

**RESOLUTION NO. 03-10**

**A RESOLUTION TO APPROVE THE WEST LAFAYETTE PUBLIC  
LIBRARY CAPITAL FUNDS PROJECT**

WHEREAS, The West Lafayette Public Library Board has established a Library Capital Projects Fund; and

WHEREAS, the West Lafayette Public Library Board has adopted a Resolution containing a Plan with respect to the Library Capital Projects Fund pursuant to Ind. Code § 36-12-12-3; and

WHEREAS, the West Lafayette Public Library Board held a public hearing on the Plan on March 15, 2010, at which time the Resolution incorporating the Plan was adopted by the Board; and

WHEREAS, the West Lafayette Public Library Board has submitted a certified copy of its Resolution, which includes the Plan, to the Common Council of the City of West Lafayette for review; and

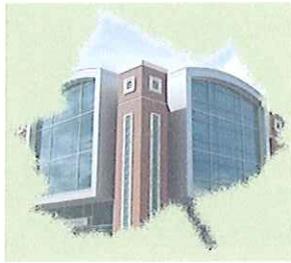
WHEREAS, the Resolution and Plan have been advertised to the public in accordance with the Indiana Code; and

WHEREAS, the Council has received detailed information concerning the West Lafayette Public Library Board Resolution and Plan for the Capital Projects Fund to provide for maintenance of the West Lafayette Public Library, including the parking garage, emergency equipment repairs, and computer upgrades.

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WEST LAFAYETTE that:

The West Lafayette Public Library Board Resolution and Plan for the Capital Projects Fund are ratified.

This resolution shall be in full force and effect from and after its passage and signing by the Mayor and as otherwise provided by Ind. Code § 36-12-12-5.



*West Lafayette Public Library*

*208 West Columbia Street West Lafayette Indiana 47906*

*765 - 743 - 2261 www.wlaf.lib.in.us*

I, the undersigned of West Lafayette Public Library, Tippecanoe County, Indiana, do hereby certify to the West Lafayette City Council of West Lafayette, Indiana, that the attached is a complete transcript of the proceedings held with respect to the Library Capital Projects Fund Plan adopted by the above named library at a meeting held on March 15, 2010.

NOTICE: Pursuant to IC 36-12-12-4 the appropriate fiscal body shall hold a public hearing on this issue within thirty (30) days of receipt and if the plan is approved, pass such resolution before August 1 of the current year.

Submitted this 16th day of March, 2010 to the above named fiscal body.

Signature of Secretary pro tem of Library Board, Linda Eales

RECEIVED

MAR 16 2010

CLERK - TREASURER

**RESOLUTION TO ADOPT LIBRARY CAPITAL PROJECTS FUND PLAN**

**This resolution is adopted by the Library Board of the West Lafayette Public Library of Tippecanoe County, Indiana.**

Whereas, a Library Capital Projects Fund has been established; and

Whereas, the Library Board is required under IC 36-12-1-2-3 to adopt a plan with respect to the Library Capital projects Fund; and

Whereas, the Library Board held a public hearing on the plan on March 15, 2010 at The West Lafayette Public Library, 208 West Columbia Street, West Lafayette, Indiana 47906

THEREFORE BE IT RESOLVED, by the Library Board that the plan entitled Capital projects Fund of the West Lafayette Public Library of March 15, 2010 is hereby incorporated by reference into this resolution, and is adopted as the Library's plan with respect to the Library Capital projects Fund.

BE IT FUTHER RESOLVED that the Library Board will submit a certified copy of this resolution (including the adopted plan) the appropriate local fiscal body for review and the Department of Local Government Finance under IC 36-12-12-5.

ADOPTED THIS 15th DAY of March, 2010.

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Nancy Dunn, Library Board President  
Al Altschaeffl, Library Board Vice President  
Linda Eales, Library Board Secretary pro tem  
Jeffrey Schwab, Library Board Treasurer  
Mark Davis, Library Board member  
O.L. Siebenthal, Library Board member

ATTEST:

  
\_\_\_\_\_  
Linda Eales, Secretary pro tem of Library Board

RECEIVED

MAR 16 2010

CLERK - TREASURER

## West Lafayette Public Library West Capital Projects Fund 2011 - 2013 Plan

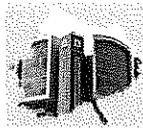
	<u>2011</u>	<u>2012</u>	<u>2013</u>
1 Planned construction, repair, replacement, or remodeling	\$73,300	\$72,300	\$72,300
2 Acquisition of real property	\$0	\$0	\$0
3 Site development	\$0	\$0	\$0
4 Emergency Allocation	\$0	\$0	\$0
5 Purchase, lease, repair, and maintenance of equipment	\$0	\$0	\$0
6 Purchase, lease, repair, and maintenance of computer hardware and computer software	<u>\$29,000</u>	<u>\$28,516</u>	<u>\$28,500</u>
<b>SUBTOTAL CURRENT EXPENDITURES</b>	\$102,300	\$100,816	\$100,800
7 Allocation for future projects (cumulative totals)	<u>\$8,616</u>	<u>\$10,000</u>	<u>\$11,300</u>
<b>TOTAL EXPENDITURES AND ALLOCATIONS</b>	\$110,916	\$110,816	\$112,100
<b><u>SOURCES AND ESTIMATES OF REVENUE:</u></b>			
(1) January 1, Cash balance (for each year of plan)	\$8,616	\$8,616	\$10,000
(2) Less encumbered appropriations	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
(3) Cash balance available for current plan [ (1) minus (2) ]	\$8,616	\$8,616	\$10,000
(4) Plus Property Tax Revenue	\$99,800	\$99,800	\$99,800
(5) Plus Auto Excise, CVET and Financial Institutions Tax receipts	\$2,500	\$2,400	\$2,300
(6) Plus Other revenue	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>TOTAL FUNDS AVAILABLE FOR PLAN</b>	\$110,916	\$110,816	\$112,100
Based upon an anticipated assessed valuation of	\$751,574,187	\$751,574,187	\$751,574,187
The Projected Tax Rate for the Library Capital Projects fund will be	\$0.0133	\$0.0133	\$0.0133

West Lafayette Public Library BUDGETS and TAX RATES

compiled March, 2010

	<u>2010</u>			<u>2009</u>			<u>2008</u>		
	OPERATING FUND estimated	DEBT SERVICE FUND estimated	CAPITAL PROJECTS FUND estimated	OPERATING FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	OPERATING FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND
Fund Revenue	\$ 1,144,109	\$ 982,033	\$ 57,071	\$ 1,237,434	\$ 1,011,751	\$ 174,764	\$ 1,156,233	\$ 837,960	\$ 155,234
Fund Beginning Balance January 1	\$ 41,669	\$ 328,281	\$ 53,089	\$ 25,259	\$ 294,110	\$ 47,054	\$ 87,725	\$ 777,808	\$ -
Fund Expenditures	\$ (1,044,326)	\$ (1,011,160)	\$ (108,631)	\$ (1,221,023)	\$ (977,581)	\$ (168,729,150)	\$ (1,258,699,220)	\$ (1,321,658)	\$ (108,180)
Fund ending balance December 31	\$ 141,452	\$ 299,154	\$ 1,529	\$ 41,669	\$ 328,281	\$ 53,089	\$ 25,259	\$ 294,110	\$ 47,054

The report above includes Indiana Bond Bank income and expenses for each year reported



WEST LAFAYETTE PUBLIC

## LIBRARY CAPITAL PROJECTS FUND PLAN for 2011 - 2013

TIPPECANOE COUNTY, INDIANA

March 15, 2010

(Approved by the West Lafayette Public Library Board on March 15, 2010)

### I. OVERVIEW

The West Lafayette Public Library serves the library city of West Lafayette, Indiana. The total population served is 28,788, according to the 2000 census. The district is located in the north central portion of Indiana in the county of Tippecanoe.

The seven-member Board of Trustees is composed of one appointee by the Mayor of the City of West Lafayette, one appointee by the City Council of West Lafayette, two appointees by the West Lafayette Community School Corporation, one appointee by the Tippecanoe County School Corporation, one appointee by the Tippecanoe County Council, and one appointee by the Tippecanoe County Commissioners. West Lafayette Public Library board members are appointed for four year terms.

The West Lafayette Public Library currently employs 11 full-time-equivalent (FTE) staff members.

The West Lafayette Public Library has 2010 annual budgets of \$830,000 in the Operating Fund, \$108,631 in the Library Capital Projects Fund, and \$950,400 in the Debt Service Fund.

Certified levy rates for 2010 are: \$0.0702 for the Operating Fund, \$0.1161 for the Debt Service Fund and \$0.0072 for the Library Capital Projects Fund.

The West Lafayette Public Library has an assessed valuation of \$751,574,187 for the year 2010.

### Needs Assessment

Plan Year 2011 funds will be used for scheduled repairs to the West Lafayette Public Library's parking garage and both maintenance of, repairs to, and expansion of the West Lafayette Public Library's computer system. Some funds will be used for emergency repairs as needed. Year 2012 funds will be used for scheduled repairs to the West Lafayette Public Library's parking garage, maintenance of, repairs to, and continued expansion of the West Lafayette Public Library's computer system and provide for emergency repairs as needed. Year 2013 funds will be used for scheduled repairs to the Library's parking garage, for maintenance of, repairs to, and expansion of the Library's computer system and to provide emergency repairs as needed.



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

### II. SUMMARY OF PRESENT FACILITIES

The West Lafayette Public Library has a central library building in the Village area of downtown West Lafayette. Pertinent statistics on the facility are as follows:

**West Lafayette Library.** 208 West Columbia Street, West Lafayette, Indiana 47906.

The West Lafayette Public Library was completely rebuilt and opened in September 2004. The expansion increased the West Lafayette Public Library's square feet of usable space from 17,000 to 60,000 square feet and included expanded space in every department and a full basement.

The library building includes ample public seating and shelving space, up-to-date computer and audiovisual equipment available to the public, public meeting space for over 300 people including a new Children's Program Room and outdoor amphitheater, extensive arts display areas, work and storage space available to the Friends of the West Lafayette Public Library including a public access "Friends Bookstore", space dedicated to joint/ongoing cooperation with West Lafayette's Frank Lloyd Wright home SAMARA, and energy efficient mechanical systems.

West Lafayette Public Library circulation increased by over 25% after the Library completed its 2003-04 expansion effectively proving the public values the new West Lafayette Public Library.

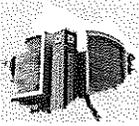
**West Lafayette Public Library Parking Garage.** The garage is located across Columbia Street from the West Lafayette Public Library Building, West Lafayette, Indiana 47906. Opened in October, 2004, parking garage offers 144 parking spaces for West Lafayette Public Library patrons and patrons of the Morton Community Center. Parking is shared with the Morton Community Center thanks to an inter-local agreement signed by the West Lafayette Public Library Board and the West Lafayette Parks and Recreation Board.

The garage is well used by West Lafayette Public Library and Morton Center patrons during regular West Lafayette Public Library hours and is open to public use after the West Lafayette Public Library closes each day. Library garage is well used almost every hour of the day.

**Library Building value:** \$7,029,750

**Library Furnishings and book value:** \$2,870,175

**Library Parking Garage value:** \$1,730,400



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

### III. SERVICE AREA/ANNUAL STATISTICS

The library city that forms the West Lafayette Public Library district covers 3 (three) square miles.

Based on 2000 census results, the West Lafayette Public Library serves a total population of 28,778. The population served by the West Lafayette Public Library is growing.

Circulation of books and other library materials for 2009 continued a high rate.

The West Lafayette Public Library has over 28,000 registered borrowers who live in or pay property taxes in the district. Because of the West Lafayette Public Library's signature on the Indiana State Reciprocal Borrowing Agreement visitors from other library districts are welcome to use the West Lafayette Public Library, resulting in a total library card base of over 40,000 people from a multi county area including Purdue faculty, students and staff. Because the Library is a member of the Evergreen Indiana consortium of libraries our library's collections are available online (or in person) to over 628,000 Indiana library district residents.

The West Lafayette Public Library contains a total of over 170,000 cataloged items; in 2009 more than 1,700 items (books, music, DVDs, etc.) were added to the Library's collections, many of them donations from the community.

**As a member of Evergreen Indiana the Library resident patrons now have one-click access to over 2.1 million titles from the collections over 74 public libraries across Indiana, many of which can be delivered to the Library for the patron to pick up within days.**

Over 8,800 reference transactions were conducted in 2009, including online database searches. Internet use in the Library is enormously popular with over 2,200 people using West Lafayette Public Library Internet terminals in an average month.

**Over 24,000 people attended the over 500 programs sponsored by the West Lafayette Public Library and over 500 programs sponsored by community groups at the Library during 2009.** Programs sponsored by the Friends of the West Lafayette Public Library and programs co-sponsored with the WALLA program of Greater Lafayette and the Tippecanoe County Public Library bring hundreds of people to the West Lafayette Public Library annually. The West Lafayette Public Library's summer reading club (co-sponsored with other area public libraries) regularly enrolls hundreds of young readers. And the West Lafayette Public Library's growing arts and culture programming highlights visual, musical and performing arts talent of all ages to our community at no cost to visitors.

The West Lafayette Public Library is open 66 (sixty six) hours each week, seven days a week.

Two all-hours book drops at the Payless supermarket on Sagamore Parkway and Purdue's Research Park in West Lafayette and an all-hours book drop at the central library in West Lafayette provide all-hours book and media return for our patrons. **The West Lafayette Public Library's website offers 24/7 access to Library patrons** looking for titles at our Library as well as those in 74 other public libraries across Indiana, enables patrons to request the Library purchase titles not currently held, allows patrons to place holds on titles (again across 74 public libraries) for pick-up at the West Lafayette Public Library, and allows Library patrons to renew books and other Library materials at their convenience. Thanks to a second consortium purchase with other libraries in Indiana, the Library now allows library patrons to download e-audio books for personal listening any time of the day and year.



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

A West Lafayette Public Library courier service keeps our Library in **regular contact with other local libraries**; our courier returns Tippecanoe County Public Library Purdue libraries, and local school library books (and other library materials) to their home libraries weekly.

The **West Lafayette Public Library and nearby Morton Community Center** are served by a West Lafayette Public Library parking garage which can hold up to 144 autos. The garage is well used by West Lafayette Public Library and Morton Community Center patrons; the Library's garage is also well used by people visiting the Village area after the library is closed and before the library opens.

In total, the West Lafayette Public Library provides 3,432 hours of public service at the West Lafayette Public Library each year.

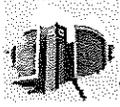
### IV. ANTICIPATED INCOME for the CAPITAL PROJECTS FUND

The calculations below are based on a 2010 assessed valuation of \$751,574,187.

Recent experience has shown the West Lafayette Public Library's tax base increases at the rate of approximately 1 - 2% per year; however with the changes expected with property tax reform we have calculated no change in assessed value in the years 2011 through 2013.

<u>SOURCE</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Assessed Valuation	\$751,574,187	\$751,574,187	\$751,574,187
Tax Rate	0.0133	0.0133	0.0133
Property Taxes	\$ 99,800	\$ 99,800	\$ 99,800
Auto/CVET Excise Taxes	\$ 2,100	\$ 2,000	\$ 1,900
Bank Taxes	\$ 400	\$ 400	\$ 400
Cash Balance	\$ 8,616	\$ 8,616	\$ 10,000
<u>Interest</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>TOTALS:</b>	<b>\$110,916</b>	<b>\$110,816</b>	<b>\$112,100</b>

**CUMULATIVE 3 YEAR TOTAL: \$333,832**



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

### V. PROPOSED USES FOR FUNDS

#### Plan Status to Date

At the end of 2010, it is expected most funding will have been used. The balance in the fund will be approximately \$8,600.

#### Plan Year 2011

Estimated revenue for 2011 is \$110,916.

The 2011 funds, together with any balance from 2009, will be used to provide scheduled repairs to the of the West Lafayette Public Library's parking garage with an **estimated cost of \$73,300.**

Library Capital Project Funds will be used to continue to provide popular and needed computer services to our community by providing funding for software and staff costs.

The Library, as called for in our Long Range Plan for automation, has joined the library consortium Evergreen Indiana, going live in December 2009. Evergreen Indiana offers our resident patrons and reciprocal borrower patrons a significantly larger, consortium based library catalog and circulation system. Too, the Library is now able to share ongoing costs for maintenance and development with over seventy other public libraries in Indiana as part of the Library's ongoing efforts to control and when possible reduce costs for our taxpayers.

**The Library is the recipient of a significant grant from the Bill and Melinda Gates Foundation** which will help the library fund at least five additional public access computers for the library's many patrons. This significant increase in public computing services will begin in 2010 an be completed in 2011.

The Library will need to update our wireless computing infrastructure in 2011; the current equipment and software date to the Library's opening in 2004.

And the Library will use some of the Capital Projects Fund money to help pay for library staff work to keep our many computer services functioning at peak level for patron and staff use.

**The estimated cost for 2011 for all of the Library's computer projects is \$29,000.**

The balance of the funds in the Capital Projects Fund for 2011, estimated to be \$8,600 will be set aside for garage repairs and computer purchases in 2013 or 2014.



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

### Plan Year 2012

Estimated revenue for 2012 is \$100,816.

The 2012 funds will be used to provide scheduled repairs to the West Lafayette Public Library's parking garage with an estimated cost of \$72,300.

2012 Library Capital Project Funds will be used to continue to provide popular and needed computer services to our community by providing funding for software and staff costs. The Library's involvement with Evergreen Indiana and other Indiana library consortia to provide ever increasing online access to books, music, video and electronic (eBooks, e-audio books, etc.) will require additional funding. Too, library patrons' increasing demands for wireless computer access and the need to continue to provide competent, service oriented and computer savvy staff will require additional funds even as the library and our community benefit from our sharing of ongoing costs for computer maintenance and development with other libraries as part of the Library's ongoing efforts to control and when possible reduce costs for our taxpayers. The estimated cost for 2012 is \$28,516.

The balance of the funds, estimated to be \$10,000 will be set aside for garage repairs and computer purchases in 2013 or 2014.

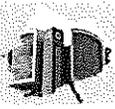
### Plan Year 2013

Estimated revenue for 2013 is \$112,100.

The 2013 funds will be used to provide repairs to the West Lafayette Public Library's parking garage with an estimated cost of \$72,300.

2013 Library Capital Project Funds will be used to continue to provide popular and needed computer services to our community by providing funding for software and staff costs. The Library's involvement with Evergreen Indiana and other Indiana library consortia to provide ever increasing online access to books, music, video and electronic (eBooks, e-audio books, etc.) will require additional funding. Too, library patrons' increasing demands for wireless computer access and the need to continue to provide competent, service oriented and computer savvy staff will require additional funds even as the library and our community benefit from our sharing of ongoing costs for computer maintenance and development with other libraries as part of the Library's ongoing efforts to control and when possible reduce costs for our taxpayers. The cost for 2013 is \$28,500.

The balance of the funds, \$11,300 will be set aside for garage repairs and computer purchases in 2013 or 2014.



## VI. CONCLUSION

The West Lafayette Public Library will continue on its ambitious program of service to the community while maintaining a conservative fiscal approach to the use of public funds.

The Library's primary goal is to serve as an information hub for the community, providing high quality print, audio, visual, electronic materials and computer services, ample opportunities to experience art and music in a library setting and public programming and meetings for the public.

Since the West Lafayette Public Library building opened in the autumn of 2004 over 40,000 members of the Greater West Lafayette community have checked out materials from the West Lafayette Public Library at least once and together they have **checked-out over 1,600,000** (one point six million) books, music, DVDs and such!

Thousands of people – of all ages – have taken part in programs at the West Lafayette Public Library, from summer reading clubs for kids to post-retirement classes sponsored by WALLA (The Wabash Area Lifetime Learning Association).

The number of items borrowed went from 206,706 in 1990 to nearly 336,000 in 2009. *Incredibly, this was accomplished with much the same number of staff through these sixteen years!*

**Our fiber connected public computers were used over 22,000 times in 2009; wireless access by library patrons adds tremendously more to these totals.**

**The West Lafayette Public Library is committed, to providing up-to-date and in-demand materials, and to excellence in all areas of service.**

Hundreds of books, music CDs, DVDs and other materials are cataloged into our collection each year from donations the West Lafayette Public Library receives from our many West Lafayette Public Library patrons.



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

The West Lafayette Public Library has a **long tradition of welcoming donations** large and small from our patrons who may be down-sizing their homes and want to know their books will be treasured – and used – for many years yet to come. The richness and expansiveness of our collections are due in large part to these welcome donations.

The Library's new emphasis on **better service to our teen patrons** is paying dividends. Circulation of teen books and electronic materials increased greatly over the past two years and the Library's new "Teen Advisory Board" is taking shape.

Our **focus on collecting, cataloging and circulating foreign language materials** has generated wide interest especially from the Korean, Chinese and Spanish reading communities. In addition to books and video purchased by the West Lafayette Public Library, an increasingly large number of donated titles are being added to these growing collections each month.

**Music, books-on-CD (and tape), downloadable audio books, and video/DVD materials** are an important part of our West Lafayette Public Library's collections as well. With over 19,000 such materials the West Lafayette Public Library is building a strong collection, as widely varied as our audience of patrons. The West Lafayette Public Library offers a wide ranging and diverse computer services including a number of nationally recognized computer databases and services to West Lafayette Public Library patrons inside and outside the West Lafayette Public Library building.

West Lafayette Public Library patrons of **ALL AGES** use the West Lafayette Public Library's **forty two fiber-connected internet computers** for searching the internet, checking email, and strengthening computer skills.

Patrons of all ages use our West Lafayette Public Library's online catalog to seek titles they want to read and to renew materials. The online catalog – now greatly expanded thanks to Evergreen Indiana - can be accessed in the West Lafayette Public Library or increasingly from their office and home. The system is available – and in use – 24/7. As one indicator of its use, **in 2009 over 94,000 books and other materials were placed on hold-for-pick-up and/or renewed by patrons**; much of this activity was done using our West Lafayette Public Library's online catalog.

Participation in the state funded INSPIRE program provides our West Lafayette Public Library patrons with a virtual reference West Lafayette Public Library available from any West Lafayette Public Library networked computer. INSPIRE provides our patrons with access to literally millions of journal articles from 1990 forward.

**INSPIRE now also offers online access to over 3,000 e-books and a robust collection of online test preparation and small business resources, all offered free to patrons who access these collections through the West Lafayette Public Library's website.**

Increasingly popular, the West Lafayette Public Library's **wireless internet network** allows West Lafayette Public Library patrons to bring their own laptops for use in the West Lafayette Public Library for business, school, or recreation. **The Library is averaging well over 220 unique such uses weekly.**



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

The West Lafayette Public Library is a **leader in state-wide library cooperation**. The West Lafayette Public Library's director and staff are long term leaders in state library organizations and the West Lafayette Public Library has a history of active participation in cooperative library ventures from statewide discount purchasing programs to taking part in the expansion of Indiana's successful online consortium of public libraries, **EVERGREEN INDIANA** as noted above. The Library Director was called by the State Library to work with a small committee of other librarians and library board members from around the State to develop Indiana's **new public library standards** which take effect in 2011.

The West Lafayette Public Library's staff and supporters are deeply involved in our local community. The community based Friends of the West Lafayette Public Library have been an active part of the West Lafayette Public Library since 1959. The Friends' twice annual book fairs and "open daily" bookshop located inside the West Lafayette Public Library both recycle thousands of books around the community each year.

Summer reading programs (including the annual One Great Read program) are offered in cooperation with the Tippecanoe County Public Library and local schools. The programs bring hundreds of children and adults to the West Lafayette Public Library to hone their reading skills over the summer.

Adult continuing education opportunities with the WALLA (Wabash Area Lifetime Learning Association) organization and other groups headquartered at the **Morton Community Center** are increasingly popular ventures. West Lafayette Public Library staff regularly take part in presenting WALLA and Global Fest programs as well as participating in the **Wednesday Farmer's Markets**, Downtown Mosey events and the Village's Starry Night celebration. Too, the Library's server hosts the WALLA website.

The West Lafayette Public Library's **"ABC: Arts, Books, and Culture"** initiative focuses on bringing visual, musical, and performance art into our community's public library. Local artists (including those from local high schools) are encouraged to bring their art for display in the West Lafayette Public Library. Nick Schenkel provides **weekly book reviews on local Purdue NPR station WBAA**.

The West Lafayette Public Library secures interlibrary loans from all over the country, proving that access to materials is virtually unlimited.

In addition to standard print reference sources, the West Lafayette Public Library performs online database searches that allow access to a wealth of up-to-date information not found in print publications.

Library staff attends – and often lead - seminars and training sessions to keep abreast of new technologies and refresh their skills. Too, the West Lafayette Public Library is a regular host for such continuing education programs for librarians in our area; **our Library will host the annual "Small and Medium Sized Public Libraries" convention in the Fall of 2010.**

The West Lafayette Public Library works to fulfill its goal to introduce the public to new forms of library technology. The West Lafayette Public Library provides a place for people to become acquainted with and to learn how-to-use new computer services and products. Each year our Library staff introduce many members of our community to the world of computers through Library sponsored computer programs. These programs are a popular and ongoing service we offer to the community.



## **West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013**

The West Lafayette Public Library's **Outreach Program** takes thousands of books each year to hundreds of West Lafayette Public Library patrons at retirement communities, local day care centers, and to homebound patrons both inside and outside the library's tax district. As this is an interactive program, West Lafayette Public Library staff and volunteers pre-select books, music and videos, take and respond to requests for specific titles and spend a couple of hours with each bi-weekly visit, allowing homebound West Lafayette Public Library patrons to make selections in a friendly and welcoming environment. As a part of this Outreach service, the Library has established a deposit collection in a local day care center which provides children's books in a successful effort to provide books within easy reach of early readers.

The West Lafayette Public Library offers all hours book-drop locations at Payless Supermarket on Sagamore Parkway West, **Purdue's Research Park** (new for 2009/10) and at the library's main building in the Village to allow patrons easy drop-off points for books, music and video. All checked-out Library materials can also be renewed by phone or 24/7 over the internet.

Library staff members can provide Spanish, Chinese, and sign language interpretation for patrons at West Lafayette Public Library services.

### **Even fiscally prudent public libraries need funding to replace equipment, maintain buildings and fund new projects.**

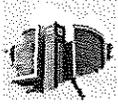
While coping with the ever increasing workload, the Library maintains lean staffing patterns and automates as many routine tasks as possible. **Volunteers** from the community play a key role in providing library services and work with our paid staff on many of our Library's tasks.

The West Lafayette Public Library's **robust efforts at seeking gift and memorial donations** from the community allows us to continue our aggressive expansion of the Library's book, music, video and computer software collections. These collections are well used in our community; the library has seen growth of over 56% in total circulation of these materials in recent years.

One additional key to the great community use of our Library is **ready access to parking**. The West Lafayette Public Library board and staff are appreciative of the City's efforts to maintain short term street side parking near by the West Lafayette Public Library and throughout the Village area. As part of the West Lafayette Public Library board's own long range planning a three story parking garage was constructed and opened to the public in the Fall of 2004.

**The popularity of this garage and its use by West Lafayette Public Library patrons – and others - cannot be understated.** Knowing a convenient parking space near the West Lafayette Public Library will be available makes use of our community's West Lafayette Public Library a reality for a large number of our city's residents. Thanks to an inter-local agreement the West Lafayette Public Library parking garage is also available to the patrons of the nearby Morton Community Center.

**The West Lafayette Public Library Capital Projects Fund is a key instrument for our community's West Lafayette Public Library to provide much appreciated services.**



## **West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013**

**The need for the West Lafayette Public Library is great in this world of an ongoing information explosion.**

As the cost for internet access – and the many computer services we all use more and more each day – continues to rise, it is vitally important that the Library offers free-to-the-immediate user access to a wide variety of resources to meet a wide variety of wants and needs and to serve as a source of information for a wide variety of topics for residents of many ages, backgrounds, and interests.

**The Capital Projects Fund is the main contributor to maintaining, repairing and strengthening our West Lafayette Public Library's computer system** which offers both the means to access information and key access points for local residents to seek this information from their homes, offices, and in-person at the Library.

**Too, the Capital Projects Fund is the main contributor to the maintenance of and repairs to our community's West Lafayette Public Library parking garage** which serves both the West Lafayette Public Library and Morton Community Center as well as visitors to the greater Village area.

The West Lafayette Public Library's ability to perform all its much appreciated community services will be exceptionally difficult if adequate facilities and equipment cannot be maintained.

The West Lafayette Public Library Capital Projects Fund for 2011 – 2013 will go far in making the West Lafayette Public Library's mission to serve the West Lafayette community a strong reality.



## West Lafayette Public Library, Capital Projects Fund Plan 2011 – 2013

### FUND PLAN SUMMARY

<b>CURRENT EXPENDITURES</b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>
(1) Planned construction, repair, replacement, or remodeling	\$73,300	\$72,300	\$72,300
(2) Acquisition of real property	\$ 0	\$ 0	\$ 0
(3) Site Development	\$ 0	\$ 0	\$ 0
(4) Emergency Allocation	\$ 0	\$ 0	\$ 0
(5) Purchase, lease, repair and maintenance of equipment	\$0	\$0	\$0
(6) Purchase, lease repair and maintenance of computer hardware and computer software	\$29,000	\$28,516	\$28,500
<b>SUB-TOTAL CURRENT EXPENDITURES</b>	<b>\$102,300</b>	<b>\$100,816</b>	<b>\$100,800</b>
(7) Allocation for future projects (cumulative totals)	<u>\$8,616</u>	<u>\$10,000</u>	<u>\$11,300</u>
<b>TOTAL EXPENDITURES AND ALLOCATIONS</b>	<b>\$110,916</b>	<b>\$110,816</b>	<b>\$112,100</b>
(1)January 1 Cash Balance	\$8,616	\$8,616	\$10,000
(2)Less encumbered appropriations	\$0	\$0	\$0
(3)Cash balance available for current plan (1-2)	\$8,616	\$8,616	\$10,000
(4)Plus Property tax Revenue	\$99,800	\$99,800	\$99,800
(5)Auto Excise, CVET, and Financial Institutions Tax receipts	\$2,500	\$ 2,400	\$2,300
<u>(6)Other revenue</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>TOTAL FUNDS AVAILABLE FOR PLAN</b>	<b>\$110,916</b>	<b>\$110,816</b>	<b>\$112,100</b>
Assessed Value	\$751,574,187	\$751,574,187	\$751,574,187
Property Tax Rate	\$0.0133	\$0.0133	\$0.0133

## OVERVIEW of the West Lafayette Public Library

*With over 170,000 cataloged items available the West Lafayette Public Library is growing to meet the needs of our community.*

- Since the West Lafayette Public Library opened in the autumn of 2004 **over 40,000 members of the Greater West Lafayette community have checked out materials from the West Lafayette Public Library** at least once.
- Together our many library patrons have **checked-out over 1,600,000 (one point six million) books, music, DVDs** and such – we are one of the leaders in the State in the per cent of our population using the Library each year!
- **Library service to the community’s young people is strong** – circulation of books and other materials AND participation in Summer Reading Club and year-round library programs has shown a strong increase since the opening of our new library building in the Fall of 2004.
- Our unique West Lafayette Public Library’s **Outreach Program takes thousands of books each year DIRECTLY** into the hands of hundreds of West Lafayette Public Library patrons at retirement communities, local day care centers, and to homebound patrons.
- The Library’s **foreign language collection** is growing in popularity with Chinese, Korean, Turkish, Spanish and other languages available in book and DVD formats.

- The West Lafayette Public Library’s “**ABC: Arts, Books, and Culture**” initiative focuses on bringing visual, musical, and performance art into our community’s public library.
- While coping with the ever increasing workload, the Library maintains **lean staffing patterns and automates** as many routine tasks as possible. **Volunteers from the community** play a key role in providing library services and work with our paid staff on many of our Library’s tasks.
- The community based **Friends of the West Lafayette Public Library** have been an active part of the West Lafayette Public Library since 1959 – we are celebrating over 50 years of our Friends!
- The West Lafayette Public Library is a **leader in state-wide library cooperation** – our Library is an active member of **Evergreen Indiana** and our staff regularly participates in regional and state-wide library committee and service work.

### **Library Garage use**

The **popularity of this garage** and its use by West Lafayette Public Library patrons – and others - cannot be understated.

Knowing a convenient parking space near the West Lafayette Public Library will be available makes use of our community’s West Lafayette Public Library a reality for a large number of our city’s residents.

Thanks to an inter-local agreement with the Parks and Recreation Board of West Lafayette, the West Lafayette Public Library parking garage is also available to the patrons of the nearby **Morton Community Center**.

## Library Computer use

**Over 1,800 people use the West Lafayette Public Library's public access internet terminals in an average month – that's more than 22,000 uses each year!**

- Indeed, the WL Public Library is **one of the leaders in the state** in the per cent of our city's population using our public access computers each year.
- Increasingly popular, the West Lafayette Public Library's **wireless internet network** allows West Lafayette Public Library patrons to bring their own laptops for use in the West Lafayette Public Library for business, school, or recreation. **The Library is averaging over 220 unique such uses weekly.**

**EVERGREEN Indiana offers our patrons access to over 2.1 million titles for either in-person check out or one-click hold computer access from over 74 Indiana public libraries including Otterbein, Zionsville, Plainfield, Lebanon, Flora, Monticello, and soon all public libraries in White County and the Indiana State Library.**

- Thanks to the Library's cooperation with the State Library and other libraries around the State we offer online access to **over 3,000 e-books** and a robust collection of **online test preparation and small business resources**, free to patrons who access these collections through the West Lafayette Public Library's website.

**Our plans for 2010** include the upgrading of the Library's **infrastructure** to provide even better **fiber-optic internet service**, the implementation of the expanded public computing thanks in large part to a major grant from the **Bill and Melinda Gates Foundation**, and the introduction of **self-checkout computers for our patrons**, yet another cost saving and user friendly enhancement for our Library's public computing services.