



ADDENDUM #ONE

Date: March 30, 2012
Project: Northwestern Gateway Landscaping Project
TSC Job Number: 7945.001
Client/Owner: City of West Lafayette
Distribute To: All Bidders of record, City of West Lafayette, and The Schneider Corporation

TO ALL BIDDERS OF RECORD:

The following addendum indicates revisions, additions, and deletions from the original Request for Quote, dated March 20, 2012 and construction drawings, dated March 14, 2012 (recommended date March 20, 2012). This addendum forms a part of these documents. Acknowledge receipt of this addendum by inserting its number on your Quote Sheet. Failure to do so may subject the bidder to disqualification.

GENERAL	
Item	DESCRIPTION
1	Refer to attached Pre-Quote Meeting Minutes.
2	Refer to attached Plan Holders List.

CONTRACTOR QUESTIONS	
Item	DESCRIPTION
1	None

PROJECT MANUAL					
Item	Section	Page	Paragraph	Subpar	DESCRIPTION
1					None

DRAWINGS		
Item	Sheet	DESCRIPTION
1		None

END OF ADDENDUM #ONE

PRE-QUOTE MEETING MINUTES

Meeting Date: March 28, 2012 (2:30 pm)
Project: Northwestern Avenue Gateway Landscaping Project
Location: The Schneider Corporation
TSC Job Number: 7945.001
Those Present: See attached sign-in sheet

Report date: March 29, 2012

1. Introductions were given for the design team, City of West Lafayette, Purdue Golf Course, and Contractors.
2. Josh Nixon presented an overview of the project scope, and stepped through the drawings. Contractors shall refer to the documents for additional scope details.
3. Contractors should be aware that a separate project will be placing plantings along the pond banks during this project's timeframe. Coordination and cooperation between Contractors will be required.
4. As outlined in the Request for Quote, the work is to be substantially complete by May 11, 2012. It is the intent of the City to obtain Board of Works approval to proceed with the project at the April 10, 2012 Board of Works meeting.
5. Question - Is Bid Form 96 to be included? Answer – No, this is a request for quote process.
6. Question - Is this a prevailing wage project. Answer – No.
7. Question - Is a Bid Bond is required? Answer – No.
8. Question – Can the quote sheet be provided in Excel format? Answer – The quote sheet is not available in Excel format.
9. Question – What site access is available? Answer – Short-term loading/unloading can occur on the Northwestern Avenue shoulder. An INDOT right-of-way permit has been obtained by the designer and will be provided to the Contractor prior to construction. Access to the site off of the golf course cart path may be allowed for light traffic and only as coordinated with Jim Scott.
10. Page 2 of the Technical Specifications (“Protection and Restoration of Property and Landscape”) requires that contractors protect all existing trees as described, but barriers or tree protection fencing is not specifically required. This may be installed at the Contractor’s discretion.
11. Existing wooden barrier posts along Northwestern Avenue are not be damaged by the Contractors.
12. All seed is to be placed via hydro-seeding. Scottish Links Fescue (as approved by Golf Course Superintendent) is to be used for all seeding, including seeding of all restoration areas that are impacted by construction.
13. Question – Page 3 of the Technical Specifications, under “Landscape Maintenance” states that mowing is required as a part of the turfgrass maintenance. Is this required? Answer – No, as the seed mix is a fescue, the need for mowing is not anticipated.
14. Minutes from this pre-quote meeting will be included in Addendum 1, along the meeting sign-in sheet and plan holders list.
15. The meeting was adjourned, Bidders were encouraged to visit the project site.



Please advise The Schneider Corporation within seven (7) days of any discrepancies in this report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Joshua A. Nixon'.

Joshua A. Nixon, P.E.
Engineering Dept. Manager

Attachments: Meeting Sign-In



PRE-BID MEETING SIGN IN

Date: March 28, 2012
Project: Northwestern Gateway Landscaping Project
Subject: Pre-Bid Meeting
Location: The Schneider Corporation
TSC Job Number: 7945.001

Name	Company	Phone	Email
Josh Nixon	Schneider Corp	765.237.5240	jnixon@schneidercorp.com
Malachi Peercy	Schneider Corp	765.426.0922	mpeercy@schneidercorp.com
Mike Perry	Lawn & shrub	765-714-6743	mikeperry@lawnandshrub.com
MICHAEL KROSSCHEW	SCHNEIDER	317-826-7189	MKROSSCHEW@SCHNEIDERCORP.COM
MICHAEL SUSONG	CITY OF WEST LAFAYETTE	765-775-5130	MSUSONG@WESTLAFAYETTE.IN.GOV
Jim Scott	BBGC	765-494-3136	scott@puerde.edu
Name	Company	Phone	Email



The Schneider Corporation
 1330 Win Hentschel
 West Lafayette, IN 47906
 (765)448-6661 Phone
 (765)448-6665 Fax

Project:

Northwestern Gateway Landscaping Project

Job No.: 7945.001

Owner:

The City of West Lafayette

Deposit:

Bid Advertisement:

Refund:

Bid Date:

April 3, 2012 - 8:30 am local time

at City Hall (Clerk-Treasurers Office) - West Lafayette, IN

Pre-Bid Meeting:

March 28, 2012 - 2:30 pm local time

at The Schneider Corporation - West Lafayette, IN

Addenda Dates:

TBD - Contractors to list on Bid Form/Quote Sheet

Set #	ADDENDA						PLAN HOLDER			DOCUMENTS		
	1	2	3	4	5	6	Name - Address - Phone - Fax	Date Issued	Date Returned			
1	X						Gardenart N CR 225 W Lafayette IN 47906 dan@gardenartlandscapes.com and sean@gardenartlandscapes.com	720 West	3/20/2012			
2	X						Lawn & Shrub, Inc. N 500 E 47905 mikeperry@lawnandshrub.com	3721 Lafayette IN	3/20/2012			
3	X						Bellinger's SR 25 W 47909 traci@bellingersonline.com	4902 Lafayette IN	3/20/2012			
4	X						TerraCraft, Inc. Lancelot Court 47905 office@terracraftinc.com and craig@terracraftinc.com	49 Lafayette, IN	3/20/2012			
5	X						LaPorte County Nursery West State Road 2 46350 lcls@comcast.net	7657 LaPorte, IN	3/20/2012			

