

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

NOVEMBER 27, 2012
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Elizabeth M. Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. November 20, 2012, Meeting

Ms. Stull moved to accept the minutes of the November 20, 2012, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Salary Increase: Sacramento Courses Vol. II and Advanced Water Treatment – Caitlin Young - WWTU

WWTU Director Henderson requested approval for a salary increase for Caitlin Young for her completion of two correspondence courses. The increase would be an additional \$250.00 annually for completion of the California State University, Sacramento Course in Operation of Wastewater Treatment Plants Volume II, and another additional \$250.00 annually for the completion of the Sacramento Course of Advanced Waste Treatment. The increase is to be retroactive to the date she completed the course, November 1, 2012. Ms. Young will also receive reimbursement of course enrollment fees and course materials in the amount of \$198.00.

Ms. Booker moved that the salary increases for Caitlin Young and reimbursement be approved. Mr. Marley seconded the motion.

The motion was adopted.

b. Salary Increase: Certification from IDEM – Operator Class II – Caitlin Young – WWTU

WWTU Director Henderson requested approval for a salary increase for Caitlin Young for additional \$1,000.00 annually, retroactive from October 4, 2012, for the Operator Class II Certification from the Indiana Department of Environmental Management. In response to an inquiry from Mayor Dennis, WWTU Director Henderson confirmed that this is two separate salary increases for Ms. Young.

Ms. Stull moved that the salary increase for Caitlin Young for \$1,000.00 annually be approved. Ms. Booker seconded the motion

The motion was adopted.

c. Agreement: Komputrol Disaster Recovery - WWTU

WWTU Director Henderson requested approval for the annual agreement with Komputrol for Disaster Recovery for the annual amount of \$450.00. He stated that this is for the Wastewater billing software.

In response to an inquiry from Mayor Dennis, Clerk-Treasurer Rhodes stated that this provides an ongoing archiving of ledgers and billing, as well as allowing access to Komputrol servers in the event that neither server is available in West Lafayette. It also allows check printing through their facility if we choose to do so.

Mr. Speaker moved that agreement with Komputrol for 2013 Disaster Recovery in the amount of \$450.00 for WWTU billing be approved. Mr. Marley seconded the motion.

In response to an inquiry from Mr. Speaker, Clerk-Treasurer Rhodes and WWTU Director Henderson stated that the amount of the agreement has not increased in many years.

The motion was adopted.

d. New Hire: Driver/Collector/Processor - Caleb Owens - Street

Street Commissioner Downey requested approval for the hire of Caleb Owens as a Driver/Collector/Processor at the bi-weekly salary of \$1,222.25 beginning November 27, 2012.

Ms. Booker moved that the hire of Caleb Owners at the bi-weekly salary of \$1,222.25 be approved. Ms. Stull seconded the motion.

The motion was adopted.

e. Claims

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| i. | AP Docket | \$76,433.44 |
| ii. | AP Docket | \$37,782.77 |

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

Ms. Stull moved that the claims be approved. Mr. Marley seconded the motion.

The motion was adopted.

f. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

g. Other Items

- ▶ Public Works Director Buck reported that Cumberland Avenue opened late Wednesday, November 22, but it was open before Thanksgiving, as promised. Paving is being done on Yeager Road north of Kalberer Road to the ARPL site, base asphalt is down and surface is scheduled to be done Friday. He stated that there is more work to do on Cumberland Avenue this week, including final concrete pours, and connecting sidewalk and trail pieces before the landscaping starts next week. In response to an

inquiry from Mayor Dennis, Public Works Director Buck stated that the dyed concrete on the roundabouts has a glazed appearance because of a sealant. It will get less shiny with time.

Mayor Dennis stated that the work on Cumberland Avenue looks great, and a visitor who is originally from West Lafayette told him that it looks like a brand new City.

► WWTU Director Henderson reported that at the recent Indiana Water Environment Association conference the Utility again received a Laboratory Excellence Award and a Plant Safety Award from the Association.

Mayor Dennis complimented WWTU Director Henderson on the achievements.

► Parks Superintendent Payne reported that they hope to make ice at the skating rink tonight so that the skating rink can open on Friday.

Mayor Dennis complimented Parks Superintendent Payne on the new fence on Kalberer Road, and on the repair on the other end.

Parks Superintendent Payne stated that a lot of work is getting done with the good weather. Concrete work and the asphalt is finished on the trail extension that comes to the corner of the State Street and Tapawingo Drive intersection. Paving is to be completed this week in the back of Happy Hollow Park, adding additional parking and to allow easier access to shelters 3 and 4.

► Councilor Hunt reported that the Pre-Council meeting is this Thursday, and the Common Council meeting the following Monday. She stated that there are a few big issues to discuss, including stormwater, redistricting, Metro FiberNet, and the 2013 Council schedule. The redistricting involves looking at five possible plans, which may be narrowed down during the Pre-Council meeting.

► Street Commissioner Downey invited everyone to join him at 7 a.m. tomorrow morning to start passing out the new recycling totes.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.