

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

January 24, 2012
11:00 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. January 17, 2012, Meeting

Ms. Stull moved to accept the minutes of the January 17, 2012, Board of Works meeting. Mr. Speaker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: 2012 City Fuel – Street

Street Commissioner Downey said that the fuel is for the entire City fleet.

Clerk-Treasurer Rhodes noted that there was one response, from Ceres Solutions, which is the current vendor. The request was for pricing on gasoline, premium non-leaded; gasohol; diesel fuel; and bio-diesel fuel. The bids are a series of rack prices for each type of product. The rack prices are current; the actual price is subject to supplier cost changes throughout the year. These are not guaranteed or fixed prices for the year.

Clerk-Treasurer Rhodes read the bid prices aloud:

	Gals.	Rack Price	Cents/gal. Margin	Tank Wagon Price	
BIDDER: Ceres Solutions					
<u>Gasoline – Premium, Non-Leaded Gasohol</u>	70,000				
Countrymark 87 E10+ (E10 87 octane)		\$ 2.4547	\$ 0.1650	\$ 2.6197	
Countrymark 89 E10+ (E10 89 octane)		\$ 2.5214	\$ 0.1650	\$ 2.6864	
Countrymark 93 E10+ (E10 93 octane)		\$ 2.6547	\$ 0.1650	\$ 2.8197	
Countrymark 91+ (91 octane)		\$ 2.7597	\$ 0.1650	\$ 2.9247	
<u>Diesel Fuel</u>					
Diesel Fuel Premium—blended—low sulfur	40,000				Nov 1 to Feb 28 winterized tank wagon
Premium Diesel-R ULS (50 cetane)		\$ 2.9140	\$ 0.1650	\$ 3.0790	\$ 3.0990
Diesel Fuel Regular—blended—low sulfur	40,000				
Diesel-R (#2 Diesel ULS; 40 cetane min.)		\$ 2.8790	\$ 0.1650	\$ 3.0440	

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BIDDER: Ceres Solutions (cont'd)	Gals.	Rack Price	Cents/gal. Margin	Tank Wagon Price
Diesel Fuel, low sulfur #1	6,000			
#1 Diesel ULS (-1)		\$ 3.1910	\$ 0.1650	\$ 3.3560
Diesel Fuel, low sulfur #2	4,000			
Diesel Fuel #2 ULS		\$ 2.8790	\$ 0.1650	\$ 3.0440
Bio Diesel - 100% - low sulfur	6,000			
99.9 % Bio Diesel		N/A	\$ 0.1650	\$ 0.165
Bio Diesel—20% blend, low sulfur	4,000			
Bio Diesel 20% blend		N/A	\$ 0.1650	\$ 0.165

Clerk-Treasurer Rhodes said that the bid has a number of notes that apply to the pricing. City Attorney Burns said it was not necessary to read those.

Mayor Dennis asked if the bid was received timely. Clerk-Treasurer Rhodes said that it was received on time.

Mr. Marley moved that the bid be taken under advisement. Ms. Stull seconded the motion.

Mr. Marley asked, since this is a spot-price market, why the bid is not the margin. Street Commissioner Downey answered that that would be possible. Mr. Marley asked if the margin is \$0.1650, over and above the cost. Street Commissioner Downey said that it was. Clerk-Treasurer Rhodes said that there was also a delivery price. Mr. Marley said but that is all in the bid price. Street Commissioner Downey agreed. Mr. Marley said there is only one bidder, so it is a moot point.

Street Commissioner Downey said that the reason there is only one bidder is that the Street Department has only 2,000-gallon tanks. If the City had a 10,000-gallon tank for each item, there might be more bidders.

City Attorney Burns asked if Street Commissioner Downey would compare the bid numbers to other places and what Mr. Downey knows about the market, to determine whether these are reasonable numbers. Street Commissioner Downey said yes. Mr. Burns noted that there was not a lot of choice. Street Commissioner Downey said that Ceres Solutions has been the City's supplier of fuel for several years, and they are great on delivery.

The motion was adopted.

b. Declare Weapons Surplus – Police

Police Chief Dombkowski said that these represent phase three of the cleanout of the armory, according to Sergeant Watson who is in charge of the armory. These items are not used, have been in inventory for a long time, and some are inoperable.

Mayor Dennis asked about the submachine gun. Police Chief Dombkowski responded that it is inoperable and beyond repair. The dollar value reflects a trade-in value. Mayor

Dennis asked if the submachine gun were seized property or purchased. Police Chief Dombkowski answered that it was seized property that was relinquished to the Department by the courts in the early 1990s.

Mr. Marley moved that the weapons described be declared surplus. Ms. Booker seconded the motion.

Mr. Marley asked what they would be traded for. Police Chief Dombkowski answered that it would be store credit, because later in the year the Department will need weapons or parts for weapons.

The motion was adopted.

c. Claims

Mayor Dennis thanked the Board of Works for their oversight of the City's finances, providing the check and balance process that is so important. He said he appreciates their questions that provides information for the public, and ensures that the taxpayer's dollars are spent appropriately.

- i. AP Docket \$ 150,094.45
- ii. AP Docket 20,144.79
- iii. AP Docket 2,823,809.20

Mr. Marley moved that the claims be approved. Ms. Booker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

d. Other Items

i. Wastewater Utility Director Henderson updated the Board on the Western Interceptor. Four of the six lift stations have been diverted to the Western Interceptor now. Of those four, one will be demolished and a second one at Camelback is nearly fully diverted. Work at the Blackbird lift station will be completed in the next couple of weeks.

ii. Police Chief Dombkowski said that there is a Purdue men's basketball game tonight in Mackey Arena. He asked those driving on Yeager Road take extra time, due to the construction congestion.

iii. Councilor Hunt said that, based on the census, West Lafayette is obliged to redistrict Council districts. She announced that there would be an informational session at 6:00 p.m. today for Councilors to learn of the process. The Council has the option to change from five districts to four, with three at-large representatives. She asked the public to provide information to their Council representatives on this topic, particularly the four versus five districts. There may be major changes to the Council districts, considering similarity in population of the areas and compactness of each district. The deadline for the Council action is December 31, 2012. City Attorney Burns said he would attend.

iv. Fire Chief Heath introduced himself to the Board, advising that there would be big changes in the Fire Department. The Department will be in the public more. The firefighters have great attitudes and are eager to move forward. He reported that on Monday, there was a structure fire on Dodge Street, which turned out to be a trashcan fire on a porch. It was windy and there was a lot of smoke, which created a false sense of activity. The Department responded quickly and professionally. He thanked Police Chief Dombkowski whose officers located the hydrant for the Fire Department. The departments are working together.

v. Mayor Dennis introduced Ron Wilkins of the *Journal and Courier*, who will be covering City activities for the newspaper.

vi. Street Commissioner Downey announced that IDEM, the Indiana Department of Environmental Management, has declared that electronic waste—TVs, computers, etc.—are no longer permitted in landfills. He said that, on February 3 and 4 at the Street Department Drop-off Center, in cooperation with Oscar Winski Company, electronic waste will be accepted.

Street Commissioner Downey introduced Mr. Thomas Davis of Oscar Winski Company. Mr. Davis reported that the eRecycling Division opened in September 2011. They now accept most electric or battery-operated items. The December 5 drop-off at Cumberland Park was very successful. Friday, February 3, from 12:00 p.m. to 5:00 p.m. and Saturday, February 4, from 8:00 a.m. to 12:00 p.m. at the West Lafayette Street Department Drop-off Recycling Center, citizens will be able to drop-off household electronics of all kinds. The costs associated with collection of microwaves, old-style CRT monitors, and tube-type televisions are \$5.00 per item. Refrigerators, freezers, dehumidifiers, and other Freon-containing items will not be accepted.

Clerk-Treasurer Rhodes asked if the hard drives would be stripped at the site. Mr. Davis said that they would not be doing that, but that data destruction services would be available at the company's main location. The items can be taken, with forms, after which they can issue a certificate of destruction for those who want that service.

Street Commissioner Downey said that this is the first event of this type, with a couple more throughout the year. He hopes to hold one with a drug drop-off event.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.