

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

APRIL 18, 2011
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. April 11, 2011, Meeting

Mr. Speaker moved to accept the minutes of the April 11, 2011, Board of Works meeting. Ms. Stull seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Safety Surfacing for Playgrounds at Morton Community Center, Peck-Trachtman Park, and Tommy Johnston Park – Parks

Clerk-Treasurer Rhodes read the quotes aloud:

<u>Quote from</u>	<u>Morton Community Center</u>	<u>Peck- Trachtman Park</u>	<u>Tommy Johnston Park</u>	<u>Happy Hollow Playground¹</u>
Bellinger's	\$1,152.00	\$7,536.00	\$2,784.00	
Lawn & Shrub, Inc.	\$2,270.00	\$11,500.00	\$4,540.00	
TruGreen	\$720.00	\$4,710.00	\$1,740.00	\$4,110.00
Freedom Lawn	\$912.00	\$5,966.00	\$2,204.00	

¹ this was not one of the sites for which quotes were solicited

Mayor Dennis asked if the quotes were all received on time and sealed. Clerk-Treasurer Rhodes responded that they were all received timely.

Ms. Stull moved that the quotes be taken under advisement. Mr. Speaker seconded the motion. The motion was adopted.

b. New Hire: Richard R. Todd – Probationary Patrol Dispatcher – Police

Captain Leroux requested Board approval for hiring Richard R. Todd as a probationary patrol dispatcher for the Police Department. He has met all the hiring requirements of the Police Department. His biweekly salary would be \$1,242.61, and he would begin May 2, 2011. Mr. Todd is a replacement for a departed employee, and there would be full staffing of dispatchers.

Mayor Dennis asked how long the probationary period is. Captain Leroux answered that the probationary period is one year.

Mr. Speaker moved that the request be approved. Ms. Booker seconded the motion.

Mr. Speaker asked what the process was for someone to become a dispatcher. Captain Leroux answered that there is training once they are hired. The hiring process is one of testing, interviews, and an interview board. This is the same process as for an officer, but not as lengthy.

The motion was adopted.

c. Request for Street Closure: Purdue American Studies Block Party – Police

Sergeant Watson requested Board approval for closure of Chauncey Avenue between West Columbia Street and North Street from 10:00 a.m. to 3:00 p.m. on Saturday, April 30. The request is from the Purdue University American Studies Program for a block party. The Police Department has no objection to the closure.

Ms. Stull moved that the request be approved. Mr. Marley seconded the motion.

Mayor Dennis asked Fire Chief Drew if the Fire Department had any objection. Fire Chief Drew answered that the Fire Department has no objection to the closure.

The motion was adopted.

d. Claims

- i. AP Docket \$161,126.71

Ms. Booker moved that the claims be approved. Mr. Speaker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads, City Attorney Burns, and Clerk-Treasurer Rhodes.

The motion was adopted.

e. Informational Items

i. Request for Quotes: 2011 Northwestern Avenue Sidewalk Brick Paver Replacement – Opening April 29, 2011 – Development

Director of Development Poole announced that quotes are being solicited for replacement of brick pavers on the east side of Northwestern Avenue from Panda Express to Greyhouse Coffee. The failed brick pavers are a safety issue.

Ms. Stull asked if pavers on the west side of Northwestern were replaced in 2010. Director of Development Poole answered that they were.

ii. WWTU Projects Payments Listing

There were no questions or comments on the listing.

iii. 2011 CDBG Sidewalk Replacement and 2011 Street Resurfacing Projects

Clerk-Treasurer Rhodes reported that at the April 11 Board of Works meeting, the Engineering Department presented the Notices to Bidders for the 2011 CDBG Sidewalk Replacement Project and the 2011 Street Resurfacing Project. The advertising dates were set at that meeting. Subsequent to that meeting, Engineering issued a revision to the bid opening date for each project, to allow opening on May 2. There was a correction of the summary description of one project in the bid notice, although the specifications did not change. The 2011 Street Resurfacing Project was advertised to be due by 8:30 a.m. on May 2 and then brought to the Board of Works

and opened. The 2011 CDBG Sidewalk Replacement Project will not be due until 4:00 p.m. on May 2, to allow additional time to answer questions.

City Attorney Burns said the easiest thing to do is to appoint the Clerk-Treasurer as the officer to open those bids at 4:00 p.m., and it will be posted as a bid opening. He suggested that the Board move to appoint the Clerk-Treasurer to open the bids for the 2011 CDBG Sidewalk Replacement Project at 4:00 p.m. on May 2, and report the results to the Board of Works.

Ms. Booker moved to appoint the Clerk-Treasurer to open the bids for the 2011 CDBG Sidewalk Replacement Project at 4:00 p.m. on May 2. The motion was seconded by Mr. Speaker. The motion was approved.

f. Other Items

i. Captain Leroux reported that the Grand Prix Weekend was a success from the Police Department's perspective. There were 219 calls for service in a three-day period, which was up 11 calls from 2010. There were no serious injuries and only a couple of fight calls.

Mayor Dennis asked about the nature of the calls. Captain Leroux answered that there were 19 or 20 loud noise complaints, a few disturbance calls, a couple of medical runs—just general-type calls.

ii. Director of Development Poole announced that at 6:30 p.m. this evening in Council Chambers, the Council of Neighborhood Representatives would meet.

iii. Parks Superintendent Payne announced that Freedom Lawns submitted the successful quote for the Sagamore Parkway medians. The agreement is for \$5,064.00.

Mr. Payne also announced that the Park Board would meet at 4:30 p.m. today in Council Chambers.

iv. Councilor Hunt reported that City Engineer Buck made a presentation to a Purdue University Civil Engineering class and concluded that with a tour of the Lindberg Bridge construction. Some Council and Redevelopment Commission members attended and heard a good explanation.

v. Street Superintendent Downey's report:

1) Mr. Downey reviewed two draft memoranda. At next week's Board of Works meeting, he would recommend rejecting all the bids on the two dump trucks, which was opened on February 22. He presented drafts of revised specifications, which he will ask the Board to approve next week. He stated that the City would get better equipment if the bids were for two medium dump trucks with no trade-ins, rather than a small and a medium truck with trade in. The trucks that would have been traded in will continue to be used. The snowplows and the spreaders will be options. The bids would be for the bed, the plumbing, and the electrical wiring going to the plow and to the spreader.

Mr. Downey said that the sanitation truck bid would be accepted from Pyramid Equipment, Inc., which he feels is the most responsive bid for \$181,165.00. Their Option B meets all but one of the specifications. The one lacking is in the

transmission, but the one the company is offering is a better match to the engine horsepower and to the type of work that the truck will be used for. The refuse truck does stop-and-go work, not highway driving. He will also ask the Board to approve additional equipment totaling \$2,442.00 that would be helpful, including hood insulation on the engine to reduce some sound; a Horton fan drive; a heated windshield to continue to defrost the windows when the doors are open; a dashboard mounted device to run the packer; and a transmission internal mount, which would eliminate snow from causing problems. The hopper width on the recommended truck would make trash collection more efficient. Mr. Downey cited a typical Tuesday in University Farms, where about 5 tons of material (10,200 pounds) from 595 pickups of 680 stops is collected, and a typical Wednesday, on Indian Trail, where about 9,390 pounds of material (nearly 5 tons) of 505 pickups of 640 stops. That averages to 18 pounds per stop, and with the new truck hopper, the Sanitation Department only has to dump the hopper every 6.8 pickups on the route, but the Best Equipment offering would have to dump every 3.4 pickups. The fuel savings alone should save \$3,000 to \$4,000 per year. The difference in the prices of the lowest bid and the recommended one would be made up in about two years. The life of the truck is expected to be 10 to 12 years.

2) Street Superintendent Downey clarified a response to a question at last week's meeting about the bill paid to Irving Materials. He had answered that the cost was for a concrete pad at the recycling center, but instead it was for a gate repair.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.