

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

DECEMBER 20, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker (arrived at 8:35 a.m.), Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. December 13, 2010, Meeting

Mr. Marley moved to accept the minutes of the December 13, 2010, Board of Works meeting. Mr. Speaker seconded the motion. The motion was adopted.

2. OLD BUSINESS

a. Contract: Fast Eddie's Car Wash – 2011 Vehicle Cleaning – Police

Police Chief Dombkowski reminded the Board that this contract was pulled from last week's items, as he wanted to insert reference to other City vehicles in addition to Police vehicles. Additionally, he was able to negotiate reduction in the contract amount to \$1,525.00 per quarter, the same as the 2010 cost. He requested Board approval

Ms. Stull moved that the request be approved. Mr. Speaker seconded the motion.

Ms. Stull asked about the payment schedule as outlined in the contract. Clerk-Treasurer Rhodes answered that this vendor has an unusual billing pattern, in that the City is not usually billed for the second half of the year until the next year. Police Chief Dombkowski added that his office requests invoices from the company when they are not received.

The motion was adopted.

3. NEW BUSINESS

a. Quote Opening: Stormwater Pollution Prevention Structures Project – Engineering

City Engineer Buck explained that the quotes are for two enclosures at the Street Department, to cover open containers in the recycling area. This is an IDEM requirement and will put the City in compliance with the stormwater pollution prevention obligation and the permit through the NPDES. Mayor Dennis added that Street Superintendent Downey started working on this earlier in the year.

Clerk-Treasurer Rhodes noted that the two quotes were received by the deadline. She read them aloud:

Quote from	Quote amount	Alternate #1
D-K Construction, Inc.	\$25,229.00	\$5,841.00
Simon Construction	\$29,630.00	\$6,050.00

Mr. Speaker moved that the quotes be taken under advisement. Ms. Stull seconded the motion. The motion was adopted.

b. Approval: ADA Grievance Procedure and Form – Ms. Elizabeth Cook, Engineering Assistant, Office of the City Engineer

Engineering Assistant Cook reiterated that the documents were presented last week for Board review. When the Board approves them, they will be posted throughout City buildings and on the City website. Mayor Dennis added that these are updates to prior City processes, and result from the efforts of the City's ADA Compliance Committee that has been meeting regularly since earlier in the year.

Ms. Booker moved that the ADA Grievance Procedure and Form be approved. Mr. Marley seconded the motion. The motion was adopted.

c. SRF Payment Request No. 117 – \$7,284.00 to Greeley and Hansen – Design Engineering – Western Sanitary Sewer Interceptor-Division V Project – WWTU

Wastewater Utility Director Henderson stated that the work that this payment covers is part of the design for diverting the flows from three lift stations into the Western Interceptor, eliminating those three lift stations, when the Western Interceptor-Division IV is completed.

Ms. Stull moved that the SRF Request for Payment be approved. Mr. Marley seconded the motion. The motion was adopted.

i. WWTU Project Payment Listing

There were no questions or comments about the listing.

d. Contract: ADS LLC – Agreement for Professional Services for Monitoring CSO Outflows – WWTU

Wastewater Utility Director Henderson said that the Utility is required by IDEM to monitor any flows coming out of combined sewer overflow outfalls. The City still has three of these. There are over 100 cities and towns in Indiana that have combined sanitary and stormwater flows in older sewers. The combined sewer overflows were used to prevent backups into businesses and homes, instead having the overflow go into the river. The Utility is working to reduce these with the long-term control plan, but they have to be monitored. Monthly, CSOs are reported to IDEM. After the Western Sanitary Sewer is completed, the City will make additional post-construction monitoring reports to IDEM, to ensure that the Western Interceptor Project has met its goals. Exhibit C in the contract identifies the elements of the contract, one of which is web-hosted service for the data, so that it can be reviewed in real time and have alarms if there is a dry weather overflow, which is prohibited by our permit. The contract amount is \$104,076.00 over three years.

Mayor Dennis clarified that the Utility always is in a process of change and improvement, that equipment and processes are constantly upgraded in response to various federal and state regulations.

Ms. Stull moved that the request be approved. Mr. Marley seconded the motion.

Mr. Marley asked if there was a competitive bid for this contract. Wastewater Utility Director Henderson answered that other businesses have been reviewed, but the City has a 20-year relationship with ADS and have been pleased with their services.

The motion was adopted.

e. Resolution: Notice of Intent to Award – North River Road Interceptor Sewer Rehabilitation Project – WWTU

Wastewater Utility Director Henderson clarified that the contract will not be signed today. Because of the grant money that will be used for this project, the Board must pass a resolution with the notice of intent to award the bid. IDEM then reviews the resolution and the engineer's recommendation, after which the bid can be signed. Reynolds Inliner is the apparent low bidder and responsive to the requirements.

Mr. Speaker moved that Board of Works Resolution BW 06-10 be approved. Ms. Stull seconded the motion.

Mayor Dennis said this is an approval process cycle. Wastewater Utility Director Henderson added that there are many hoops to jump through to do this properly.

The motion was adopted.

f. Request to Declare Items Surplus – Police

Police Chief Dombkowski asked for Board approval in phase two of the cleanup of the Police Department arsenal. These weapons, unlike the ones declared surplus earlier, are semi-automatic rifles, purchased in the 1980s. They represent an older weapons system and are not used in the Department. These three will be used as trade-ins for one or two AR-15 rifles, which currently are used in Police vehicles.

Mr. Marley moved that the list of items presented be declared surplus. Mr. Speaker seconded the motion.

Mr. Speaker asked the cost of AR-15 rifles. Police Chief Dombkowski answered that the Department uses Rock River brand, which are about \$1,000 with accessories.

Ms. Stull asked the difference between nickel and blued finishes. Police Chief Dombkowski answered that the nickel finishes look like nickels, and blued are black.

The motion was adopted.

g. Claims

i.	AP Docket	\$ 5,998.43
ii.	AP Docket	97,180.17
iii.	AP Docket	628,595.11
iv.	AP Docket for Redevelopment Commission	59,170.00
v.	PR Docket	353,638.40

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion to approve claims was adopted.

h. Other Items

i. City Engineer Buck reported that the left turn arrow has been installed at Cherry Lane and Northwestern Avenue, coordinating with Purdue and INDOT. INDOT is now working on the timing, to get it to be the most effective addition, to help traffic move efficiently. Mayor

Dennis thanked Mr. Buck for this, as he has received several comments about this matter.

ii. Wastewater Utility Director Henderson reported that the INDOT bid-letting for the US231 Relocation Project has been delayed to January 12, 2011. The 2011 WWTU budget will be presented in January, so that the budget can reflect the actual cost of this major project. Mr. Jim Treat of O.W. Krohn and Mr. Henderson will present the budget, and discuss the capital improvement list.

iii. Parks Superintendent Payne mentioned that the Park Board would meet today at 4:30 p.m. at Morton Center.

iv. Councilor Hunt thanked City Engineer Buck for the left turn signal at Northwestern and Cherry Lane, as she has had many comments from her constituents about this.

v. Street Superintendent Downey reported that the Street Department is pretreating the streets for the expected 1 to 6 inches of snow later today.

vi. Clerk-Treasurer Rhodes noted that Wastewater received the bill from the State Revolving Fund for interest payments on all the SRF loans. The check will be sent this Wednesday, in order to meet the SRF deadline. The Board will see the claim as a prewritten item at next week's meeting. This is the second of two debt service payments for 2010.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.