumes it will be subject to approval of an actual number is given on a trade, and then the package deal itself will be subject to approval with that trade as part of it. He asked if that is correct, and Chief Heath confirmed it is. City Attorney Burns asked if that would come to the Board or if it would go to RDC.

Chief Heath stated that it would go to RDC.

City Attorney Burns stated that there is no reason not to approve this item, but there may be another step in having the Board approve the actual value received. He explained that the Board, not the RDC, would have the authority over the actual sale of that equipment.

The motion was adopted.

d. Bid Acceptance: Leaf Collection Machines—Street

Commissioner Downey stated that three bids were received for two leaf collection machines which would replace two older ones from 1989 and 1990. He stated that he recommends that the Board accept the lowest responsive bid from Brown Equipment Co., Inc. with a unit price of \$38,810, for a total of \$77,620 for two units. He explained that the reason it is the lowest responsive bid is that the bid from Partner's Manufacturing Group Inc. (d/b/a/ Dinkmar) with a unit price of \$34,500 did not comply with specifications in 13 areas by his evaluation, and 21 points by the vendor's evaluation.

Ms. Booker moved that the bid acceptance for the leaf collection machines be approved. Ms. Little seconded the motion.

City Attorney Burns stated that he also asks that the Board also ask that the bid from Partner's Manufacturing Group Inc. be found as a non-responsive bid from the apparent lowest bidder. He noted that not meeting specifications means that it is non-responsive.

Ms. Little moved that the bid from Manufacturing Group Inc. be found as non-responsive. Ms. Booker seconded the motion.

The motion was adopted.

Mayor Dennis asked if there was further discussion for the bid acceptance.

Clerk-Treasurer Rhodes noted that the surety check from Manufacturing Group Inc. in the amount of \$3,450 will be returned to the company.

The motion was adopted.

e. Quote Acceptance and Agreement: ADA Compliance Work—ARKOR Architects & Engineers – Parks

Assistant Parks Superintendent Ainsworth requested approval of a quote acceptance and agreement for construction document services with ARKOR Architects & Engineers in the amount of \$5,000. She explained that they will evaluate the work that needs done in the restrooms in Cumberland Park and Lilly Nature Center for improvements to comply with the Americans with Disabilities Act. She confirmed for Clerk-Treasurer Rhodes that the \$5,000 amount is a not-to-exceed amount though the agreement states it is an estimated sum.

Ms. Booker moved that the quote acceptance and agreement for ADA Compliance Work be approved. Ms. Little seconded the motion.

The motion was adopted.

f. Claims

i.	AP Docket	\$878,369.42
ii.	AP Docket	\$55,269.56

Ms. Little moved that the claims be approved. Ms. Booker seconded the motion.

There were no questions or comments.

The motion was adopted.

g. Other Items

▶ Councilor Hunt reported that the Art in Bloom event is on Saturday, June 28. She stated that it is a wonderful tour of the gardens that have won the Beautification Award and she provided details of time and location. She noted that it is a free event.

▶ Director Buck provided construction updates. The Salisbury Street project is on schedule to be able to do the lane flip on the July 7th target date. Sidewalk work on Navajo Street has wrapped up, and work is moving to 4th and Russell Streets. There will also be curb work on Russell Street that ties into the street resurfacing project. Utility relocations continue on Cumberland Avenue with Duke on site. The water company will be mobilizing on both Cumberland Avenue and Happy Hollow Road in the coming weeks. He reported that with the work that Purdue is doing on Stadium Avenue with the tunnel repair, the water company is taking advantage of that closure to relocate and install a new water line. He explained that the work will involve drilling 600 feet with a directional bore. The process is estimated to be a ten-hour continuous process which cannot be stopped once started, and it is expected to begin on Wednesday or Thursday.

Mayor Dennis thanked the citizens and visitors for their patience while these road projects are done while the students are gone.

▶ Commissioner Downey reported as a point of safety that a garbage truck—not one belonging to the City—took out approximately 25 feet of guardrail on the east end of Lindberg Road bridge yesterday. He stated that it will be fixed as soon as possible.

▶ Councilor Burch invited everyone to attend the forty-second annual Fiddler's Gathering in Battle Ground after the Art in Bloom event. She confirmed for Mayor Dennis that the event will take place rain or shine but they will be alert for severe weather.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Booker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.