

Subject to approval at the January 14, 2014, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JANUARY 7, 2014
8:30 a.m.
City Hall Council Chambers

Members present were Bradley W. Marley and Jonathan C. Speaker. Sana G. Booker and Shawn R. Little were absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. December 30, 2013, Meeting

Mr. Speaker moved to accept the minutes of the December 30, 2013, Board of Works meeting. Mr. Marley seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Warranty Deed: Happy Hollow Reconstruction, Parcel 4 – Engineering

Public Works Director Buck explained that this is a warranty deed for a parcel that is jointly owned by the City of West Lafayette and the West Lafayette Board of Park Commissioners. The parcel is at the end of Happy Hollow Road, on the river side of River Road. He requested approval for the property to be acquired for the Happy Hollow Reconstruction project as right of way rather than as City or Park property. This will also go for approval at the next Park Board meeting.

Mr. Marley moved that the warranty deed for the Happy Hollow Reconstruction be approved. Mr. Speaker seconded the motion.

The motion was adopted.

b. Agreement: 2014 Vehicle Cleaning – Fast Eddie’s Car Wash – Police

Police Chief Dombkowski requested approval of an unlimited wash agreement with Fast Eddie’s Car Wash. He stated that the agreement is unchanged from last year and is in the amount of \$3000, paid in quarterly payments of \$750. He noted that the car wash is under new ownership, but the new owners have agreed to the same agreement. The agreement fully encompasses interior and exterior cleaning.

Mr. Speaker moved that the agreement with Fast Eddie’s Car Wash be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. Transfer of Ownership: K-9 Kay – Police

Chief Dombkowski introduced Officer Jeff Dunscomb and his K-9 unit, Kay. He requested approval to transfer ownership of the retiring K-9 to Officer Dunscomb’s personal ownership. Kay is an 11-year old Belgium Malinois and has been with the Department since 2006. Chief Dombkowski and Officer Dunscomb highlighted some of Kay’s achievements in that time, which includes certificates in tracking and drug

detection, various awards, and successful job operations. Kay's retirement will also be recognized at the Council meeting on Thursday night.

Mr. Marley moved that the transfer of ownership of K-9 Kay be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Declare Items Surplus: Chairs – Clerk-Treasurer

Clerk-Treasurer Rhodes requested approval to surplus 7 chairs that date from the late 1990s.

Item	Quantity	Estimated Value
Gray Desk Chair	4	\$5.00
Blue Desk Chair	3	\$5.00

Mr. Marley moved that declaring the chairs surplus be approved. Mr. Speaker seconded the motion.

The motion was adopted.

e. 2014 Mileage Reimbursement Rate – Clerk-Treasurer

Clerk-Treasurer Rhodes stated that the Board approves the mileage reimbursement rate for official business travel every year. The standard has been the rate set by the Internal Revenue Service. She requested approval to adopt the 2014 rate, which decreased by one-half of a cent, to 56 cents per mile.

Mr. Speaker moved that the 2014 mileage reimbursement rate be approved. Mr. Marley seconded the motion.

The motion was adopted.

f. Claims

- i. AP Docket \$342,132.11
- ii. AP Docket \$78,060.98
- iii. AP Docket \$108,407.46
- iv. RDC Docket \$822,252.04

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

Questions raised about individual claims by the Board were answered by Clerk-Treasurer Rhodes.

The motion was adopted.

g. Informational Items

- i. Project Payment List – WWTU
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer
There were no questions or comments about the listing.

h. Other Items

► Mayor Dennis complimented Street Commissioner Downey for the long hours that his Department has put in to keeping the roads open after the heavy snow. He stated that he has received a number of compliments from the citizenry. He noted that with how the snow was blowing, it meant that the same roads had to be plowed repeatedly.

Commissioner Downey agreed that his crew did a great job.

Mayor Dennis stated that he has had several questions about trash pickup for today. He understands the temperature threshold is -10°F, and he asked Commissioner Downey if that would happen.

Commissioner Downey replied that they will be able to get the trash. He explained that the truck hydraulics are not moving as quickly so they had to be taken into the garage to warm up. He noted that this makes three big snows so far this winter, with an 8-inch snow in December, a 5-inch snow on January 2, and over 9 inches the last two days. He noted that Engineering Assistant Anderson has been helping out. He stated that they have received approximately 25 calls while the plows have been out, and 21 of those calls were asking for help, so those areas will be checked.

Mayor Dennis stated that there are many people who do not realize the restrictions that we are operating under. Every year, people ask why we are plowing their driveway shut, why we do not cut closer to the mailbox, and why we cannot get into the cul-de-sacs first. He stated that current technology puts us in a better position to educate the public on what we are able to do. We are not magicians and there are things we struggle with.

Commissioner Downey stated that 21 calls is not bad with how many people we have to take care of.

Mayor Dennis stated that after several inches of collective snow, regarding code enforcement there needs to be an understanding that it can take a while.

► Chief Dombkowski provided a reminder that we are still in Tippecanoe County under a travel warning, and he noted that there is a transition between the streets going outside of the City. He stated that in a meeting this morning, they talked about code enforcement and the sidewalks. As the temperature rises, they would like to see the sidewalks being cleaned up soon, hopefully tomorrow.

Mayor Dennis emphasized the importance of being consistent with code enforcement.

Chief Dombkowski commented that with Purdue being out for another week, it will provide a chance to catch up.

► Fire Chief Heath provided a reminder that during power outages, people using alternate heat sources need to make sure they are both UL and indoor approved. He noted that it is not a good idea to bring a gas grill inside.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.