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Wastewater Treatment Utility
500 South River Road
West Lafayette, IN 47906
Phone: 765-775-5145
Fax: 765-775-5149

TO: Board of Public Works and Safety

FROM: David Henderson, Utility Director

RE: Salary Increase – Sacramento Course: Operation of Wastewater Treatment Plants, Volume I

DATE: February 4, 2014

It is requested that you approve a salary increase for Corban Murphy who has passed the California State University, Sacramento Course in Operation of Wastewater Treatment Plants, Volume I. Corban's pay should be adjusted to reflect an additional $9.62 biweekly for completion of the course, which will be a total of $250.00 annually. In addition, Corban should receive retroactive pay of $33.66 from January 1, 2014 and $112.00 reimbursement for the course enrollment fee and course manuals. I have attached a copy of the Certificate. This falls within the parameters set forth in WWTU Salary Ordinance.

CC: Nicole Stocks, Clerk Treasurer's Office
Diane Foster, Human Resources
File