



West Lafayette Fire Department

300 North St, West Lafayette IN 47906

May 15, 2014

TO: West Lafayette Board of Works & Public Safety

FR: Fire Chief Tim Heath

RE: Declare Surplus Recliners

I request Board of Works approval to declare two recliners surplus. The recliners in question have been in service with the Fire Department and used by EMS personnel for the past 8 years. They are beyond repair and have been removed from the department equipment list. We would like to properly dispose of them.

Timothy J. Heath

A handwritten signature in black ink, appearing to read "Timothy J. Heath".

Fire Chief