



Street / Sanitation / Recycling  
705 South River Road  
West Lafayette, IN 47906  
Phone: (765) 775-5242  
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June 4, 2012

Memo

TO: Mayor Dennis and Board of Works Members  
FROM: David A. Downey, Street Commissioner  
RE: New Employee Brent Melvin

The department is requesting your approval for the hiring of Mr. Brent Melvin as a Driver/Collector/Processor, in the Sanitation Department effective with the beginning of work on Monday, June 11, 2012. Mr. Melvin is a replacement for an employee that left in April.

Mr. Melvin will be a full time employee paid at a bi-weekly salary of \$1,222.25 from the Sanitation/Wastewater Payroll account. He will also be entitled to all city benefits.

Your approval to hire Mr. Melvin will be greatly appreciated. Thank you.