DLZ

ENGINEERS • ARCHITECTS • SCIENTISTS
PLANNERS • SURVEYORS

July 24, 2012

Mr. David Henderson
Utility Director
City of West Lafayette Waste Water Treatment Utility
500 South River Road
West Lafayette, IN 47906-4377

RE: City of West Lafayette Professional Services
0963-0640-70

Dear Mr. Henderson:

Thank you for the opportunity to provide professional services to the City of West Lafayette Utility Department. This letter is intended to serve as a status report for activities carried out by DLZ Indiana. Services provided during this period included coordination of activities with you and the City Engineering Department related stormwater user fee development and implementation.

DLZ will be working with the City to reestablish the Stormwater Advisory Group, update the stormwater capital projects needs information, update impervious area data and assist in ordinance preparation.

For completion of the remaining tasks, DLZ is submitting proposed Work Order #10 – Stormwater Program and User Fee Development and Implementation. Work Order #10 proposes to close previous work orders and combining remaining funding. Work Order #10 effort will assist the City with ordinance development, capital project plan revisions, rate analysis and user fee development and billing implementation and stakeholder outreach and education and will include the transfer of approximately $46,950.00 to the remaining effort; no new funds are requested at this time. A summary of existing work orders is enclosed for your review.

Thank you for the opportunity to provide these services. Please contact me at (317) 445-1130 if you have any questions pertaining to these matters.

Sincerely,

DLZ INDIANA, LLC

Michael E. Massonne
Project Manager

Cc: File