

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

NOVEMBER 12, 2013
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Shawn R. Little, and Jonathan C. Speaker, and Mayor Dennis who arrived at 8:33 a.m. Bradley W. Marley presided.

Mr. Marley stated that both he and Mayor Dennis attended Eggs and Issues and noted that Mayor Dennis may still be there for a while.

1. APPROVAL OF MINUTES

a. November 5, 2013, Meeting

Mr. Speaker moved to accept the minutes of the November 5, 2013, Board of Works meeting. Ms. Little seconded the motion.

Clerk-Treasurer Rhodes noted a correction was made on item d. regarding the sale of the fire engine. The year was changed from 1986 to 1987 and the VIN number was added.

Mr. Speaker moved to accept the minutes of November 5, 2013, as amended. Ms. Little seconded the motion.

The motion was adopted.

Mayor Dennis arrived and requested that Mr. Marley continue to preside over the meeting.

2. NEW BUSINESS

a. Resolution No. BW 2013-2: To Approve and Adopt a Preliminary Engineering Report for the Sheraton and Fairway Knolls Lift Stations and Force Main Improvements – WWTU

WWTU Director Henderson reviewed that at last week's meeting there was a public hearing and presentation by engineers from Greeley & Hansen for the Preliminary Engineering Report (PER) for the Sheraton and Fairway Knolls Lift Stations and Force Main Improvements project. He requested that the Board approve and adopt that PER for submission to the Indiana State Revolving Fund (SRF) Loan Program.

Mayor Dennis moved that Resolution No. BW 2013-2 be approved. Mr. Speaker seconded the motion.

The motion was adopted.

b. Resolution No. BW 2013-3: A Signatory Authorization Resolution – WWTU

Director Henderson requested approval to authorize Mayor Dennis and Clerk-Treasurer Rhodes as signatories for purposes of the SRF loan, as is common practice with these loans.

Mayor Dennis moved that Resolution No. BW 2013-3 be approved. Mr. Speaker seconded the motion.

The motion was adopted.

c. 2012 SRF Loan Disbursement Request No. 25: North Side Regional Lift Station and Force Main – Greeley & Hansen – WWTU

Director Henderson requested approval of SRF Loan Disbursement Request No. 25 to Greeley & Hansen in the amount of \$39,166 for their services related to the North Side Regional Lift Station project.

Mayor Dennis moved that the SRF Loan Disbursement Request No. 25 to Greeley & Hansen be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. Agreement: Induction Loop System – Assistive Hearing Systems, LLC – Parks

Parks Assistant Superintendent Ainsworth requested approval of an agreement with Assistive Hearing Systems, LLC to install an induction loop system at the Lilly Nature Center in the amount of \$5,998. She explained that this system will allow speech through a microphone to be sent directly to hearing aids to help those with a hearing impairment.

Mayor Dennis moved that the agreement with Assistive Hearing Systems, LLC be approved. Mr. Speaker seconded the motion.

Mr. Speaker asked how often the system would be used.

Assistant Superintendent Ainsworth responded it would be used when there are meetings, probably weekly.

The motion was adopted.

e. Street Closing: Evergreen Street – Police

Deputy Police Chief Leroux asked the Engineering Department to discuss this item.

Engineering Assistant Anderson requested approval for the closure of Evergreen Street from Northwestern Avenue to Allen Street for sanitary sewer line work on the 720 Northwestern project. The closure is from November 12 through 15, 2013, which allows extra time for weather conditions.

Mayor Dennis moved that the street closure for Evergreen Street be approved. Mr. Speaker seconded the motion.

Mr. Marley confirmed that the Police and Fire Departments approve of the closure.

The motion was adopted.

f. Salary Increases: Caleb Owens and Roger Scheibe – Street

Street Commissioner Downey requested approval of a bi-weekly salary increase for Caleb Owens to \$1,291.19 effective November 27, 2013, and for Roger Scheibe to \$1,450.78 effective November 17, 2013. He explained that this is as provided under the recently approved salary schedule meant to increase employee retention. He noted that both employees are doing a good job for the City.

Mayor Dennis moved that the salary increases be approved. Mr. Speaker seconded the motion.

The motion was adopted.

g. Agreement: Website Accessibility Evaluations and Consultation Services – GH, LLC – IT

Parks Assistant Superintendent Ainsworth, speaking as the ADA Coordinator, explained that this agreement is to have the City's webpage inspected to ensure that it is ADA accessible. The agreement total is not to exceed \$5,000.

IT Systems Administrator Wheeler further explained that the ADA requires that we provide a way for people with hearing or sight imparities to access the website content.

Mayor Dennis moved that the agreement with GH, LLC be approved. Ms. Booker seconded the motion.

The motion was adopted.

h. Claims

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| i. | AP Docket | \$244,744.10 |
| ii. | RDC Docket | \$34,625.95 |

Ms. Booker moved that the claims be approved. Mr. Speaker seconded the motion.

A question raised about an individual claim by the Board was answered by Deputy Police Chief Leroux.

The motion was adopted.

i. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

j. Other Items

- ▶ Mayor Dennis noted that Street Commissioner Downey went on record with a snow prediction.

Commissioner Downey confirmed this by saying that his prediction is in today's newspaper. He predicted between 20 and 26 inches of snowfall for the year with two 5-inch snows and approximately 14 events. He noted that while there were two trucks out as a precaution for last night's snow, there are still four trucks out picking up leaves.

► Public Works Director Buck reported that next week begins an onslaught of projects over the next 1.5 years. He noted that bids will be open for Salisbury Street next week. In February we will have a mid-block crossings project go through INDOT and open bids. Bids will be open in April or May for Happy Hollow, which is a major reconstruction project of \$5-6 million in scope. Bids will be open for Cumberland Avenue in June or July. He stated that in all, these projects will be \$10-12 million worth of work.

Mayor Dennis stated that this is the seventh year of this process of doing infrastructure work. He complimented Director Buck and his staff for eloquently communicating that there is a method to our madness in that we have been abiding by a plan since the first capital plan was drafted in 2008. He noted that we will be asking, yet again, for patience on the part of our citizenry as we work on major intersections and arterials through the community, which can be nothing be inconvenient. He stated that as the projects continue forward, there will be press conferences and maps that provide alternate routes. Mayor Dennis thanked the media for helping to communicate those messages. He noted that it will be a challenge, but the roads cannot go on in the current conditions, and the new technology that will be put in at the intersections will benefit the community for years to come.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mr. Marley adjourned the meeting.