

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

SEPTEMBER 25, 2012  
8:30 a.m.  
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Elizabeth M. Stull. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. September 18, 2012, Meeting

Ms. Stull moved to accept the minutes of the September 18, 2012, Board of Works meeting. Mr. Marley seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: CDBG ADA Upgrades for the City Municipal Pool House Remodel - Development

Parks Superintendent Payne explained that this bid opening is for Community Development Block Grant (CDBG) Americans with Disabilities Act (ADA) upgrades for the City of West Lafayette municipal pool house remodel. He reported that a pre-bid meeting was attended by two contractors. Exterior work would be done this fall or early next spring, and indoor work would be done over the winter. The work involves adjusting counters, putting in bars, fixing showers. In response to an inquiry from Mayor Dennis about if the showers had ever been fixed before, Parks Superintendent Payne stated that a major renovation had been done in the past, but now new ADA guidelines need to be met.

Clerk-Treasurer Rhodes opened the sole bid and read it aloud:

<u>Summer Chase Management, LLC.</u>	
Base Price	\$69,543.00
Alternate #1 Add – Shade Canopy Roof Remodel	\$24,079

Clerk-Treasurer Rhodes confirmed that the bid was received timely and sealed.

Ms. Stull moved that the bids for the CDBG ADA upgrades for the City pool house remodel be taken under advisement. Mr. Speaker seconded the motion.

The motion was adopted.

Mayor Dennis explained that the reason a single bid needs to be taken under advisement is so that the bid specifications can be reviewed and make sure the bid meets the standards as presented.

b. Quote Opening: Lawn Mower - Fire

Deputy Fire Chief Schutter explained that this quote opening is to replace a lawn mower for Station No. 2.

Clerk-Treasurer Rhodes opened the sole quote and read it aloud:

<u>West Side Tractor Sales of Indiana</u>	
Base Price, Mower with Deck	\$3,405.00
Snow Blade option	534.00
Weights (2) option	114.00
Chains option	78.77
Trade-In Allowance	<u>(800.00)</u>
Net quote	\$3,336.77

Clerk-Treasurer Rhodes noted the trade-in is a 1990s John Deere mower.

Mr. Marley moved that the quotes for the lawn mower be taken under advisement. Mr. Speaker seconded the motion.

The motion was adopted.

c. Request to Declare Item Surplus - Fire

Deputy Fire Chief Schutter requested that the current lawn mower at Station No. 2, a John Deere LT160 with attachments, be declared as surplus to be used as a trade-in for the purchase of the new lawn mower.

Mr. Speaker moved that the request to declare the old lawn mower as surplus be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. Agreement: LINK Management, Inc. for Wabash Landing Parking Garage - Development

Director of Development Poole asked for approval to enter into an agreement with LINK Management, Inc. He stated that the Redevelopment Commission (RDC) accepted a proposal from LINK Management to help on the 5-year capital maintenance plan for the Wabash Landing Parking Garage. It is a yearly contract to be renewed each year depending on our acceptance of their work. The amount of the contract is \$8,280.00, and has been reviewed by Tom Brooks, the attorney for the RDC, as well as City Attorney Burns.

Mr. Marley moved that the agreement with LINK Management, Inc. be approved. Ms. Booker seconded the motion.

Mayor Dennis stated that this agreement will allow for more continuity of contact and accuracy of information when it comes to the management of the garage. He noted that the City has a history with LINK Management, Inc., as the firm that has been the project management for the new fire station, and he has great confidence in the company's ability to make sure this goes smoothly.

The motion was adopted.

e. Request for Quote: Chemical Storage Tanks - Street

Street Commissioner Downey requested approval to seek quotes for two 6,000 gallon plastic chemical storage tanks. The quotes would be received and opened at 8:30 a.m. on October 2.

Mayor Dennis asked what the tanks would be used for and where they would be kept.

Street Commissioner Downey responded that they are for brine salt water or calcium chloride, and any other chemical to fight snow and ice.

Ms. Booker moved that the request for quote for two chemical storage tanks be approved. Mr. Marley seconded the motion.

The motion was adopted.

f. Claims

i.	AP Docket	\$245,425.59
ii.	AP Docket	\$95,616.74
iii.	AP Docket	\$34,925.53
iv.	RDC Docket	\$293.06
v.	PR Docket	\$336,560.79

A question raised about a claim by the Board was answered by Police Chief Dombkowski.

Ms. Stull moved that the claims be approved. Mr. Marley seconded the motion.

The motion was adopted.

g. Informational Items

i. Project Payment List - WWTU

There were no questions or comments about the listing.

g. Other Items

► Police Chief Dombkowski reported that neither the Police nor Fire Departments had problems at the Starry Night Music & Arts Festival this past weekend. There were large crowds in the Village despite a bit of inclement weather. He reported that this weekend there will be a home football game and the barricades will be used as usual. Police Chief Dombkowski also reported that Captain Sparger graduated from the FBI Academy.

Captain Sparger stated that the courses he took included physical training, advanced studies in public speaking, and a refresher on interrogation. He received 18 college credits.

Mayor Dennis congratulated Captain Sparger on a job well done.

► Parks Superintendent Payne reported that there is new construction at the southeast corner of the intersection of South Street and Tapawingo Drive South for the Wabash

Heritage Trail extension. He reports that the trail will be closed periodically, and asked the Police and Fire Departments to take note of this for their use of ATVs in the area. There will also be some construction traffic. In response to an inquiry from Mayor Dennis, Parks Superintendent Payne said that the deadline for the project is December 1, but work is moving quickly and it should be complete before the deadline.

► WWTU Director Henderson updated on various construction projects for the Utility. The aeration tank is moving along very well. Fine-air diffuser pods are being put in the bottom of the tank, which allows for more surface area for dissolved oxygen to feed the bacteria that eats the waste in the wastewater. The project is ahead of schedule at this point. However, the sluice gates, that allow the tank to be isolated, are on backorder. In response to an inquiry from Mayor Dennis, WWTU Director Henderson stated that the sluice gates are custom made to fit the application, provided by Rodney Hunt. WWTU Director Henderson also reported on the Soldiers Home Lift Station, saying that the pad has been poured for the generator that will be installed, which will allow backup power to the lift station without having to pull out a portable generator. This will save time in case of power loss in inclement weather.

► Councilor Hunt reported that there is a Pre-Council meeting on September 27, and a Common Council meeting on October 1. Items to be discussed include the budget and the revenue bond for the Wastewater Utility.

► Street Commissioner Downey gave an update on the disposal of items that were declared surplus last week. The bins from the recycling truck, the furnace, and the tailgate weighed approximately 14.5 tons, and brought in between \$2,400 to \$2,500. The manhole covers and catch basin grates, saved from excavations, brought in approximately \$1,800 for 11 tons. The street signs were 540 pounds, worth \$54. He estimates the total when complete will be approximately \$4,400. Street Commissioner Downey also reported that the leaf schedule will be out next week. It will start on October 9 and continue into December.

Mayor Dennis said that we need to make sure the public knows what that means. Leaves should not just be raked into the middle of the street. People need information on where the leaves need to go and when, and the media can help in that regard.

Street Commissioner Downey said that such information will be available online.

► Public Works Director Buck reported that sidewalk construction is beginning on West Oak Street this week. Afterward, work will begin on Lawn Street, between Grant and Vine streets. This project is funded by the Redevelopment Commission (RDC). Public Works Director Buck also announced that Yeager Road Phase II will begin, going from Kalberer Road north for future lot development in the Purdue Research Park Phase III. This section of the road will be closed by October 1, if not sooner. The detour for that closing is Kalberer Road to Salisbury Street to County Road 500.

### 3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.