

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

NOVEMBER 1, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. October 25, 2010, Meeting

Mr. Speaker moved to accept the minutes of the October 25, 2010, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. 2011 City Holiday Schedule – Human Resources

Human Resources Director Foster asked for Board approval for the 2011 City Holiday Schedule, reporting that the schedule is for the same number of holidays as in 2010. She added that Street and Sanitation employees may observe a different day for certain holidays, depending on the day of the week the holiday occurs, so as not to interrupt the trash and recycling schedule. Today, for example, the Street and Sanitation Department is closed, whereas the other City employees recognize Election Day tomorrow (Tuesday).

Ms. Stull moved that the 2011 City Holiday Schedule be approved. Ms. Booker seconded the motion. The motion was adopted.

b. Request for Salary Increase: David McKinley for Completion of IDEM Wastewater Class III Course – WWTU

Wastewater Utility Director Henderson requested Board approval for an annual \$1,000 increase in salary, effective October 7, 2010, for David McKinley, an operator in the Plant. Mr. McKinley recently passed the IDEM Class III Wastewater Certification Exam. This increase follows the salary schedule. IDEM has four levels of operator classification, Class IV being the highest.

Mr. Marley moved that the request for salary increase for David McKinley be approved. Mr. Speaker seconded the motion. The motion was adopted.

c. Contract: Komputrol Software Systems for Wastewater Utility Billing Office - WWTU

Clerk-Treasurer Rhodes stated that this item is for the annual renewal, a standard agreement, and has no price increase.

City Attorney Burns reported that the agreement is fine.

Ms. Stull moved that the contract be approved. Mr. Marley seconded the motion. The motion was adopted.

d. Certification of Number of Fire Hydrants in City – Engineering and Fire

City Engineer Buck stated that the listing of 409 City fire hydrants is one he has worked on with Fire Chief Drew and Indiana-American Water. He noted that Engineering has a Google map, which shows the specific locations and the latitude and longitude for each hydrant. As fire hydrants are added or locations changed, the listing can be amended.

Mayor Dennis asked if this would be the master listing used if there were fire hydrant fees. Mr. Buck indicated that that is correct.

Mayor Dennis if someone were to move to the community, would it be possible to locate the fire hydrant from which they would receive service. City Engineer Buck answered probably.

Mayor Dennis asked whether the dispatchers now have the option of letting the firefighters know where the hydrants are, when firefighters are dispatched to a fire. Fire Chief Drew responded that this information is on maps kept at each station and in all fire trucks.

Ms. Booker moved that the number of fire hydrants in the City of West Lafayette be approved. Mr. Speaker seconded the motion. The motion was adopted.

Mayor Dennis thanked City Engineer Buck and Fire Chief Drew for their work to complete the listing.

e. Request to Declare Items as Surplus – Street

Street Superintendent Downey requested Board approval of the listing he provided at last week's meeting. Three of the items are from Wastewater, which he identified on the revised listing provided to the Board. Those three items totaled 720 pounds and steel sells for \$140 per ton. Mr. Downey reported that he has used all the items in for a variety of purposes, and that there is nothing left to utilize. For example, two engines were cannibalized for starters, alternators, flywheels, and other parts, but they now have no useful life for the City. Now they will be sold for scrap.

Mr. Speaker moved that the request to declare specific items from the Street Department be approved. Mr. Marley seconded the motion. The motion was adopted.

f. Claims

- i. AP Docket \$343,290.01
- ii. AP Docket 10,766.46
- iii. PR Docket 108,610.39

Ms. Stull moved that the claims be approved. Ms. Booker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

g. Request to approve the 2011 Insurance Renewal Rate – Human Resources

Human Resources Director Foster presented the 2011 monthly group insurance premiums and asked for Board approval at this meeting:

	2011 Renewal Rate
Anthem Medical – Health Savings Account	\$303.62 Employee \$607.26 Employee/Spouse \$576.91 Employee/Child(ren) \$880.55 Family
United Healthcare Dental	\$24.49 Employee \$48.98 Employee/Spouse \$54.47 Employee/Child(ren) \$84.09 Family 2-year rate guarantee; no change from 2010
United Healthcare Life Dependent Life AD&D LTD	\$0.12/\$1,000 \$2.44/\$1,000 \$0.02/\$1,000 \$0.34/\$100 2-year rate guarantee; no change from 2010
Vision Service Plan (VSP) Vision	\$ 7.63 Employee \$17.27 Family 0.5% rate reduction

Mayor Dennis thanked Human Resources Director Foster and Clerk-Treasurer Rhodes, as well as the City's insurance partners Steve Curtis (of Bundy-McNear Insurance Agency) and John Willis (of MBAH) for their efforts in rates that are both timely and budgetable.

Human Resources Director Foster stated that each year, the City involves MBAH in obtaining renewal rates for health and welfare benefits, as well as to seek quotes in the market, to ensure that the City is offering costs that are in line or might be better, both in product and cost. The City had been with United Healthcare for medical insurance for four years, but Anthem provided a rate that was more affordable for the City, so Anthem is the 2011 medical insurance. United Healthcare will continue to cover employee dental and life insurance; there was a two-year rate guarantee, so the rates will continue through 2011 as they currently are. There was a reduction in vision coverage, since the City will be dealing with VSP directly, instead of using Guardian as the underwriter.

Mayor Dennis said that the rate summary outlined minimizes the effort in getting these rates. The 9.1% increase is phenomenal. The initial quotes reflected more than 30% increases, but Human Resources Director Foster worked to reduce those rates. No one knows where the rates will be next year, but the plan is to get the best package possible for City employees that is affordable for the City.

Mr. Marley asked if the City had looked at an insurance trust with other municipalities. Mayor Dennis answered that the City did look at those, but that those increases were

49%. Human Resources Director Foster added that the City did not have a good year on its claims, which is a problem.

Ms. Stull moved to approve the 2011 insurance renewal rates. The motion was seconded by Ms. Booker. The motion was adopted.

h. Informational Items

i. Project Payment Listing – WWTU

There were no comments or questions about the listing.

i. Other Items

i. Police Chief Dombkowski reported that DARE Officer Janet Shepherd's husband passed away yesterday evening.

ii. Wastewater Utility Director Henderson stated that Mr. Joe Teusch of Greeley and Hansen was present, to obtain Board signatures on the cover page of the drawings for the Western Sanitary Sewer Interceptor-Division IV Project. December 8 is INDOT's bid-letting for this project, which will be constructed as a part of the US231 Relocation Project. As he has noted previously, the Division IV Project is the last milestone project in the current long-term CSO (combined sewer overflow) plan.

iii. Councilor Burch announced that the Council would meet tonight in Council Chambers at 6:30 p.m.

iv. City Engineer Buck commented that, at the County Commissioners meeting this morning, the contract with Jack Isom Construction for construction of the Lindberg Bridge Project should be signed. Mr. Buck reported that he and his staff met with representatives from Jack Isom Construction, to discuss their bid and discuss their approach. It may be another week or two before the road itself is closed, as the company will be clearing the right-of-way. That part of the community will be a flurry of activity for the next couple of years, with Lindberg Bridge Project and the US231 Relocation Project. At a public meeting last Thursday night, INDOT clarified that it will let a clearing contract in November, and then the main road contract in December. Most of that work is in the new alignment. Work will begin at the south portion around the Airport area, which is good for the City, as that is where work on the Western Sanitary Sewer Interceptor-Division IV Project will be focused.

Mayor Dennis thanked City Engineer Buck for his work on these projects.

3. ADJOURNMENT

There being no further business to come before the Board, Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.