

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JUNE 21, 2010

8:30 a.m.

City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. June 14, 2010, Meeting

Mr. Speaker moved to accept the minutes of the June 14, 2010, Board of Works meeting. Mr. Marley seconded the motion.

Clerk-Treasurer Rhodes pointed out that the amortization schedule submitted from Huntington Bank was in error. The bank resubmitted a corrected schedule. It still remains the lowest bidder, and the corrected payment would have been \$53,925.17 semi-annually, which reflects the 2.21% rate. City Attorney Burns asked if the \$53,925.17 was the correct number. Clerk-Treasurer Rhodes said that it is. City Attorney Burns asked if the minutes were being changed. Clerk-Treasurer Rhodes said that she sought his advice on the matter. City Attorney Burns suggested making an asterisked comment on the official minutes to explain that the amount subsequently was corrected. He added that Huntington Bank was still low, based on any analysis. Clerk-Treasurer Rhodes confirmed that.

Mr. Marley moved to amend the minutes with an asterisked comment to explain the Huntington Bank semiannual payment subsequently was corrected to \$53,925.17. Ms. Stull seconded the motion. The motion passed.

Ms. Stull moved to approve the minutes of the June 14, 2010, meeting, as amended. Mr. Speaker seconded the motion. The motion passed, and the minutes were approved as amended.

2. NEW BUSINESS

a. Request for Acceptance of Lease/Purchase Proposal for City Equipment: Huntington Equipment Finance – Clerk-Treasurer

Clerk-Treasurer Rhodes explained that Huntington Bank remained the low bidder. The second lowest bidder, Fifth Third Leasing, was asked to rerun its numbers, since they had a rate which floated. Although rates had dropped over the week, the Fifth Third cost was approximately \$619 higher than the Huntington Bank offer. Steps were then taken to conclude the lease with Huntington. Late last week, Clerk-Treasurer Rhodes received notification that pricing on several of the vehicles had changed, partly because of the cutoff for ordering 2010 vehicles. She distributed copies of a spreadsheet which showed the changes: the Ford Ranger pickup went up to a 2011 model and increased \$2,000; three Ford Escapes increased by \$540 each; and the 2010 Ford F150 pickup increased by \$800 with additional equipment. The total financing package is now \$315,553.51,

compared to the \$311,133.51 previously proposed. Huntington Bank is willing to adjust the amount, but because of the lateness of running materials, some of the documents do not have correct numbers. She suggested that, in order to hold the 2.21% rate, the Board authorize the Mayor or herself to sign off on the final documents that will arrive. There will be an adjusted semi-annual payment and adjusted total lease amount, but the \$700 document fees will not change. City Attorney Burns proposed that the amount to be financed which will be in the motion be a not-to-exceed amount, perhaps \$320,000.

The motion to allow signatory authority to the Mayor or the Clerk-Treasurer for the Huntington Bank equipment financing deal for an amount not to exceed \$320,000 was made by Mr. Marley. Ms. Stull seconded the motion.

Mr. Marley asked if the rate were fixed at 2.21%. Clerk-Treasurer Rhodes answered that it was, with a six month in arrears payment schedule.

The motion passed.

b. Request for Acceptance: Quote for Sidewalk Leveling – Engineering

City Engineer Buck reported that his department completed its review of the three quotes received. He recommended approval of the low quote of \$40 per sidewalk section, for a total of \$3,260.00, from A-1 Concrete Leveling. He noted that the City has used A-1 in the past with good success.

Ms. Booker moved that the quote from A-1 Concrete Leveling be accepted. Ms. Stull seconded the motion.

Ms. Stull asked where the sidewalk leveling would occur. City Engineer Buck answered that it will be in various locations throughout the City.

Ms. Booker asked whether A-1 Concrete Leveling is a local company. Mr. Buck responded that it is in Lafayette.

The motion passed.

c. Request for Street Closing: Indian Trail from Lindberg to Pawnee – July 3, 2010 – Wabash Shores Neighborhood Association, Police

Sergeant John Watson presented a request from the Wabash Shores Neighborhood Association to close Indian Trail from Lindberg Road to Pawnee on Saturday, July 3, from 9:30 a.m. to 10:30 a.m. for a Fourth of July parade. The parade will run from Burtsfield Gym to the Upper Room Church. The other part of the road closure is from Lindberg Road from approximately Salisbury to Indian Trail, to get the parade staged. A Fire Department truck and a Police Department car will be in the parade. The Police and Fire Departments have no objections to the closure.

Mr. Marley moved to approve the street closure as described on July 3, 2010. Ms. Stull seconded the motion. The motion passed.

d. Claims

- i. AP Docket \$2,805,000.10
- ii. AP Docket 89,004.52
- iii. PR Docket 319,457.29

Ms. Stull moved that the claims be approved. Mr. Marley seconded the motion.

Mr. Marley raised one question about an individual claim, which was answered by Clerk-Treasurer Rhodes.

The motion to approve claims was approved.

f. Other Items

i. Police Chief Dombkowski reported that the Taste of Tippecanoe and the Soap Box Derby were held without problems.

ii. Street Superintendent Downey mentioned that his department is trimming the shrubs and trees in the alleys which are in the right-of-way. This is done both as a personal safety issue for his staff, as well as to help keep the mosquito population down. They are not trimming evergreens or raspberry bushes. The Street Department is also cleaning the catch basins and adding larvacide to control mosquito population. Mayor Dennis added that the City website has tips to help citizens minimize the impact of mosquitoes.

iii. Director of Development Poole observed that some paver repairs in the Village will be made. The area involved is from Pot Belly Restaurant to Einstein Bagels. Mayor Dennis asked if the damage to the pavers was from delivery vehicles. Mr. Poole responded that the breaks were caused from deliveries and paver failure.

iv. City Engineer Buck reported that it will probably rain today and much of the week. This will cause delays in the Cumberland project. The landscape contractor was scheduled to work on Saturday with six crews to get the entire project done in one day, but Friday's rains made that impossible. Milling on Salisbury Street was done on Friday and Saturday. Repaving from Meridian to Fowler/Wiggins will be done today and tomorrow, weather permitting. This is part of the stimulus project. The Indian Trail-Huron Sewer Project is going smoothly. The manhole is installed, and the project should be completed this week.

v. Councilor Burch reminded those present that the Indiana Fiddlers' Gathering would be held Friday through Sunday at the Battlefield.

vi. Councilor Hunt announced that the Council work session will be on Wednesday at 4:30 p.m. On Saturday from 10:00 a.m. to 3:00 p.m., Beautification Award winners from the New Chauncey Neighborhood will host garden tours, beginning at Lincoln Park. It is a free event.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.