

Subject to approval at the April 8, 2014, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

APRIL 1, 2014

8:30 a.m.

West Lafayette Public Library
Elm Room

Members present were Shawn R. Little, Bradley W. Marley, and Jonathan C. Speaker. Sana G. Booker was absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. March 25, 2014, Meeting

Mr. Marley moved to accept the minutes of the March 25, 2014, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Oath of Office: Facilities Director – Timothy A. Clark – Mayor

Mayor Dennis introduced Facilities Director Tim Clark who previously worked under contract for the City for a number of years and he did such a good job that he has been hired directly. Mayor Dennis administered the Oath of Office to Director Clark.

Director Clark expressed his appreciation for the opportunity and stated that he will do everything he can to make everything better than what it is now. He noted that he has also accepted the position of interim IT Director.

Mayor Dennis stated that, as he says to all of the department heads, Director Clark's sacrifice will not go unnoticed.

b. Grant of Easement: Cumberland Sanitary Sewer Extension, Parcel 5 – Engineering

Public Works Director Buck explained that this is another grant of easement, Parcel 5 owned by the Frists, for the Cumberland Sanitary Sewer Extension project.

Ms. Little moved that the Cumberland Sanitary Sewer Extension, Parcel 5, Grant of Easement be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. Hires: Interns – Matt Sagstetter and Sunny Roy – Engineering

Assistant City Engineer Susong requested approval to hire Matt Sagstetter and Sunny Roy as summer interns, effective April 7, 2014, at a rate of \$10.00 per hour. In response to a question from Mayor Dennis, Mr. Susong explained that they would be working on traffic counts and miscellaneous projects.

Mr. Marley moved that the hires of Matt Sagstetter and Sunny Roy as interns be approved. Ms. Little seconded the motion.

The motion was adopted.

d. Pay Adjustment: Joe Heater – Fire

Fire Chief Heath explained that there was a mistake in the request to elevate Joe Heater to equipment mechanic approved by the Board on March 11, 2014. He requested approval to correct Mr. Heater's bi-weekly salary to the current pay rate of \$2,178.36. He confirmed for Mayor Dennis that this is the amount budgeted.

Mr. Speaker moved that the pay adjustment for Joe Heater be approved. Mr. Marley seconded the motion.

The motion was adopted.

e. Elevation: Assistant Chief – Ed Spitznagle

Chief Heath requested approval to elevate Ed Spitznagle to Assistant Chief. He explained Chuck Eldridge retired yesterday after 40 years of service with the West Lafayette Fire Department. Mr. Spitznagle's effective date is April 1, 2014, with a bi-weekly salary of \$2,466.18.

Ms. Little moved that the elevation of Ed Spitznagle to Assistant Fire Chief be approved. Mr. Marley seconded the motion.

In response to a question from Mr. Speaker, Chief Heath explained that Mr. Spitznagle will be Assistant Chief of the A-Shift, which means he will be managing the shift and in charge of all fire grounds on the A-Shift.

The motion was adopted.

f. Claims

i.	AP Docket	\$220,033.50
ii.	AP Docket	\$1,500.00
iii.	RDC Docket	\$35,693.45

Mr. Marley moved that the claims be approved. Ms. Little seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

g. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

h. Other Items

► Chief Heath reported that April is Autism Awareness Month and Child Abuse Prevention Month. There is a ceremony today at the Court House for Child Abuse Prevention.

► Director Buck reported that there will be a press conference immediately following the meeting to review upcoming construction projects.

BOARD OF WORKS MINUTES, April 1, 2014, CONTINUED

► Councilor Hunt reported that Pre-Council is on Thursday at 4:30 p.m. at the West Lafayette Public Library, and the Council meeting is on Monday at 6:30 p.m. at Morton Community Center in the multi-purpose room.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.