

**Office of the City Engineer**  
609 West Navajo Street  
West Lafayette, Indiana 47906  
Phone: 765.775.5130  
Fax: 765.775.5249

September 7, 2010

RE: Quotes for Western Interceptor Access Trail Repair

The West Lafayette Office of the City Engineer is requesting quotes for the repair of an existing storm sewer culvert located along the Western Interceptor access trail. The enclosed Quote Sheet shall to be completed and submitted to the Office of the Clerk-Treasurer, 609 West Navajo Street, West Lafayette, Indiana 47906 in a sealed envelope by 4:00pm, Friday, September 17, 2010. The envelope should be marked on the outside with the following notation:

**Western Interceptor Access Trail Repair**

Quotes will be opened publicly and reviewed at the Board of Public Works and Safety meeting in City Hall at 8:30, on Monday, September 20, 2010. The Office of the City Engineer plans to issue a purchase order for the lowest responsive, responsible quote.

The West Lafayette Office of the City Engineer is exempt from Indiana sales tax.

Please contact Michael Thompson at (765) 775-5130 for any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Thompson".

Michael Thompson, PE  
Assistant City Engineer

Enclosure

Cc Kokopelli, Xtreme Contractors, Tri-Tech Construction Services, Inc.

# Request for Quote

## Western Interceptor Access Trail Repair

This request of quote is the official notice of needed materials and professional services by the West Lafayette Board of Public Works and Safety (the "Board").

Board is requesting quotes for the construction of the proposed Western Interceptor Access Trail Repair. The Contractor will be responsible for providing appropriate fill material to repair existing erosion, compacting material, stabilizing site upstream and downstream, adding appropriate erosion control practices to prevent future erosion. Details of the proposed work can be found in the enclosed plans and specifications.

The Contractor shall be responsible for the determination and notification of all affected utilities and for the coordination of all work with the utilities, City of West Lafayette and Purdue University. Any required permits will be provided by the owner. The Contractor shall be responsible for the coordination of all work with the City of West Lafayette and Purdue University.

All work must conform to the attached Specifications and the City of West Lafayette Standards and Typical Construction Guidelines and Details (approved by the Board of Public Works and Safety on January 1, 2010).

The Contractor shall be bonded, insured and registered in the Office of the City Engineer. The Contractor shall also provide certificate of insurance to the Board and the City of West Lafayette per the attached Insurance Requirements.

Any questions concerning this Request for Quote should be directed to:

Michael Thompson  
Assistant City Engineer  
West Lafayette Engineering Department  
(765) 775-5130  
[mthompson@westlafayette.in.gov](mailto:mthompson@westlafayette.in.gov)

# Purchase of Material and Professional Services for Western Interceptor Access Trail Repair

## QUOTE SHEET

Quotes will be taken under consideration for the issuance of a purchase order to the most responsive and responsible firm which provides a quote most advantageous for the board. Construction will be completed according to the schedule outlined in the project specifications.

The Total Quote amount should include the cost necessary to complete all work described by these documents.

THE TOTAL COST TO PROVIDE ALL MATERIAL, LABOR AND EQUIPMENT NECESSARY TO COMPLETE THE WORK; WORK MAY BEGIN UPON APPROVAL OF THE PROPOSED WORK SCHEDULE BY THE WEST LAFAYETTE OFFICE OF THE CITY ENGINEER, FOLLOWING THE ISSUANCE OF A PURCHASE ORDER, AND ALL WORK IS TO BE COMPLETED BY OCTOBER 31, 2010.

TOTAL LUMP SUM COST \$ \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# Specifications

## **General Requirements:**

To repair the existing erosion across the Western Interceptor access trail, and add necessary riprap, erosion control mat and seeding for stabilization.

## **Required Timing:**

The proposed construction is to be coordinated with the West Lafayette Office of the City Engineer and Purdue University. The work shall be completed by no later than October 31, 2010.

A pre-construction meeting shall be scheduled with the Office of the City Engineer prior to starting any work. Meeting will require attendance from a Purdue Official as well as one member (minimum) from the actual crew that will be present during all stages of the work.

## **Equipment and Professional Services to be Provided by Contractor:**

1. Contractor to provide general earthwork services to achieve the final grade as shown on the attached plans. The proposed work will require import of "b" borrow and should follow the "Standard Bedding Detail" as shown on the Storm Sewer Details page of the City of West Lafayette Typical Construction Guidelines and Details (Attached). Proposed fill material shall be compacted in 6" lifts to ensure adequate compaction.
2. Contractor to provide erosion control mat on all proposed surfaces with the exception of the trail width. Erosion control mat to be North American Green SC250 or approved equal. Contractor to follow installation instructions and apply staples as directed by manufacturer.
3. Contractor to provide geotextile underlayment Polyfelt TS700 or approved equal under all proposed riprap and under existing pipe ends according to detail shown on plans.
4. Contractor to provide riprap embankment protection according to the plans included. Size, thickness and dimensions of area to be included will be strictly enforced.
5. Contractor to permanently seed and straw all disturbed areas according to the seed mixtures included in the City of West Lafayette Typical Construction Guidelines and Details.
6. Contractor to strictly use access route shown on the included exhibit. Care shall be given to both the cross county course and when crossing the (4) four existing culverts.
7. Contractors/Drivers to ensure capacity of culverts for excessive weight vehicles prior to proceeding to construction location. Only single axle/light duty trucks are permitted over the culverts.

8. Any rutting or damage to the access trail or surrounding areas shall be repaired and approved by the City Engineer, at the expense of the contractor, prior to receiving payment for the project.

Additional Information:

Michael Thompson, PE  
Assistant City Engineer  
Office of the City Engineer  
(765) 775-5130  
[mthompson@westlafayette.in.gov](mailto:mthompson@westlafayette.in.gov).

## **City of West Lafayette Insurance Requirements**

The Contractor shall furnish to the City an acceptable performance and payment bond in the amount of one hundred percent (100%) of the contract price including subsequent modifications of work and contract price. Said bond shall secure the Contractor's performance, and payment of labor, materials, subcontractors, supplies and any furnishing service. Bid bond shall be written by a surety authorized to do business in the State of Indiana and who maintains at least one (1) established place of business, in the State and in a location of which the continuance is not dependent upon decision of individual personnel of the Surety within the State.

The City of West Lafayette's risk management strategy requires the contractor provide us with evidence of insurance that meets the minimum requirements listed below for this project. This coverage must be placed with an insurance company with an A.M. Best rating of A-:VII or better. Please provide a Waiver of Subrogation in favor of the City of West Lafayette, Indiana as it pertains to Commercial General Liability, Workers Compensation, and Automobile Liability.

**Insurance Requirements:**

*(a) Commercial General Liability (Occurrence Form)*

Each Occurrence	\$1,000,000
Products/Completed Operations Aggregate	\$2,000,000
General Aggregate	\$2,000,000
(other than Prod/Comp Ops Liability)	
Personal & Advertising Injury Liability	\$1,000,000

Coverage shall be subject to a per project or vendor general aggregate provision that names all jobs performed by subcontractor if applicable. The City of West Lafayette, Indiana must be named as an Additional Insured per ISO forms CG2010 and CG2037 or their equivalent. The insurance will be considered primary and noncontributory before any other applicable coverage. Include Waiver of Subrogation in favor of the City of West Lafayette, Indiana.

*(b) Automobile Liability*

\$1,000,000 each accident

If subcontractor at any time transports hazardous materials, subcontractor shall carry appropriate auto pollution coverage. Hired and Non-Owned auto liability coverage is to be included. The insurance will be considered primary and noncontributory before any other applicable coverage. Include Waiver of Subrogation in favor of the City of West Lafayette, Indiana.

*(c) Workers Compensation and Employer's Liability*

Worker's Compensation	State Statutory Limits
Employer's Liability	
Bodily Injury by Accident	\$1,000,000 ea. accident

Bodily Injury by Disease	\$1,000,000 policy limit
Bodily Injury by Disease	\$1,000,000 ea. employee

Include Waiver of Subrogation in favor of the City of West Lafayette, Indiana.

*(d) Umbrella Liability*

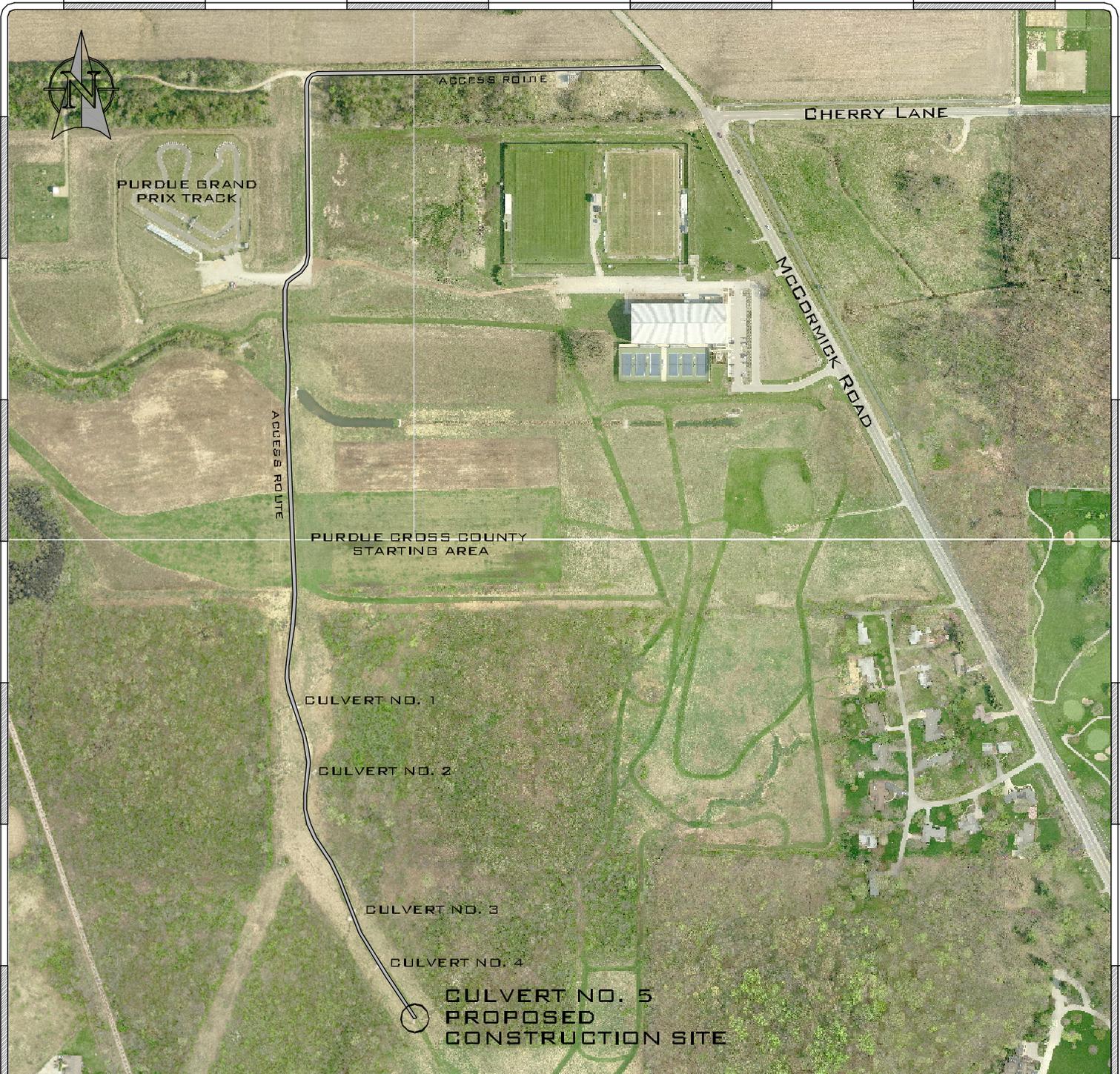
Each Occurrence and Aggregate	\$1,000,000
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*(e) Professional Liability* (Applicable for Professional Services only rendered to the City) All subcontractors performing design, engineering, surveying, testing, or other professional services shall carry professional liability (errors and omissions) insurance. This policy shall provide at least \$1,000,000 for each occurrence and \$2,000,000 aggregate.

The Contractor shall secure, and maintain throughout the life of this contract, such insurance as will protect himself, the City and the Engineer from claims for bodily injury, death or property damage, arising from the Contractor's operations under the contract documents. Policies shall include the standard rider for coverage under Paragraph 8.03 of Article 8 of these General Conditions. Each policy shall contain a clause providing that such policy shall not be canceled by the insurer until after 30 days written notice, to the City, of intent to cancel. The Contractor shall not commence construction, or any operation pertaining thereto, until he has obtained all insurance required by this paragraph and shall have filed with the City either the insurer's certificate of such insurance or certified copies of the policies.

**Indemnity:** The Contractor shall indemnify and save harmless the City and agents and employees of the City, and the Engineer and agents and employees of the Engineer, from and against as allowed by law every loss and expense incurred by the City and agents and employees of the City and the Engineer and agents and employees of the Engineer, these and any of them, on account of claim, demand, payment, suit, action, judgment or recovery occurring by reason of, or out of, the work. Said indemnity shall be in the full amount of recovery had against the City and agents or employees of the City and the Engineer and agents and employees of the Engineer, these and any of them, plus such expense as may be incurred in determining and defending against such action, and plus legal fees of Defense Counsel.

**Patents and Royalties:** If the Contractor uses any design, device, material, method or process covered by patent or copyright he shall provide for such use by legal agreement with the holder of the patent or copyright and shall pay all fees and charges pertaining thereto.



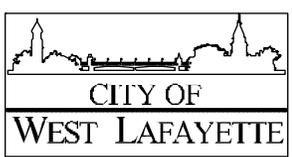
**NOTES:**

1. CONTRACTOR TO STRICTLY USE ACCESS ROUTE SHOWN FROM MCCORMICK ROAD
2. CARE SHALL BE GIVEN WHEN CROSSING CROSS COUNTY STARTING AREA AS WELL AS WHEN CROSSING CULVERTS
3. ANY RUTTING OR OTHER DAMAGE SHALL BE REPAIRED TO ORIGINAL STATE AND APPROVED BY CITY ENGINEER PRIOR TO PAYMENT
4. CONTRACTOR/DRIVERS TO ENSURE CAPACITY OF CULVERTS FOR EXCESSIVE WEIGHT VEHICLES PRIOR TO PROCEEDING TO CONSTRUCTION LOCATION. ONLY SINGLE AXLE/LIGHT DUTY TRUCKS ARE PERMITTED OVER CULVERTS
5. AN APPROVED STAGING AREA MAY BE PERMITTED IF NECESSARY
6. CONTRACTOR TO SEED ALL DISTURBED AREAS ACCORDING TO THE CITY OF WEST LAFAYETTE TYPICAL CONSTRUCTION GUIDELINES AND DETAILS

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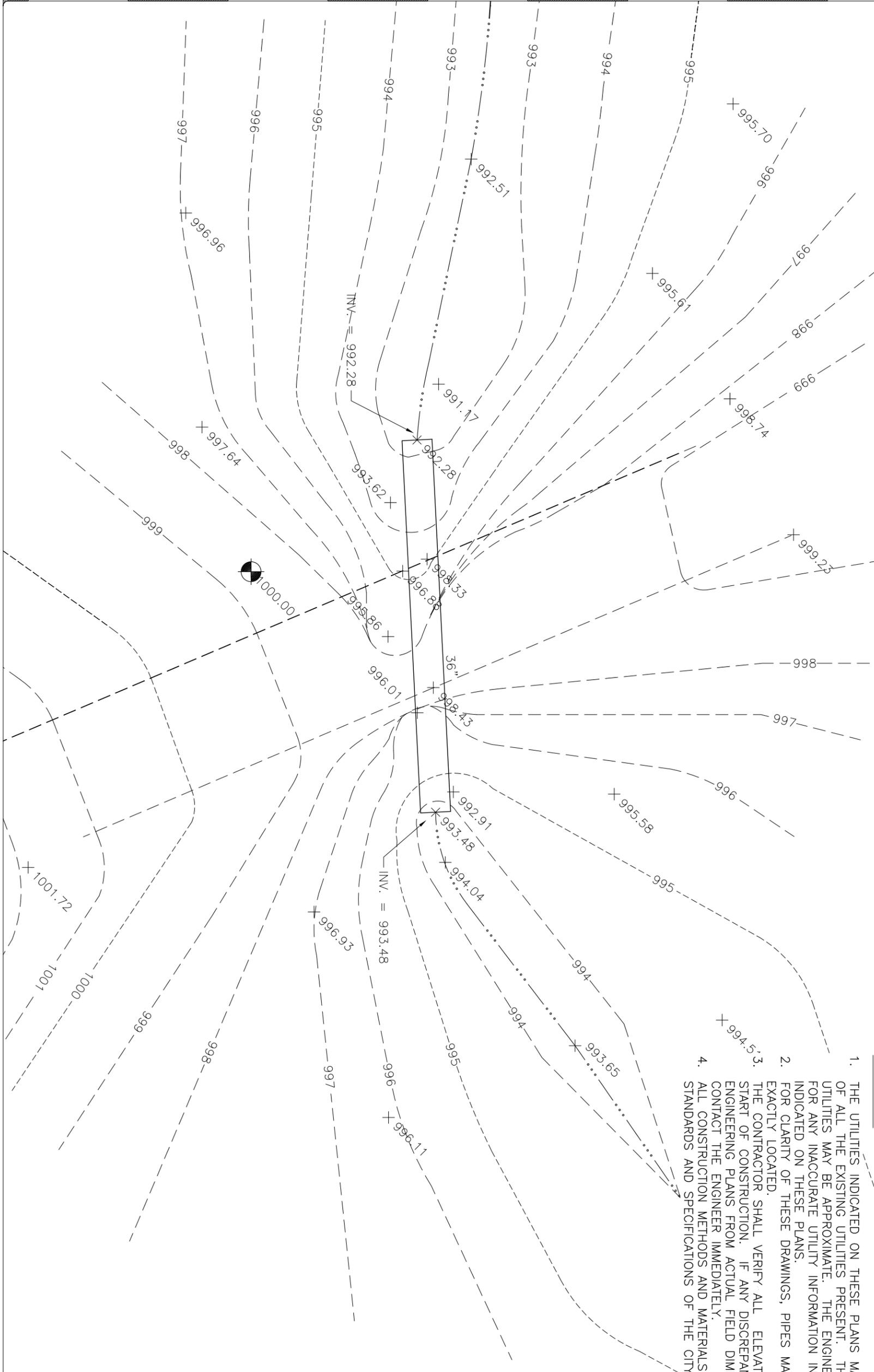


**WESTERN INTERCEPTOR  
TRAIL REPAIR  
CONSTRUCTION ACCESS ROUTE  
MAP AND NOTES**

DRAWN BY:	MAT
CHECKED BY:	-
SCALE:	1" = 500'
DATE:	09/07/2010
-	-
-	-
PAGE No.	1 of 1

**NOTES**

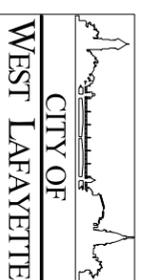
1. THE UTILITIES INDICATED ON THESE PLANS MAY NOT BE A COMPLETE INVENTORY OF ALL THE EXISTING UTILITIES PRESENT. THE LOCATION AND SIZE OF THESE UTILITIES MAY BE APPROXIMATE. THE ENGINEER SHALL NOT BE HELD LIABLE FOR ANY INACCURATE UTILITY INFORMATION INDICATED, IMPLIED, OR NOT INDICATED ON THESE PLANS.
2. FOR CLARITY OF THESE DRAWINGS, PIPES MAY NOT BE DRAWN TO SCALE OR EXACTLY LOCATED.
3. THE CONTRACTOR SHALL VERIFY ALL ELEVATIONS IN THE FIELD PRIOR TO THE START OF CONSTRUCTION. IF ANY DISCREPANCIES ARE FOUND IN THESE ENGINEERING PLANS FROM ACTUAL FIELD DIMENSIONS, THE CONTRACTOR SHALL CONTACT THE ENGINEER IMMEDIATELY.
4. ALL CONSTRUCTION METHODS AND MATERIALS MUST CONFORM TO CURRENT STANDARDS AND SPECIFICATIONS OF THE CITY OF WEST LAFAYETTE.



p 765-775-5130

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CITY OF  
WEST LAFAYETTE

**WESTERN INTERCEPTOR TRAIL REPAIR  
EXISTING CONDITIONS**  
PURDUE UNIVERSITY  
CROSS COUNTRY TRAIL

HOLEY MOLEY SMS  
"DIG SAFELY"



"IT'S THE LAW"  
CALL 2 WORKING DAYS BEFORE YOU DIG  
CALL TOLL FREE 1-800-382-5544  
PER HOEY MOLEY SMS  
IT IS AGAINST THE LAW TO EXCAVATE  
WITHOUT NOTIFYING THE UNDERGROUND  
LOCATION SERVICE TWO (2) WORKING  
DAYS BEFORE COMMENCING WORK.

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SCALE:	1" = 10'
DATE:	09/02/2010
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