

**REQUEST FOR FUNDING
WEST LAFAYETTE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
2012-2013 PROGRAM YEAR**

Agency/Department/Organization Name: Department of Development

Contact Person and Position: Dale Dixon, Housing Program Coordinator

Program Name: General Program Administration

Funding Category:

Capital Improvement

Public Facilities/Infrastructure _____ **Housing** _____ **Historic Preservation** _____
Economic Development _____ **Other**

Public Services (*Limited to 15% of the Grant*)

Homeless Services _____ **Elderly Services** _____ **Self-Sufficiency/Work**
Related/Health Related _____ **Other** _____

Program/Activity Description: Costs related to salaries, salary related obligations, office and travel expenses necessary for all administrative activities including planning, regulatory compliance and oversight of the grant and all subrecipients. Other administrative costs include Fair Housing Outreach activities, Historic Preservation services provided by an architect and other consulting/planning services related to projects or activities. The city's administrative allowance also includes the partial administrative expenses of New Chauncey Housing Incorporated (NCHI) up to 20% of their award plus any program income FY 12-13. NCHI is a not-for-profit agency contracted by the City to administer the City's housing programs. NCHI expenses include salaries, salary related obligations, financial support and audits, insurance, office and travel/training expenses related to CDBG supported housing activities.

Amount of Funding Requested FY 2012-2013: \$71,025, which is 20% of the estimated grant and the maximum amount that is allowed for administration under the CDBG regulations.

Anticipated Number of West Lafayette residents to be served: N/A

Program/Activity History: The city has been very frugal in administering the CDBG grant considering the increased time involved in meeting the additional planning and reporting requirements. Administrative reimbursement for New Chauncey Housing, Inc. was capped at \$40,000 in PY 11-12.

Amount of West Lafayette CDBG Funding Received for Administration in PY 11-12: \$79,800.

Total Administrative Expenses for Last Program Year (July 1, 2010 – June 30, 2011):

CDBG Salaries and Benefits	\$24,969.54
New Chauncey Housing (NCHI)*	34,630.25
Audit	1,415.00
Printing/Advertising	413.45
Consulting and Plan Preparation Fees	3,627.45
Total:	\$65,055.69