

Subject to approval at the April 15, 2014, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

APRIL 8, 2014
8:30 a.m.
Morton Community Center
Room 205

Members present were Sana G. Booker, Shawn R. Little, Bradley W. Marley [arrived at 8:33 a.m.], and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. April 1, 2014, Meeting

Ms. Little moved to accept the minutes of the April 1, 2014, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: Navajo Street Curb and Sidewalk Improvements – Engineering

Public Works Director Buck explained that this project is for curb and sidewalk improvements on Navajo Street from Salisbury Street to Indian Trail. This project will be at the same time as the Salisbury Safety Improvements project to minimize disruption. It will fill in some gaps and connectivity for sidewalks and improve ADA compliance. In response to a question from Mayor Dennis about rerouting traffic, Director Buck explained that this work will be done under traffic. There will be pedestrian detours as needed as they work on sidewalk repairs. He noted that Salisbury will not be detoured onto Navajo.

Clerk-Treasurer Rhodes opened the bids and read them aloud and noted that they were received timely:

| Company | Base Bid | Alternate #1 | Total |
|------------------------------------|--------------|--------------|--------------|
| Rieth-Riley Construction Co., Inc. | \$202,438.00 | \$82,407.00 | \$284,845.00 |
| Milestone Contractors, LP | \$181,813.00 | \$76,771.50 | \$258,584.50 |
| Fairfield Contractors Inc. | \$149,237.00 | \$90,622.00 | \$239,859.00 |

Mr. Marley arrived during the reading of the bids at 8:33 a.m.

Mr. Speaker moved that the bids be taken under advisement. Ms. Booker seconded the motion.

The motion was adopted.

b. Quote Opening: 2014 Operation Releaf – Development

Greenspace Administrator Shaw explained that this is for a small spring planting. Funding comes from a Community Development Block Grant, Department of Natural Resources, Tree Friends donations, and some City money. There are 28 trees, and Ms. Show explained that they will be scattered, with some to finish Connolly and Lawn Street

and Lawn Avenue and some in Amberleigh Village. In the fall there will be a planting of 100 trees in the three northern neighborhoods after conversations with the homeowners there take place.

Clerk-Treasurer Rhodes opened the quotes and read them aloud:

| Company | Base Bid | Watering (One Year) |
|-----------------|-----------------|----------------------------|
| Greenvision LLC | \$6,408.00 | \$150.00 (per water) |
| GardenArt | \$6,963.23 | \$1,500 (total) |

Mr. Speaker moved that the quotes be taken under advisement. Mr. Marley seconded the motion.

The motion was adopted.

c. Proclamation: Graduate Student Appreciation Week

Before reading the Graduate Student Appreciation Week proclamation aloud, Mayor Dennis recognized that Police Chief Dombkowski is a current graduate student.

GRADUATE STUDENT APPRECIATION WEEK PROCLAMATION

Whereas, Graduate Student Appreciation Week, sponsored by the National Association of Graduate-Professional Students, is designed to raise awareness of the role of graduate and professional students within America's colleges and universities; and,

Whereas, the economy of the City of West Lafayette is strengthened by the research and development efforts of graduate students; and,

Whereas, graduate students in the City of West Lafayette, through their notable accomplishments and outstanding achievements, have contributed tremendously to the community; and,

Whereas, graduate students are the future teaching professionals, researchers, and leaders of the city, the state, the nation and the world; and,

Whereas, there are over 7,500 graduate and professional students enrolled at Purdue University in the City of West Lafayette; and,

Whereas, the graduate student population is over 40% international students, bringing in cultural diversity which enhances the City of West Lafayette; and,

Whereas, during the week of April 7-11, 2014, Purdue University will celebrate the contributions of graduate students;

NOW, THEREFOERE, I John R. Dennis, Mayor of the City of West Lafayette do hereby proclaim the week of April 7-11 as

GRADUATE STUDENT APPRECIATION WEEK

in the City of West Lafayette and call upon the citizens of West Lafayette to observe the week with appropriate programs and activities.

BOARD OF WORKS MINUTES, April 8, 2014, CONTINUED

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed, the great seal of the City of West Lafayette at the Mayor's Office, this 8th day of April, 2014.

d. Agreement: Cumberland Avenue Sanitary Sewer Extension Project – Wessler Engineering, Inc. – WWTU

WWTU Director Henderson requested approval of an agreement that would engage Bill McGuire with Wessler Engineering, Inc. as the resident inspector for the Cumberland Avenue Sanitary Sewer Extension project. The agreement is not to exceed \$116,000. He stated that this is projected to be 210 calendar days, or 150 working days, of Mr. McGuire's time. Mr. McGuire was the inspector on the digester and aeration tank projects.

Ms. Little moved that the Cumberland Avenue Sanitary Sewer Extension agreement with Wessler Engineering, Inc. be approved. Mr. Marley seconded the motion.

The motion was adopted.

e. Notice to Bidders: Cumberland Avenue Sanitary Sewer Extension – Engineering/WWTU

Director Henderson requested approval to advertise for bids for the Cumberland Avenue Sanitary Sewer Extension project. The bids will be opened at the Board of Works meeting of April 29, 2014.

Mr. Speaker moved that the Notice to Bidders for the Cumberland Avenue Sanitary Sewer Extension project be approved. Mr. Marley seconded the motion.

The motion was adopted.

f. Contract: Installation and Operation of Hardwire Preemption to the Traffic Signal at the Intersection of Sagamore Parkway and Salisbury Street – INDOT – Engineering

Director Buck requested approval of an agreement with INDOT that would allow the City to get into the signal controller at US 52 to install a preemption coordination device hardwired to Fire Station No. 2. The device would allow the firefighters to hit a button as they leave the garage, setting in motion a sequence of timing to change the signal to green at Navajo Street for westbound or at Salisbury for northbound to allow the fire vehicles through the intersection. He stated that this is commonly done and Lafayette has several in place.

Mayor Dennis asked who determines the duration of the switch.

Director Buck explained that we would coordinate with INDOT to set that. There will be data collection done as a part of the overall traffic management timing on Salisbury Street and will include different times of day and different days of the week.

Ms. Little moved that traffic signal contract with INDOT be approved. Ms. Booker seconded the motion.

The motion was adopted.

g. Grant of Easement: Cumberland Sanitary Sewer Extension, Parcel 4 – Engineering
Director Buck requested approval of a grant of easement for Parcel 4 for the Cumberland Sanitary Sewer Extension project. This is at the corner of Lindberg Road and US 231.

Mr. Marley moved that the Cumberland Sanitary Sewer Extension, Parcel 4 Grant of Easement be approved. Mr. Speaker seconded the motion.

The motion was adopted.

h. Declare Items Surplus: Computer Equipment – Police

Police Captain Marvin requested approval to declare computer equipment as surplus. A full listing provided to the Board includes various monitors, laptops, towers, and printers. Captain Marvin explained that these items are either obsolete or in disrepair and useful parts of them were kept. These surplus items will be recycled by Oscar-Winski.

Ms. Booker moved that computer equipment declared surplus be approved. Mr. Marley seconded the motion.

The motion was adopted.

i. Consent to Assignment and Amendment: Co-Location Services – Indiana Computer Systems, LLC & Purdue University – IT

Facilities Director Clark explained that we have an agreement with Indiana Computer Systems, LLC (ICS) to co-locate City computer equipment to Purdue which provides redundancy and climate control.

City Attorney Burns explained that this amendment to that agreement gives the City's consent for Purdue to take over ICS.

Mr. Speaker moved that the Consent to Assignment and Amendment with ICS and Purdue be approved. Mr. Marley seconded the motion.

The motion was adopted.

j. Claims

| | | |
|------|------------|--------------|
| i. | AP Docket | \$105,307.94 |
| ii. | AP Docket | \$179,599.38 |
| iii. | AP Docket | \$12,422.17 |
| iv. | RDC Docket | \$45,663.30 |
| v. | PR Docket | \$354,720.46 |
| vi. | PR Docket | \$110,548.69 |

Mr. Marley moved that the claims be approved. Ms. Booker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Mayor Dennis.

The motion was adopted.

k. Informational Items

i. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

l. Other Items

► Parks Superintendent Payne provided the Board with a revised Trails Guide which is available at all of our outlets and at the Visitor's Center. In response to a question from Mayor Dennis, Superintendent Payne stated that there are 27 miles of paved off-road trail with another 10 miles of bike routes on roads. There are also bike paths at Purdue that are not shared-use.

Mr. Marley asked why the trail was not finished at State Street around US 231 while work as being done there.

Superintendent Payne explained that we were not around for the initial planning project for south of State Street. The parts that have been completed south of there are thanks to the WWTU as part of access service roads for their facilities. We were involved in planning north of that area. We are working on trying to make those connections, as well as others.

► Police Chief Dombkowski reported that in the spirit of spring, the Neighborhood Resource Team (NRT) is cleaning things up and making things look as they should for our City. He stated that the US 52 hill is scheduled for trash pick-up with Community Corrections, and other areas will be put on that list. He asked that people be aware that the NRT is out there to help and encourage clean-up after the long winter.

► Engineering Assistant Anderson reported that the warmer weather means that the asphalt plants are open and the utility companies are working on winter repairs with street cuts and patches. He also reported that there has been misunderstanding about work being done on Cumberland Avenue. He clarified that the Duke Energy project is not part of the City's Cumberland Avenue project, and the tree manicuring that is taking place east of Soldiers Home Road is being done by Duke.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.