

Subject to approval at the August 27, 2013, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

AUGUST 20, 2013
8:30 a.m.
City Hall Council Chambers

Members present were Shawn R. Little, Bradley W. Marley, and Jonathan C. Speaker. Sana G. Booker was absent. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. August 13, 2013, Meeting

Mr. Marley moved to accept the minutes of the August 13, 2013, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Street Closings – Brown Street and Howard Avenue – Police

Deputy Police Chief Leroux requested approval to close two streets for the .1K Fundraiser for the YWCA Women's Cancer Program event. The closings are on September 21, 2013, on Brown Street between State Street and Howard Avenue between 10:00 a.m. and 1:15 p.m. and on Howard Avenue between Brown Street and River Road between 12:45 p.m. and 2:30 p.m. The times given are corrected from those on the documents provided to the Board.

Beth Stull, event coordinator, explained that the event is a .1K, and the point is important because it is a race that everybody can finish. This is for people who are intimidated by longer races but want to participate in the excitement of a race. The event will start at Rubia Flower Market and end 100 meters later at Nine Irish Brothers. In response to inquiries from Mayor Dennis, Ms. Stull stated that registration is through the YWCA website with a \$25 fee. The registration fee includes a race t-shirt, a finisher's medal, and two free drink tickets.

Ms. Little moved that the closings of Brown Street and Howard Avenue be approved. Mr. Marley seconded the motion.

The motion was adopted.

b. Change Order No. 1: 2013 Sidewalk Replacement Project – Fairfield Contractors, Inc. – Engineering

Engineering Assistant Anderson requested approval for Change Order No. 1 for the 2013 Sidewalk Replacement project with Fairfield Contractors, Inc. He stated that this will be the final change order and is mostly for quantity adjustments. The largest addition is for 1826 lineal feet of curb added while street resurfacing work was being done in the same area. The change order is for an add of \$55,792.50, bringing the new contract total to \$344,642.50.

Mr. Speaker moved that Change Order No. 1 for the 2013 Sidewalk Replacement Project be approved. Mr. Marley seconded the motion.

The motion was adopted.

c. Change Order No. 1: 2013 Street Resurfacing Project – Rieth-Riley Construction Company – Engineering

Engineering Assistant Anderson requested approval for Change Order No. 1 for the 2013 Street Resurfacing project with Rieth-Riley Construction Company. The change order is a deduct of \$57,929.49, for a new contract total of \$719,010.67. This is due to pavement work not done being on Yeager Road and the City is doing pavement markings on Grant Street without involvement of the contractor.

Mr. Speaker moved that Change Order No. 1 for the 2013 Street Resurfacing Project be approved. Mr. Marley seconded the motion.

The motion was adopted.

d. Hires: Brock Seward and Jeffrey Henzl – Sanitation

Street Commissioner Downey requested approval for the hire of Brock Seward and Jeffrey Henzl as Driver/Collector/Processors effective August 21, 2013, with a bi-weekly salary of \$1,241.53 for each. He stated that their commercial driver licenses are in good standing. He explained that this is the first increase in the number of sanitation employees in decades and is necessary due to the increase in neighborhoods such as University Farms, Prophet's Ridge, and Arbor Chase.

Mr. Marley moved that the hires of Brock Seward and Jeffrey Henzl be approved. Mr. Speaker seconded the motion.

The motion was adopted.

e. Claims

i.	AP Docket	\$202,945.51
ii.	RDC Docket	\$225.964.51

Mr. Marley moved that the claims be approved. Ms. Little seconded the motion.

Questions raised about individual claims by the Board were answered by department heads.

The motion was adopted.

f. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

g. Other Items

▶ IT Director Newman encouraged everyone to stay for a press release for a new Police Department application (app).

▶ Engineering Assistant Anderson provided construction project update. He reported that INDOT expects to finish paving the approaches on Northwestern Avenue today. There will be striping and punch-out items over the next two weeks. He reported that the street resurfacing is finishing in Blackbird Farms. Later this week there will be concrete patching on Kent Avenue and Kalberer Road to the north.

Mayor Dennis stated that while people get frustrated with the construction work, the end results are worth it, and the improvements on Northwestern Avenue are an example of that.

▶ Public Works Director Buck reported that there is a Traffic Commission meeting tonight at 5:00 p.m.

▶ Parks Superintendent Payne reported that there have been complaints about poison ivy and ragweed. He stated that we take care of 450 acres in 25 miles and we do not try to kill those plants unless it is in the high-use areas. If it is off the trail or away from the field it is a part of nature. In response to a comment from Mayor Dennis, Parks Superintendent Payne stated that if they see hogweed they will kill that plant, as well as thistle.

▶ Councilor Hunt reported that the Boiler Bridge Bash was very successful with a lot of students in attendance. She stated that Officer Winslow was there to hand out cards for the new Police Department app. She reported that the new bus transfer station looks nice with good ADA access, and it is easy for people to find the correct bus. She reported that there is an Amtrak Summit tomorrow.

▶ Police Chief Dombkowski reported that they had a soft launch of the new app at the Boiler Bridge Bash. He explained that this app is entering the new world of communication for government. The app allows people using an iPad, iPhone, or Android system to access a hub of information specific to the West Lafayette Police Department, including the department's Twitter and Facebook accounts, crime reports, Nixle alerts, and road information. There is an area to contact commanders and the Neighborhood Resource Team. It is another way to open lines of communication with the public. He noted that we have 40,000 young people in the City, and this is how younger people are communicating. He believes we are the first location in Indiana to have this app, and is certainly the first with this particular service provider.

Mayor Dennis stated that everyone with direct lines often get questions and comments related specifically to the Police Department, and with a significant turnover in population every year the questions are relatively repetitive. Many people just need information on how to comply with issue. This app adds power to that opportunity to give information and helps diminish non-crime-related calls to the dispatch center. He stated that it allows for the citizens to feel comfortable about the quality of service that their City is delivering. This app adds to that seamless relationship. He stated that the assumption that government operates out of a structure, out of a building, is becoming further away from the reality of what we are trying to achieve here. The more access

we have through technology, the better able we will be to provide essential services. He commended Police Chief Dombkowski on a good job.

Police Chief Dombkowski presented a PowerPoint that provided information on downloading the app, finding the West Lafayette Police Department on it, and he reviewed various features. He noted that an important part of the app is feedback to our staff, and we have already had an instance where the app was used to commend an officer. He emphasized that this is not for emergencies, and 911 should still be used for immediate needs. He stated that we are unique for a town of our size to have such a young population and we are excited to launch this as the Purdue students are returning.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.