



**Wastewater Treatment Utility**  
**500 South River Road**  
**West Lafayette, IN 47906**  
**Phone: 765-775-5145**  
**Fax: 765-775-5149**

**TO:** Board of Public Works and Safety  
**FROM:** David Henderson, Utility Director  
**RE:** Salary Increase – Sacramento Course Vol. II  
**DATE:** December 19, 2011

It is requested that you approve a salary increase for Michael Rohler who has passed the California State University, Sacramento Course in Operation of Wastewater Treatment Plants Volume II. Michael's pay should be adjusted to reflect an additional \$9.62 biweekly, which will be \$250.00 annually. In addition, Michael should receive retroactive pay of \$4.80 from December 1, 2011, the date of course completion, as well as \$113.00 reimbursement for the course enrollment fee, course manual, and shipping of the materials. I have attached a copy of the Certificate and payment receipt. This falls within the parameters set forth in WWTU Salary Ordinance.

**CC:** Nicole Stocks, Clerk Treasurer's Office  
Diane Foster, Human Resources  
File