



Department of Development  
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**TO:** West Lafayette Board of Public Works and Safety

**CC:** Diane Foster  
Nicole Stocks

**FROM:** Chandler Poole   
Development Director

**DATE:** April 5, 2011

**SUBJECT:** Intern – Susan Laurie (rehire)

I request Board of Works approval to rehire a summer intern in the Department of Development, Susan Laurie. Ms. Laurie will start work on May 10, 2011 at a rate of \$10.00/hour.

She is a resident of West Lafayette and a junior at Indiana University, studying Communication and Culture with a minor in Public Affairs.

Ms. Laurie will assist the department with business outreach, social media, event organization/preparation, social service communication, and researching retail/commercial development companies.