

March 4, 2013

Re: Spring 2013 Operation Releaf Tree Project

This is to inform you that the city of West Lafayette is requesting quotes for the Spring 2013 Operation Releaf Tree Project. **Sealed** quotes must be submitted by 8:30 AM on Tuesday, March 19, 2013 to:

Judith Rhodes, Clerk-Treasurer
City of West Lafayette
609 West Navajo Street
West Lafayette, IN 47906

Mark the outside of the envelope: Sealed Quote for 2013 Operation Releaf. Quotes will be opened at the Board of Works meeting scheduled for 8:30 a.m. on Tuesday, March 19, 2013. A City purchase order will be issued to the contractor with the most responsive and responsible quote. The City reserves the right to waive any and all irregularities in the quote process and procedures.

Specifications for the material list are attached. Planting standards and general conditions are available at www.westlafayette.in.gov/departments/engineering (see the last pages of the Typical Construction Guidelines & Details). Call our office if you require a copy.

- We require that the trees are planted with the root flare at soil level which means the top of the root ball must be excavated. We will be inspecting for this after planting. If you are not willing to do so, or if this voids your warranty, please elect not to quote.
- The plant material will be installed in various locations between the curb and sidewalk or behind the curb.
- Landscaper is responsible for all utility locates.
- The location of each tree will be marked on the ground before planting.
- We may choose to inspect trees before planting.
- Trees are 1.5" caliper, B&B and must meet ANLA standards. An alternate quote is requested for 2" material.
- Another price is requested for one year of watering to supplement rainfall (to 1"/week) during the growing season.
- A Tree Fund volunteer will oversee installation of all plant material in Northwestern Heights (Hillcrest, Glenway, Sheridan, Oakhurst). This will require scheduling the dates of installation with us.
- Trees shall be mulched with a 3" layer of shredded hardwood bark mulch in a 3' circle.
- Trees will be staked with three stakes following the guidelines in the city standards.

- Substitutions for specified plants will only be permitted with prior approval from the Greenspace Administrator.
- All quotes are to include costs of materials, installation and a guarantee of the material for one year from the completion of the entire project.
- Work should be completed by June 1, 2013.

On the enclosed quote form, please provide the unit price for each tree to add or deduct from the final price in the event of changes after quoting. The Contractor shall carry all necessary city insurance coverage and provide a certificate of insurance to the City of West Lafayette per the attached insurance requirements.

Please call with questions. Thank you!

Sincerely,

Beverly J. Shaw
Greenspace Administrator
Department of Development

CC: Judith Rhodes
Board of Works
Lynn Layden
Chandler Poole
Joe Payne
Eric Burns

QUOTE FORM AND UNIT PRICES
Spring 2013 Planting
BASE BID

Company Name: _____

Address: _____

Phone: _____

Signature: _____

Printed Name/Title: _____

Each contractor shall complete this form. The total Base Bid amount should include the cost necessary to complete all work described by these documents including installation, mulching and staking. Unit prices shall apply to addition or deductions, by change order, to the contract as required/requested by the Owner.

BASE BID WITH B&B TREES

Qty	Common Name	Latin	1.5"	Alternate 2" Caliper Cost
1	Paperbark maple	<i>Acer griseum</i>		
3	Red Maple	<i>Acer rubrum</i> 'October Glory'		
2	Sugar Maple 'Legacy'	<i>Acer saccharum</i> 'Legacy'		
4	Serviceberry	<i>Amelanchier</i> 'Autumn Brilliance'		
2	Redbud, single stem	<i>Cercis canadensis</i>		
10	Yellowwood	<i>Cladrastis kentukea</i>		
5	Ginkgo	<i>Ginkgo biloba</i> (male)		
6	Honeylocust 'Skyline'	<i>Gleditsia</i> 'Skyline'		
6	Sweet Gum 'Cherokee'	<i>Liquidambar styraciflua</i> 'Cherokee'		
5	Tulip	<i>Liriodendron tulipifera</i>		
4	Crabapple 'Spring Snow'	<i>Malus x</i> 'Spring Snow'		
5	Swamp White Oak	<i>Quercus bicolor</i>		
7	Northern Red Oak	<i>Quercus rubra</i>		
3	Japanese Tree Lilac	<i>Syringa reticulata</i> 'Ivory Silk'		
7	Bald Cypress	<i>Taxodium distichum</i>		
6	Linden 'Sterling Silver'	<i>Tilia tomentosa</i> 'Sterling Silver'		
10	Frontier Elm	<i>Ulmus x</i> 'Frontier'		
1	Zelkova	<i>Zelkova serrata</i>		
87	Total Base Bid		\$	\$
	Cost to water trees for one year:			

Spring 2013

	Neighborhood Code	Street to plant on	House#	Street	Quantity	Common Name	Latin	Comments	Grant
Rueter, Bruce & Shirley	Don F	Glenway	1130	Glenway	1	Frontier Elm	Ulmus x 'Frontier'		Tipmont
Byrn, Andy & Shalyn	Don F	Hillcrest	1013	Hillcrest	1	Crabapple 'Spring Snow'	Malus 'Spring Snow'		Tipmont
Byrn, Andy & Shalyn	Don F	Hillcrest	1013	Hillcrest	1	Japanese Tree Lilac	Syringa reticulata 'Ivory Silk'		Tipmont
Lindsay, Ian	Don F	Sheridan	1100	Hillcrest	1	Crabapple 'Spring Snow'	Malus 'Spring Snow'		Tipmont
Lindsay, Ian	Don F	Hillcrest	1100	Hillcrest	1	Serviceberry, single stem	Amelanchier 'Autumn Brilliance'		Tipmont
Lindsay, Ian	Don F	Sheridan	1100	Hillcrest	1	Serviceberry, single stem	Amelanchier 'Autumn Brilliance'		Tipmont
Diesslin, Rich	Don F	Hillcrest	1107	Hillcrest	1	Northern Red Oak	Quercus rubra		Tipmont
Diesslin, Rich	Don F	Hillcrest	1107	Hillcrest	1	Paperbark maple	Acer griseum		Tipmont
Rule, Michael	Don F	Hillcrest	1120	Hillcrest	1	Sweetgum, low fruiting	Liquidambar 'Cherokee'		Tipmont
Rule, Michael	Don F	Hillcrest	1120	Hillcrest	1	Sweetgum, low fruiting	Liquidambar 'Cherokee'		Tipmont
Berkovitz, Anna	Don F	Hillcrest	1131	Hillcrest	1	Red Maple	Acer rubrum 'October Glory'		Tipmont
Gong, Tina	Don F	Hillcrest	1138	Hillcrest	1	Ginkgo	Ginkgo biloba (male)		Tipmont
Gong, Tina	Don F	Hillcrest	1138	Hillcrest	1	Zelkova	Zelkova serrata		Tipmont
Kirkpatrick, Nina	Don F	Hillcrest	1156	Hillcrest	1	Japanese Tree Lilac	Syringa reticulata 'Ivory Silk'		Tipmont
Kirkpatrick, Nina	Don F	Hillcrest	1156	Hillcrest	1	Northern Red Oak	Quercus rubra		Tipmont
Truelsens, Ken & Jean	Don F	Hillcrest	1435	N'western	1	Crabapple 'Spring Snow'	Malus 'Spring Snow'		Tipmont
Truelsens, Ken & Jean	Don F	Hillcrest	1435	N'western	1	Redbud	Cercis canadensis		Tipmont
Towns, John & Marcy	Don F	Sheridan	1500	Sheridan	1	Sweetgum, low fruiting	Liquidambar 'Cherokee'		Tipmont
Newman, Arnold & Diane	Don F	Sheridan	1526	Sheridan	1	Sugar Maple	Acer saccharum 'Legacy'		Tipmont
Lloyd, Lyle	Don F	Sheridan	1717	Sheridan	1	Northern Red Oak	Quercus rubra		Tipmont
Bates, Beverly	Don F	Oakhurst	1730	Sheridan	1	Sugar maple	Acer saccharum 'Legacy'		Tipmont
Bairnsfather, Laura & Chris	Don F	Sheridan	1812	Sheridan	1	Ginkgo	Ginkgo biloba (male)		Tipmont
Komasinski, Sandy	Don F	Sheridan	1837	Sheridan	1	Japanese Tree Lilac	Syringa reticulata 'Ivory Silk'		Tipmont
Komasinski, Sandy	Don F	Sheridan	1837	Sheridan	1	Redbud	Cercis canadensis		Tipmont
KAP Housing	Gretchen	Dehart	112	Dehart	1	Frontier Elm	Ulmus x 'Frontier'		DNR
David Garrod	Gretchen	Dehart	114	Dehart	1	Swamp White Oak	Quercus bicolor		DNR
Brian and Anita Oldham	Gretchen	Dehart	117	Dehart	1	Yellowwood	Cladrastis kentukea	rental	DNR
Karen Hirsch-Cooper	Gretchen	Dehart	120	Dehart	1	bald cypress	Taxodium distichum	Rental, email on file	DNR
Amber Von Erdmannsdorff	Gretchen	Dehart	121	Dehart	1	Frontier Elm	Ulmus x 'Frontier'		DNR
Robert Stephan	Gretchen	Dehart	122	Dehart	1	honeylocust	Gleditsia 'Skyline'		DNR
David Peppler	Gretchen	Dehart	125	Dehart	1	Northern Red Oak	Quercus rubra		DNR
Ken Curtis & Mary Louise Dunbar	Gretchen	Dehart	128	Dehart	1	Yellowwood	Cladrastis kentukea	Rental ginkgo would also be fine	DNR
John Susong	Gretchen	Dehart	131	Dehart	1	Frontier Elm	Ulmus x 'Frontier'		DNR
Mr. Kennedy	Gretchen	Dehart	202	Dehart	1	Linden, 'Sterling Silver'	Tilia tomentosa 'Sterling Silver'		DNR
Troy Wright	Gretchen	Dehart	211	Dehart	1	Tulip	Liriodendron tulipifera		DNR
Norman Alkire	Gretchen	Dehart	223	Dehart	1	Yellowwood	Cladrastis kentukea		DNR
John Gadiant	Gretchen	Dehart	224	Dehart	2	bald cypress	Taxodium distichum	Remove existing oak and tulip (they're small)	DNR
Nicole Evans-Greek	Gretchen	Dehart	227	Dehart	2	Yellowwood	Cladrastis kentukea		DNR
Ronald & Marie Kidd	Gretchen	Dehart	235	Dehart	1	Tulip	Liriodendron tulipifera		DNR
	Gretchen	Lawn	316	Lawn	1	Tulip	Liriodendron tulipifera	west of front walk	CDBG
	Gretchen	Lawn	325	Lawn	1	Swamp White Oak	Quercus bicolor	west of front walk. Ask Ben to move parking sign	CDBG
	Gretchen	Lawn	328	Lawn	1	Northern Red Oak	Quercus rubra		CDBG
	Gretchen	Lawn	329	Lawn	1	Tulip	Liriodendron tulipifera		CDBG
	Gretchen	Lawn	330	Lawn	1	Swamp White Oak	Quercus bicolor		CDBG
	Gretchen	Lawn	332	Lawn	1	Sweetgum, low fruiting	Liquidambar 'Cherokee'		CDBG
	Gretchen	Lawn	340	Lawn	2	Yellowwood	Cladrastis kentukea		CDBG
	Gretchen	Lawn	342	Lawn	1	Northern Red Oak	Quercus rubra	J Mac has spoken to homeowner	CDBG

Manushag Powell & Derek Pacheco	Gretchen	Dehart	625	Robinson	1	bald cypress	Taxodium distichum		DNR
KAP Housing	Gretchen	Dehart	724	Salisbury	1	Linden, 'Sterling Silver'	Tilia tomentosa 'Sterling Silver'		DNR
David Garrod	Gretchen	Salisbury	822	Salisbury	2	honeylocust	Gleditsia 'Skyline'	narrow tree lawn	DNR
Matthew Fillmore & Janice Walker-Fillmore	J Mac	Connolly	106	Connolly	1	bald cypress	Taxodium distichum		DNR
Howard Wissman	J Mac	Connolly	119	Connolly	1	Linden, 'Sterling Silver'	Tilia tomentosa 'Sterling Silver'		DNR
Uldis Duselis et al	J Mac	Connolly	120	Connolly	1	Frontier Elm	Ulmus x 'Frontier'		DNR
Joseph Duell	J Mac	Connolly	214	Connolly	1	bald cypress	Taxodium distichum		DNR
Tom Herr & Gretel Kalupka	J Mac	Connolly	216	Connolly	1	Linden, 'Sterling Silver'	Tilia tomentosa 'Sterling Silver'		DNR
George Wodicka & Mary Jo Przyborski	J Mac	Connolly	225	Connolly	1	Yellowwood	Cladrastis kentukea		DNR
Leslie Csonka & Carol Lindquist	J Mac	Connolly	230	Connolly	1	Northern Red Oak	Quercus rubra		DNR
Michael & Lisa Burgess	J Mac	Connolly	238	Connolly	1	bald cypress	Taxodium distichum		DNR
Marianne Vincent	J Mac	Connolly	239	Connolly	1	Serviceberry, single stem	Amelanchier 'Autumn Brilliance'	understory tree	DNR
John and Nancy Schauer	J Mac	Connolly	242	Connolly	2	Frontier Elm	Ulmus x 'Frontier'		DNR
Gary & Milta Bennett	J Mac	Connolly	243	Connolly	1	Ginkgo	Ginkgo biloba (male)		DNR
Sharon Burgett	J Mac	Connolly	245	Connolly	2	Linden, 'Sterling Silver'	Tilia tomentosa 'Sterling Silver'		DNR
Sally Lutes	J Mac	Connolly	248	Connolly	1	Yellowwood	Cladrastis kentukea		DNR
Michael Susong	J Mac	Connolly	820	Robinson	1	Yellowwood	Cladrastis kentukea	rental, bill hoover picked tree	DNR
Gretchen Lawler	J Mac	Rose	815	Rose	1	Serviceberry, single stem	Amelanchier 'Autumn Brilliance'	they picked	DNR
Joy		Brixford	3455	Brixford	2	Swamp White Oak	Quercus bicolor		
Phillip Nice		Chesterfield	3637	Chesterfield	1	Sweetgum, low fruiting	Liquidambar 'Cherokee'	John has spoken with him. Replacing broken one. 497-7779	
Emily Shebish		Connolly	124	Connolly	1	Sweetgum, low fruiting	Liquidambar 'Cherokee'		DNR
			612	Elijah	1	Frontier Elm	Ulmus x 'Frontier'	Lost one. J Mac talked to him. Plant a few feet closer to a red maple near his driveway.	
Sylvia Alsop		Elijah	4617	Elijah	1	Frontier Elm	Ulmus x 'Frontier'	Next to mailbox near where maple died.	
Andrea Crum		Salisbury	1911	N Salisbury	1	Crabapple 'Spring Snow'	Malus 'Spring Snow'	replacement for one in a hit and run	
Li Zhang		Putnam	3342	Putnam	1	Tulip	Liriodendron tulipifera	She'll contact J Mac if she changes her mind	
Wes Love		Maple	200	Quincey	2	Red Maple	Acer rubrum 'October Glory'		
Lou Ann Steckel		W. Stadium	124	W. Stadium	1	Frontier Elm	Ulmus x 'Frontier'	to left of where big tree came out.	
KFC		Sagamore West			2	Ginkgo	Ginkgo biloba (male)	Hold until I have permit from INDOT	
Goodwill		Navajo			3	honeylocust	Gleditsia 'Skyline'	Ed said yes	

**CITY OF WEST LAFAYETTE
NON-COLLUSION AFFIRMATION**

STATE OF INDIANA

COUNTY OF: _____ } **SS:**

The undersigned offeror or agent, duly swears, under penalties for perjury, that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

Offeror (Firm)

Signature of Offeror or Agent

Before me, a Notary Public in and for said County and State personally appeared,
_____, who acknowledged the truth of the
statements in the foregoing affirmation on this _____ day of _____, 20 ____ .

My Commission Expires:

(written) Notary Public

(printed)

County of Residence: _____