

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

DECEMBER 30, 2013  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Shawn R. Little, and Jonathan C. Speaker. Bradley W. Marley was absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. December 17, 2013, Meeting

Ms. Little moved to accept the minutes of the December 17, 2013, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Change Order No. 1: Induction Loop System – Assistive Hearing Systems, LLC – Development

Parks Superintendent Payne requested approval of change order No. 1 with Assistive Hearing Systems, LLC for the induction loop system installation at Lilly Nature Center. He explained that the wire that goes around the room has been installed, and this change order is for the rest of the equipment that makes it work. The system will be used during occasions such as Park Board meetings and the Wednesdays in the Wild program.

Mr. Speaker moved that Change Order No. 1 with Assistive Hearing Systems, LLC be approved. Ms. Booker seconded the motion.

Clerk-Treasurer Rhodes asked if the project was originally intended to be split, as it seems that the change order is needed to make the first part work.

Superintendent Payne responded that it was not known if there would be funding for the second part right away and the first part was done to coincide with replacing the carpeting in that room. He explained that the Department of Development Department found additional CDBG funds which will be used to pay for this change order.

The motion was adopted.

b. Hire: Intern – Bronwyn Huddleson – Development

Director of Development Poole requested approval to hire Bronwyn Huddleson as an intern at a rate of \$10.00 per hour, 12 to 15 hours per week, effective January 6, 2014. He noted that Ms. Huddleson is a photography major at Purdue, so she can take photographs of projects to which the Department will own the rights.

Ms. Booker moved that the hire of Bronwyn Huddleson as an intern be approved. Ms. Little seconded the motion.

The motion was adopted.

c. Amendment: Contract for Employment of City Attorney – Legal

City Attorney Burns explained that there was a contract approved in January 2008 which provided for an hourly rate for the City Attorney of \$175 per hour. He requested approval of an amendment to change the hourly rate from \$175 to \$185 per hour, which would be the only change.

Ms. Booker asked City Attorney Burns if it is appropriate for him to review his own contract.

City Attorney Burns responded that the original contract was done by Tom Brooks, and the only decision point is if the Board agrees to change the hourly rate.

Ms. Little moved that the amendment to the contract for employment of City Attorney with Eric Burns be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. Set Election Date: Police Merit Commission – Police

Police Captain Sparger explained that the Board has the responsibility to set dates for the election of Police Merit Commission (PMC) members. He requested that the Board set that date for January 23, 2014. He stated that the PMC President's seat is up for election this year.

Mr. Speaker moved that the election date for the Police Merit Commission be approved. Ms. Booker seconded the motion.

The motion was adopted.

e. Task Order No. 2: Navajo Street Curb and Sidewalk Improvements – Parsons, Cunningham, & Shartle Engineers, Inc – Engineering

Public Works Director Buck requested approval of Task Order No. 2 with Parsons, Cunningham, & Shartle Engineers, Inc. (PCS) for the Navajo Street Curb and Sidewalk Improvements project. He explained that PCS has been evaluating our street resurfacing program and putting together a five-year capital plan. He stated that we have money in the 2014 spending plan from the Redevelopment Commission through the Sagamore TIF district for the reconstruction of Navajo Street. Task Order No. 2 is to have PCS do some survey and engineering work to put together a plan set so we can get prices from contractors early next year. The task order is not to exceed \$35,000.

Ms. Little moved that Task Order No. 2 with Parsons, Cunningham, & Shartle Engineers, Inc be approved. Mr. Speaker seconded the motion.

The motion was adopted.

f. Agreement: Concerning Joint Funding of Amtrak Hoosier State Service – Mayor  
Mayor Dennis requested approval of an agreement to keep the Amtrak Hoosier State line running through our community for the next year. He stated that it has passed through City Council. The amount of the agreement is \$16,667 per month for 12 months starting October 1, 2013, with a provision for an extension.

Ms. Booker moved that the agreement concerning joint funding of Amtrak Hoosier State service be approved. Ms. Little seconded the motion.

The motion was adopted.

g. Claims

i.	AP Docket	\$132,793.29
ii.	AP Docket	\$192,031.95
iii.	AP Docket	\$1,541.66
iv.	AP Docket	\$54,209.78
v.	RDC Docket	\$47,409.43
vi.	PR Docket	\$353,102.75

Ms. Little moved that the claims be approved. Ms. Booker seconded the motion.

A question raised about an individual claim by the Board was answered by Engineering Assistant Anderson and Clerk-Treasurer Rhodes.

The motion was adopted.

h. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

i. Other Items

► Street Commissioner Downey provided a reminder that Wednesday's trash pickup will be on Friday this week due to the holiday.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.