

Request for Quote  
Happy Hollow Park Ravine Footpath Repair  
September 18, 2013  
West Lafayette Redevelopment Commission

This Request for Quote is the official notice of needed construction services for the West Lafayette Board of Parks & Recreation (the "Board") by and through the West Lafayette Redevelopment Commission (the "Commission").

The Contractor shall furnish all labor, equipment, and materials necessary for the Happy Hollow Park Ravine Footpath Repair, according to the plans and specifications dated November 15, 2012, for the segment between the top of stair 18 and the bottom of stair 26 or for the segment between the bottom of stair 26 and the bottom of stair 39 or for both segments together.

The Contractor shall be responsible for the determination and notification of all affected utilities and for the coordination of all work with the utilities and the Board. The Contractor shall be responsible for construction layout on-site per the plans (the Commission will provide initial staking of the centerline alignment) and for receiving approval by the Board prior to proceeding with work. Any necessary permits will be provided by the Board.

Following the issuance of a notice to proceed, the Contractor shall begin construction within one month, and all work is to be completed within six months unless a written extension is granted by the Commission.

The Contractor shall carry all necessary insurance coverage and provide a certificate of insurance to the Board and to the Commission per the City of West Lafayette insurance requirements.

Quotes should be submitted on the enclosed Quote Sheet on or before 8:30 a.m. on October 1, 2013 to: Office of the Clerk-Treasurer, 609 W. Navajo St., West Lafayette, IN 47906. Quotes should be submitted in a sealed envelope identified by "Happy Hollow Park Ravine Footpath Repair" on the outside of the envelope. Properly executed Non-Collusion Affirmation and Employment Eligibility Verification forms should be submitted with the Quote Sheet, unless the firm already has the forms on file with the Office of the Clerk-Treasurer.

Quotes will be taken to the Council Chambers in City Hall and opened at the regularly scheduled meeting of the Board of Public Works & Safety on October 1, 2013. Quotes will be taken under consideration for the execution of an Agreement Form, by the Board of Public Works & Safety on behalf of the Commission, with the most responsive and responsible firm which provides a quote most advantageous to the Commission.

Any questions concerning this Request for Quote should be directed to Kevin Hall at [hallk1@pbworld.com](mailto:hallk1@pbworld.com) or (317) 437-5451 or to Joe Payne at [jpayne@wl.in.gov](mailto:jpayne@wl.in.gov) or (765) 775-5110.

Happy Hollow Park Ravine Footpath Repair  
October 1, 2013

QUOTE SHEET

TOTAL LUMP SUM COST to provide the Happy Hollow Park Ravine Footpath Repair,  
for the segment between the top of stair 18 and the bottom of stair 26, per the Request for  
Quote dated September 18, 2013:

\$ \_\_\_\_\_

TOTAL LUMP SUM COST to provide the Happy Hollow Park Ravine Footpath Repair,  
for the segment between the bottom of stair 26 and the bottom of stair 39, per the Request  
for Quote dated September 18, 2013:

\$ \_\_\_\_\_

TOTAL LUMP SUM COST to provide the Happy Hollow Park Ravine Footpath Repair,  
for the segment between the top of stair 18 and the bottom of stair 26 and for the segment  
between the bottom of stair 26 and the bottom of stair 39, both segments together, per the  
Request for Quote dated September 18, 2013:

\$ \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINTED AUTHORIZED NAME: \_\_\_\_\_

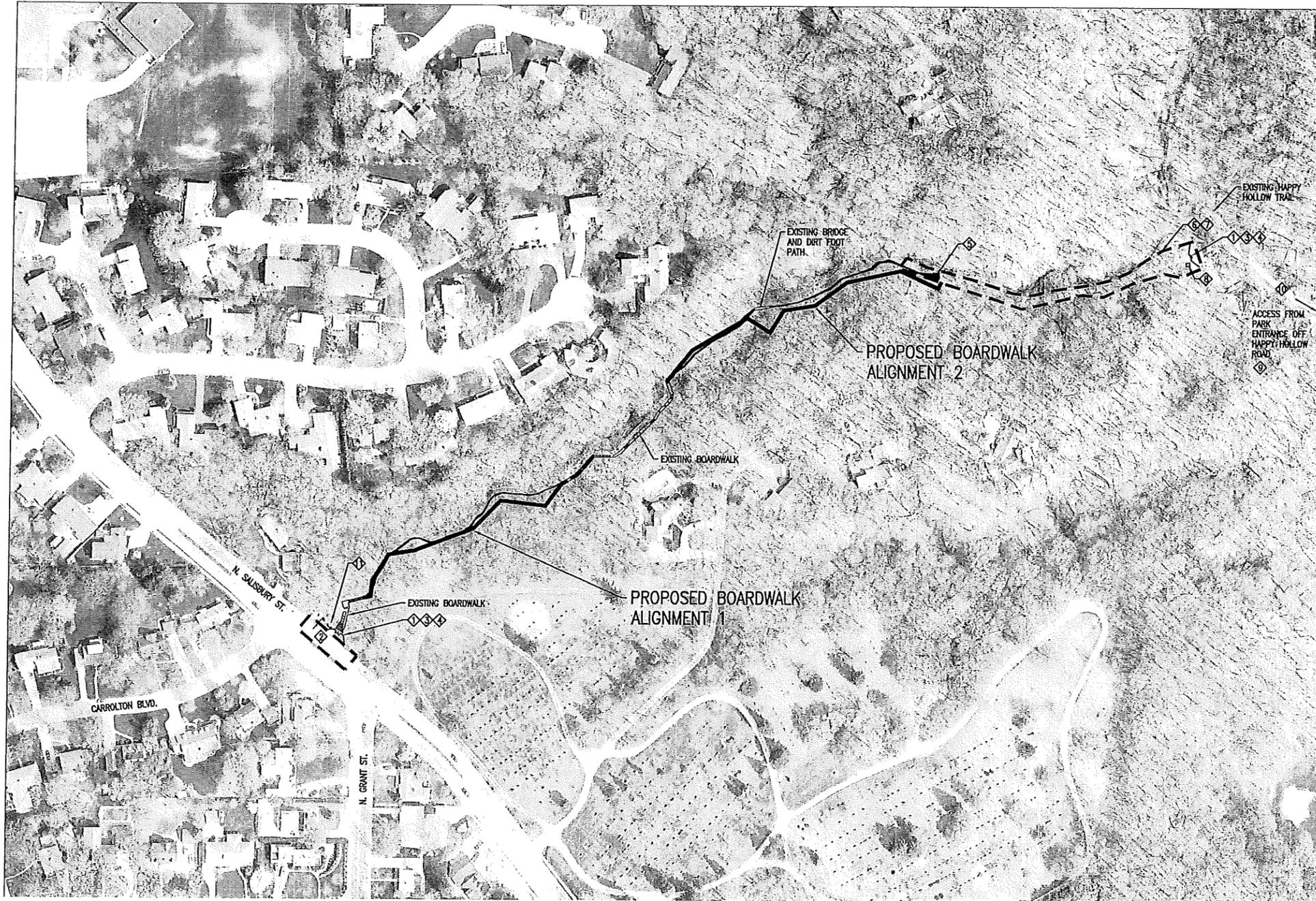
PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

# GENERAL NOTES

1. THE PURPOSE OF THIS PLAN IS TO IDENTIFY, IN ADVANCE OF PERMITS, THE TEMPORARY CONSTRUCTION MEASURES THAT WILL BE USED TO PROTECT THE GENERAL PUBLIC IN THE VICINITY OF THE WORK SITE. THE CITY DESIRES TO MINIMIZE THE IMPACT THAT CONSTRUCTION WILL HAVE ON NEIGHBORING PROPERTIES AND THE GENERAL PUBLIC. THE CONTRACTOR SHALL REVIEW AND SUBMIT ANY RECOMMENDED REVISIONS REGARDING THIS PLAN TO THE CITY FOR APPROVAL PRIOR TO ISSUANCE OF A PERMIT FOR CONSTRUCTION.
2. WORKERS SHALL NOT TRESPASS ON ADJACENT PROPERTIES TO ACCESS THE SITE. ONLY ACCESS THE SITE FROM CITY OWNED FACILITIES AT CONSTRUCTION ENTRANCES INDICATED ON THIS PLAN.
3. TREE PROTECTION: DO NOT STORE MATERIALS OR DRIVE EQUIPMENT WITHIN THE DRIP LINE OF EXISTING TREES UNLESS OTHERWISE AUTHORIZED BY THE CITY. THE DRIP LINE SHALL BE DEFINED AS THE ZONE BETWEEN THE EDGE OF THE TREE CANOPY AND THE BASE OF THE TREE TRUNK.
4. ANY DAMAGE TO THE TRAIL, LANDSCAPE OR OTHER FACILITIES AS A RESULT OF CONSTRUCTION VEHICLES OR ACTIVITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.

# KEYED NOTES

- ◇ CONSTRUCTION ENTRANCE: CONTRACTOR SHALL INSTALL A TEMPORARY CONSTRUCTION FENCE AND GATE MEETING THE FOLLOWING REQUIREMENTS:
  - 1.1. THE FENCE SHALL BE A MINIMUM 8' HIGH CHAIN LINK.
  - 1.2. THE FENCE SHALL BE OF SUFFICIENT LENGTH AND CONFIGURATION TO CREATE A VISUAL DETERRENT, ±20' EACH SIDE OF GATE.
  - 1.3. GATE SHALL HAVE A MINIMUM OF 10' WIDE OPENING.
  - 1.4. FENCE SHALL BE SECURED WITH POSTS DRIVEN INTO THE GROUND AT 8' ON CENTER MAXIMUM SPACING. USE CAUTION AROUND UTILITIES.
  - 1.5. FENCE SHALL BE MAINTAINED IN A PLUMB CONDITION AT ALL TIMES.
  - 1.6. OPENINGS IN FENCE SHALL BE PROTECTED WITH LOCKABLE GATES WITH KEY(S) PLACED IN TO A KNOX BOX.
  - 1.7. GATES SHALL BE LOCKED AT ALL TIMES OF CONSTRUCTION WHILE WORKMEN ARE NOT ON THE SITE.
- ◇ NORTH SALISBURY STREET ACCESS AREA: A TEMPORARY LANE CLOSURE WILL LIKELY BE REQUIRED FOR DELIVERY OF MATERIALS TO THE SITE FROM NORTH SALISBURY STREET. THE CONTRACTOR SHALL SUBMIT TEMPORARY TRAFFIC CONTROL PLANS TO THE CITY FOR APPROVAL PRIOR TO ISSUANCE OF A BUILDING PERMIT. THE PLAN SHALL INDICATE HOW AND WHEN VEHICULAR AND PEDESTRIAN TRAFFIC WILL BE REDIRECTED AROUND THE ACCESS AREA IN ACCORDANCE WITH THE FOLLOWING:
  - 2.1. VEHICULAR AND PEDESTRIAN TRAFFIC SHALL BE REDIRECTED AROUND THE WORK ZONE IN ACCORDANCE WITH THE INDIANA DEPARTMENT OF TRANSPORTATION WORK ZONE TRAFFIC CONTROL HANDBOOK, LATEST EDITION. APPLICABLE STANDARDS ARE THOSE THAT INCLUDE WORK NEAR AN INTERSECTION.
  - 2.2. LANE CLOSURES SHALL ONLY OCCUR FOR SHORT-TERM DURATIONS FROM 9AM TO 4PM MONDAY THROUGH FRIDAY. REMOVE ALL TEMPORARY TRAFFIC CONTROL DEVICES FROM THE SITE WHILE NOT IN USE.
- ◇ CONSTRUCTION SIGN: THE SIGN SHALL BE SECURED TO THE TEMPORARY CONSTRUCTION FENCE BY THE CONTRACTOR ON EACH SIDE OF PROJECT. THE SIGN SHALL DISPLAY THE FOLLOWING VERBAGE:
  - 3.1. "CONSTRUCTION SITE - NO TRESPASSING"
  - 3.2. THE CONTRACTOR'S NAME AND 24-HOUR EMERGENCY CONTACT PHONE NUMBER
  - 3.3. THE FENCE CONTRACTOR'S 24-HOUR EMERGENCY CONTACT PHONE NUMBER.
- ◇ KEY LOCK BOX: CONTRACTOR SHALL SECURE THE KEY LOCK BOX ON OR NEAR THE TEMPORARY CONSTRUCTION FENCE. KEY LOCK BOX STYLE AND MOUNTING LOCATION SHALL BE APPROVED BY THE FIRE DEPARTMENT.
- ◇ DUMPSTER: PROVIDE A CONSTRUCTION DUMPSTER WITHIN THE SECURED CONSTRUCTION AREA UNLESS OTHERWISE AUTHORIZED IN WRITING BY THE CITY. NO CONSTRUCTION DEBRIS SHALL BE PLACED IN RECEPTACLES OTHER THAN THE CONSTRUCTION DUMPSTER.
- ◇ CONSTRUCTION STAGING AREA: CONSTRUCTION STAGING MAY OCCUR WITHIN THE AREA IDENTIFIED UNLESS OTHERWISE APPROVED BY THE CITY.
- ◇ MATERIAL STORAGE: ALL MATERIALS TO BE INCORPORATED INTO THE WORK SHALL BE STORED IN A NEAT AND ORDERLY MANNER WITHIN THE CONFINES OF THE STAGING AREA OR AT THE WORK AREA. MAINTAIN A CLEAR PATH ON THE EXISTING PAVED TRAIL FOR VEHICULAR ACCESS AND ON THE EXISTING DIRT FOOT PATH FOR MATERIAL TRANSPORT TO THE WORK SITE.
- ◇ PORTABLE RESTROOM: THE CONTRACTOR SHALL PROVIDE A PORTABLE RESTROOM FOR CONSTRUCTION WORKERS WITHIN THE SECURED CONFINES OF THE WORK ZONE. PROVIDE ROUTINE SERVICE TO THE PORTABLE RESTROOM AS REQUIRED TO KEEP IT IN A SANITARY AND WORKING CONDITION.
- ◇ WORKER PARKING: WORKERS SHALL PARK IN THE EXISTING PARKING LOT AVAILABLE WITHIN HAPPY HOLLOW PARK UNLESS OTHERWISE AUTHORIZED IN WRITING BY THE CITY. WORKERS SHALL NOT PARK ON CITY STREETS OR PRIVATE PROPERTIES.
- ◇ VEHICLES ON EXISTING TRAILS: EXCEPT FOR RESTRICTED WORK ZONES, THE EXISTING HAPPY HOLLOW TRAIL WILL BE OPEN TO THE PUBLIC DURING CONSTRUCTION. WATCH OUT FOR PEDESTRIANS WHEN USING THE EXISTING TRAIL TO ACCESS THE SITE.
- ◇ GAS MAIN: USE CAUTION AROUND THE EXISTING GAS MAIN. DO NOT ALLOW SMOKING ON THE PROJECT SITE OR AROUND THE GAS MAIN.



Consultants:  
**PARSONS BRINCKERHOFF**  
 300 North Meridian Street, Suite 1010  
 Indianapolis, Indiana 46204  
 T. (317) 972.1706 F. (317) 972.1708

TBIRD Design Services Corp.  
 105 North 10th Street  
 Lafayette, IN 47901  
 T. (765) 742.1900 F. 765.742.1905

REV	DESCRIPTION	DATE

**Happy Hollow Park  
 Ravine Footpath Repair**  
 City of West Lafayette, Indiana  
 Parks and Recreation

11-1512

Date of Seal	November 15, 2012
Sheet Content	CONSTRUCTION STAGING PLAN
DATE	November 15, 2012
SCALE	AS SHOWN
DRAWN BY	HLM
CHECKED BY	WK
APPROVED BY	RL

Project Number 35887A  
 Sheet Number **C0.2**