BOARD OF WORKS STREET OR ALLEY CLOSING FORM

STREET: Tapawingo Dr. from State St. to Brown St. & Brown St. from Tapawingo to River

ALLEY: _____

TIME: _____

DATE: 5:00am June 16th to 5:00am June 17th, 2012

FUNCTION: 2012 Taste of Tippecanoe

ORGANIZATION NAME & ADDRESS:

Taste of Tippecanoe, 638 North St., Lafayette, IN 47901

CONTACT PERSON & PHONE NUMBER:

Scott Freeman (765) 532-0837

PERMISSION GRANTED: YES _____ NO _____ DATE _____

SPECIAL INSTRUCTIONS:

If barricades are to be used, they should be picked up at the Street Department Office by 3:30PM, Monday-Friday. A deposit of $10/barricade will be required, to be left at the Street Department Office. Replacement costs will be charged for loss or damage to the barricade. Easy and immediate access for emergency vehicles is to be maintained at all time. No non-movable or permanent structures are to be erected in the roadway.

This form gives permission ***only for the closing of a street or an alley***. Any function taking place in the street or alley is subject to the same restrictions as any other gathering, including the enforcement of the Noise Ordinance. Compliance with the law is the responsibility of the above group. Someone "in charge" should be present at all times.

_____ President

_____ Member

_____ Member

_____ Member

_____ Member

2012 Taste of Tippecanoe

Saturday, June 16, 2012

Signage Required for Street Closure:

- On Tapawingo Drive, South of State Street: **Sign** "Road Closed Ahead" placed in the center through lane.
- On State Street for both Eastbound and Westbound: **Sign** "Tapawingo Drive North Closed Ahead"
- On Howard Avenue at Brown Street: **Sign** "Tapawingo Drive Closed Ahead"
- On Brown Street, West of Roebuck Drive: **Sign** "Tapawingo Drive Closed Ahead"
- On Brown Street, East of Wabash Landing 9: **Sign** "Tapawingo Drive Closed Ahead"
- On State Street, Eastbound left turn lane to turn North onto Tapawingo Drive: **Sign** "No Left Turn"
- Directional Signs for parking garage will need to be placed on State Street, Roebuck Drive and Brown Street to assist in getting people into the parking garage
- All businesses in the Levee and Wabash Landing should be notified of the closure and event plans by Taste of Tippecanoe Personnel.
- Bus Company should be contacted and requested to change bus routes for the event times by Taste of Tippecanoe Personnel.

TO: The City of West Lafayette Board of Works
FROM: Scott Freeman, TASTE Event Director
RE: 2012 TASTE of Tippecanoe

February 23, 2012

Dear Board Members,

I am requesting board approval to stage the 2012 TASTE of Tippecanoe on Saturday, June 16th, 2012 from 4:00 PM to 12:00 midnight in downtown Lafayette and in Tapawingo Park in West Lafayette. The TASTE is the major fund-raising event for the Tippecanoe Arts Federation and will draw an anticipated 40,000 people to our cities for this one day celebration for the arts. Many improvements have been made to ensure the safe and orderly flow for our participants and guests. I am seeking board approval for the following:

STREET CLOSURES:

I am asking for a 24 hour closure from 5:00 AM Saturday, June 16th, 2012 to 5:00 AM Sunday, June 17th, 2012 of the following streets, sidewalks, and public access areas for the purpose of setting up, staging and striking the 2012 TASTE of Tippecanoe:

- Tapawingo Drive from State to Brown Streets
- The south lane of Brown Street from Tapawingo Drive to the river
- Tapawingo Park and skating rink
- The John Myers Pedestrian Bridge

I have spoken with the West Lafayette Police Department, the West Lafayette Fire Department, Tippecanoe County Emergency Management, West Lafayette Engineer's Office, West Lafayette Parks Department, West Lafayette Street Commissioner, and the Wabash Landing property manager regarding our intentions. All proper paperwork has been filed and requests have been approved through these respective organizations.

I have made arrangements with CityBus, Greyhound Bus Lines and Amtrak to relocate bus service and accommodate passengers on the event date.

PARKING RESTRICTIONS:

To facilitate electrical set-up for food booths and entertainment stages, I am requesting parking restrictions on Saturday, June 16th , 2012 starting at 3:00 AM for these areas: Tapawingo Drive, Tapawingo Park parking lot, Brown Street east of Tapawingo Drive. If signage could be posted on Friday, June 15th , this would facilitate clear areas for the needed setup.

STREET CLEANING:

To ensure area is returned to its proper state, on Sunday, June 17th , I am requesting the services of the city street sweepers to assist our cleaning crews by cleaning the streets within the festival boundaries after the event. I would request a start time of 3:30AM to allow ample time to strike the stages and fencing.

PERMISSION TO LAUNCH FIREWORKS:

I am requesting permission to allow the Melrose Pyrotechnic Company, Chicago, IL, to launch a fireworks display from 10:00 PM to 10:20 PM June 16th, 2012. Melrose has worked with the TASTE since 1994. They will have secured all the proper permits and licenses prior to the launch. They will ensure the West Lafayette Fire Department has all the proper information needed to launch a professional fireworks spectacular. The launch site this year will be in Lafayette.

I have made arrangements with the West Lafayette Police Department, the Tippecanoe County Sheriff's Department and Emergency Management to ensure ample security throughout and after the event.

Beer and wine will be served. All proper permits and licenses have been signed and applied for through the Alcohol and Tobacco Commission for the State of Indiana.

The 2012 TASTE of Tippecanoe will feature 36 restaurants, 7 beer gardens, 6 stages, 22 bands and numerous new attractions designed to bring Tapawingo alive! The TASTE is the largest and most prestigious event to grace our cities. My commitment is show off our great city by bringing a level of excitement and excellence through the celebration of music, food and the arts. The success of the TASTE will ensure the Tippecanoe Arts Federation has the necessary resources available to support over 100 arts organizations in and around Tippecanoe County.

Thank you for your consideration and I am available to answer any questions you may have. Please feel free to contact me anytime.

Respectfully,

Scott Freeman, TASTE Event Director
TASTE of Tippecanoe
638 North Street
Lafayette, IN 47901
www.tasteoftippecanoe.org
765-532-0837

GATE 1
Brown St
Tapawingo Stage
VIP Parking
Please Recycle
Fireworks 10pm
TASTE OF TIPPECANOE 2012
The Party that Makes a Difference...
GATE 3
Ferry St
Third St
Fourth St
Fifth St
Tapawingo Dr
Horizon Stage
Jumbo Tron
GATE 2
VIP Center
WLFI 18
Chef Stage
Second St
Crossroads Stage
Marquis Stage
Market Stage
GATE 7
Main St
Tippecanoe County Courthouse
GATE 4
Staff Parking
Volunteer Check-In
South St
Columbia St
GATE 5
GATE 6
A
B
C
D
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