

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

APRIL 29, 2014

8:30 a.m.

West Lafayette Public Library
Elm Room

Members present were Sana G. Booker, Shawn R. Little, and Jonathan C. Speaker. Bradley W. Marley was absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. April 22, 2014, Meeting

Mr. Speaker moved to accept the minutes of the April 22, 2014, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: Cumberland Avenue Sanitary Sewer Extension – WWTU

WWTU Director Henderson explained that this project is to build a gravity sewer extension near the new US 231. It will also connect into the western interceptor to bring flow to the plant through sanitary sewers only.

Clerk-Treasurer Rhodes opened the bids and read them aloud:

Company	Bid
HRP Construction Inc.	\$3,799,800
Atlas Excavating, Inc.	\$1,958,300

Clerk-Treasurer Rhodes noted that there are no alternates; this is a base bid. The bids were received timely.

Mr. Speaker moved that the bids be taken under advisement. Ms. Little seconded the motion.

Ms. Booker asked if Atlas Excavating is a local company.

Mr. Henderson responded that they are very local, and Clerk-Treasurer Rhodes clarified that they are in West Lafayette.

Ms. Booker stated that she does not understand the vast difference in the amounts of the bids.

Mr. Henderson explained that typically when there are several bids there are some that are close together and some farther apart. With only two bids the difference is more obvious.

Mayor Dennis stated that we will likely be better able to explain it once the bids are reviewed and a decision is made.

Director Henderson noted that Tim Healy from Greeley and Hansen is present and he will be assisting with the bid tabulations.

The motion was adopted.

b. Proclamation: Building Safety Month – Mayor

Mayor Dennis stated that this is a proclamation from Governor Pence so he will be reading it as printed.

**STATE OF INDIANA
EXECUTIVE DEPARTMENT
INDIANAPOLIS
EXECUTIVE ORDER PROCLAMATION**

TO ALL TO WHOM THESE PRESENT MAY COME, GREENTINGS:

Whereas, our state's continuing efforts to address the critical issues of safety, energy efficiency and sustainability in the built environment that affect Hoosiers, both in everyday life and in times of natural disaster, give us confidence that our buildings and structures are safe and sound; and,

Whereas, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, trades people, laborers and others in the construction industry who work year-round to ensure the safe construction of buildings; and,

Whereas, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play; and,

Whereas, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used across the United States; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires and earthquakes; and,

Whereas, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings; and,

Whereas, "Building Safety: Maximizing Resilience, Minimizing Risks" the theme for Building Safety Month 2014, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, backyard safety; energy efficiency and new technologies in the construction industry. Building Safety Month 2014 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship, and play are safe and sustainable, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies; and,

Whereas, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in their communities, and to acknowledge the essential service provided to all of us by state and local building and fire departments in protecting lives and property;

NOW, THEREFORE, I, Michael R. Pence, Jr., Governor of the State of Indiana, do hereby proclaim May 2014 as:

BUILDING SAFETY MONTH

in the State of Indiana, and invite all citizens to duly note this occasion.

Mayor Dennis noted that it is signed by the governor.

Public Works Director Buck stated that he is here on behalf of Jason Burks (Deputy Building Commissioner) while Mr. Burks is on a building inspection. He stated that the inspectors cover a lot of building projects that some people see every day while some people do not know they are going on. They go out with the inspectors from the Fire Department to make sure that new construction meets or exceeds the codes that are adopted. This ensures safe structures for the residents and the students who live in our community. He thanked Mayor Dennis for reading the proclamation and thanked his staff for doing all of the work they do on a daily basis.

Mayor Dennis stated that he receives phone calls from certain groups that are a little tweeky about the way we hold their feet to the flame when it comes to compliance, because a lot of what we do is a standardized product. A lot of the codes that we enforce are generic in the sense that they apply to most construction projects regardless of the eventual use is going to be. There is a level of disconnect with some of the people when they realize that this is something we do not to be picky but because there is oftentimes situations when code enforcement can prevent horrible events from happening. We unfortunately have some experience with that.

Director Buck, referring to a recent fire in an apartment complex, stated that we have had that kind of experience, but thankfully it was not worse because the building codes had required fire separation to be installed, preventing the building from being completely consumed.

c. Amendment No 2: Cumberland Avenue Sanitary Sewer Extension – Greeley and Hansen LLC – WWTU

Director Henderson requested approval of Amendment No. 2 to the Greeley and Hansen agreement for professional engineering services for the Cumberland Avenue Sanitary Sewer Extension project. The amendment adds services for construction administration while Wessler Engineering will provide an on-site inspector for the project. The amendment is not to exceed \$84,562, making the agreement's new total \$311,727.

Mr. Speaker moved that the Amendment No. 2 for the Cumberland Avenue Sanitary Sewer Extension agreement be approved. Ms. Little seconded the motion.

The motion was adopted.

d. Quote Acceptance: Traffic Paint and Beads – Joint Purchase with City of Lafayette – Street

Street Commissioner Downey requested approval to accept the low quote from Sherman-Williams of Lafayette for traffic paint. The price of the traffic paint is \$46.00 per 5-gallon pail for white paint and \$46.00 per 5-gallon pail for yellow paint. The low quote for traffic beds is \$0.49 per pound from MGI. He explained that this will be used to put down lines that the winter took up. He noted that the price is up considerably from 2013.

Mayor Dennis asked Commissioner Downey to educate everyone on the need to continuously put paint down on the roads and to explain if it is specifically due to the weather with the scraping, snow, and salts.

Commissioner Downey explained that we put a lot of snow and sand down this winter and then spent a lot of time scraping it off. That scrapes the paint off as well. The paint does not bond well to asphalt. He confirmed for Mayor Dennis that this is not the type of paint that goes on the side of a house. He explained that the traffic beads get mixed into the paint to make it reflective.

Ms. Little moved that quote acceptance for traffic paint and beads as a joint purchase with the City of Lafayette be approved. Ms. Booker seconded the motion.

The motion was adopted.

e. Street Closing: Cumberland Avenue – Police

Police Sergeant Coddington requested approval for a street closing on Cumberland Avenue from Soldiers Home Road to Salisbury Street. The closure is on May 9, 2014, between 1:00 p.m. and 3:00 p.m. for the Taulman Mile event. There are no objections from the Fire or Street Departments.

Mr. Speaker moved that the street closure for Cumberland Avenue be approved. Ms. Booker seconded the motion.

The motion was adopted.

f. Elevation: Captain – John Irr – Fire

Fire Chief Heath requested approval to elevate Lieutenant John Irr to Captain effective May 10, 2014, with a bi-weekly salary of \$2,330.60. He stated that Mr. Irr has been with the Department for over 20 years and is qualified to become a Captain through the promotions process which includes an evaluation process, testing on knowledge of fire grounds and the standard operating guidelines and procedures, as well as an interview process.

Ms. Booker moved that elevation of John Irr to Captain be approved. Ms. Little seconded the motion.

The motion was adopted.

g. Elevation: Lieutenant – Jeff Need – Fire

Chief Heath requested approval to elevate Sergeant Jeff Need to Lieutenant effective May 10, 2014, with a bi-weekly salary of \$2,239.00. He stated that this involves the same process as the promotion to Captain. He noted that Sergeant Need has attended the National Fire Academy regularly.

Mr. Speaker moved that elevation of Jeff Need to Lieutenant be approved. Ms. Booker seconded the motion.

The motion was adopted.

h. Elevation: Sergeant – Keith Barker – Fire

Chief Heath requested approval to elevate Firefighter Keith Barker to Sergeant effective May 10, 2014. In addition to his current pay, Mr. Barker will receive one annual payment of \$435.07 beginning in 2014.

Ms. Little moved that elevation of Keith Barker to Sergeant be approved. Mr. Speaker seconded the motion.

Ms. Booker asked about the difference in Sergeant Barker's salary from the other elevations.

Chief Heath explained that the Sergeants receive a once-per-year payment for their extra duties, which involves acting as interim officers when someone is absent, such as for training or vacation. Chief Heath confirmed for Mayor Dennis that the need for these promotions are due to recent retirements in the Department.

The motion was adopted.

i. Hires: Interns – Frannie Einterz and Mackenzie Mills – Development

Director of Development Poole requested approval to re-hire Mackenzie Mills effective May 18, 2014, at a rate of \$10.00 per hour. He explained that Ms. Mills worked for the Department last summer. Director Poole also requested approval to hire Frannie Einterz as an unpaid intern beginning April 29, 2014. She will be working with the Farmers Market.

Ms. Little moved that the hires of Frannie Einterz and Mackenzie Mills as interns be approved. Ms. Booker seconded the motion.

The motion was adopted.

j. Agreement: 2014 Communications Services – Susan Nelson – Development

Director Poole requested approval for an agreement with Susan Nelson of Communicate for communication services provided between January 1 and February 28, 2014. It is in an amount not to exceed \$1,575.

Ms. Booker moved that the Communications Services agreement with Susan Nelson be approved. Mr. Speaker seconded the motion.

The motion was adopted.

k. Other Items

► Mayor Dennis read a note from the agenda stating the due to a City Holiday the next Board meeting will be on Wednesday, May 7, 2014. That meeting, as well as the remaining meetings for 2014, is scheduled to be held at Morton Community Center in the Multi-Purpose Room.

► Facilities Director Clark reported on the ongoing investigation of the water damage at the City Hall building. He stated that some recent findings by Tecton Construction Management include that water is still infiltrating into the building due to the construction of the building over 40 years ago. The water is draining into the building because it is not flowing away from the building. He stated that we are just now figuring this out after all of this time. Investigation will continue and other aspects will be looked at, including asbestos testing.

► Chief Heath invited everyone to the swearing in of three new firefighters after the end of the Board of Works meeting.

► Councilor Burch reported that the Pre-Council meeting is this Thursday at 4:30 p.m. and the Council meeting is on Monday, May 5, at 6:30 p.m. Both meetings are at the Morton Center in the Multi-Purpose Room. She also noted that May 6 is Primary Election Day and encouraged everyone to vote.

► Engineering Assistant Anderson reported on construction projects. He stated that work has begun on Navajo Street with curb work and a bit of sidewalk extension. The Advanced Traffic Management System (ATMS), which involves signal improvements and ADA ramp improvements, is in full-heat starting with work at Kalberer Road and working down Salisbury Street. He encouraged everyone to be careful and watch out for the workers.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.