



**Eric H. Burns**  
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**March 3, 2014**

**Legal Report  
For February 2014**

During February 2014, the following areas of note were addressed by the City Attorney's office:

**Council**

Attend pre-council, conference with members; Prepare for and attend Council meeting; Conference with Mayor; Conference with Councilors and department heads; Attend to State of the City address.

**Board of Works**

Review agenda; Conferences with Mayor and attend BOW meetings; Attend department head meeting; Conference with department heads; Conference with PC regarding reporting requirements; Conference with CE regarding Happy Hollow project; Conference with mayor regarding City Hall issues; Review two acknowledgment of claims regarding snow plows; Attend to WLPD request for contract requirements; Attend to LEADS agreement; Attend ADA meeting and follow up with coordinator regarding complaint; Attend to Common Interest agreement; Attend HRC meeting; Attend to HRC complaint form; Attend after action debrief; Conference with mayor and department heads regarding annexation responsibilities, fire coverage and building remediation; Attend to deposition notice in Winters matter; Attend to bankruptcy notice; review and amend cleaning contract; attend to Merit Board Statute interpretation.

**Wastewater Utility**

Attend to Cumberland Sewer bond; Attend to Faith West escrow matters.

Legal Report  
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**Development**

Attend to Annexation matters; Attend to Housing Appeals board matters; Attend to new TIF districts matters.

**Code Enforcement**

Attend to citizen inquiry regarding dog complaint.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'E. Burns', written over a horizontal line.

Eric H. Burns