

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

FEBRUARY 22, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, and Mayor John R. Dennis, who presided. Member Elizabeth M. Stull was absent.

1. APPROVAL OF MINUTES

a. February 17, 2010, Meeting

Mr. Speaker moved to accept the minutes of the February 17, 2010, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Change Order No. 3: Bowen Engineering Corporation – Digester Renovation Project – WWTU

Wastewater Utility Director Henderson requested Board approval for Change Order No. 3 for the Digester Renovation Project to Bowen Engineering Corporation. The change order was necessitated by addition of pressure gauges to the gas system, drip traps, and gas skid flow meter, in addition to work on the SCADA [supervisory control and data acquisition] system. The amount of the change order is \$15,470.00, making the new total contract price \$8,393,550.00.

Mr. Speaker moved that the change order be approved. Mr. Marley seconded the motion. The motion was adopted.

b. Certificate of Substantial Completion No. 3 – Bowen Engineering Corporation – Digester Renovation Project – WWTU

Wastewater Utility Director Henderson reported that SCADA work was the final piece of the Digester Renovation Project. That work is all done, and the WWTU staff have been trained.

Mr. Marley moved that the request be approved. Mr. Speaker seconded the motion.

Wastewater Utility Director Henderson mentioned that there would be one final pay application and the release of retainage as the final items on this project in the next few weeks.

The motion was adopted.

c. Request to Accept Chemical Bids from Reverse Auction – WWTU

Wastewater Utility Director Henderson thanked Rick Morrissey, Purchasing Manager for the City of Lafayette, who coordinated the reverse auction for wastewater chemicals both this year and last. He requested the Board accept the low bids for sodium hypochlorite from KA Steele Chemicals, Inc. of \$0.67 per gallon, and for sodium bisulfite, PVS Chemical Solutions of \$1.1690 per gallon.

Mayor Dennis stated that the cooperative bidding process helps both cities, and Mr. Morrissey is to be complimented for his efforts.

Mr. Speaker asked how these bids compared to last year. Mr. Henderson said that for sodium hypochlorite, last year's price was \$0.95 per gallon, and sodium bisulfite, the price was \$1.52 per gallon. Between April 1 and October 31, the recreational season of the waters of the state, the City must disinfect and dechlorinate wastewater after disinfection. About 1.6 billion gallons are treated during that time. The City could save over \$10,000, if the treated volume is the same as last year.

Mr. Speaker moved that the bids be approved. Ms. Booker seconded the motion. The motion was adopted

d. Work Orders Numbers 7 and 8 – Stormwater Outreach and Billing Assessment – DLZ Indiana – WWTU

Wastewater Utility Director Henderson said that he and City Engineer Buck have worked with DLZ to plan for the stormwater utility. Work Order No. 7, \$4,950.00 is for DLZ to bring in AMEC Environmental as a subconsultant to work with the Clerk-Treasurer's Office to determine the status of utility billing and how to adapt the billing process to the stormwater utility as well. Work Order No. 8, for \$24,100.00, involves outreach to the public, setting up meetings with the stakeholders and potential top customers, putting together frequently asked questions and website content, and other informational processes. Mayor Dennis added that the process is intended to be as simple as possible.

Mr. Marley moved that the work orders be approved. Mr. Speaker seconded the motion. The motion was adopted.

e. Contract: IKON Copier Lease – WWTU

Wastewater Utility Director Henderson requested Board approval for a lease agreement for a Ricoh copier through IKON Office Solutions, Inc. for \$204.32 per month for 60 months at \$0.008 for black and white and \$0.0650 for color copies. The copier that this will replace was an outright purchase at \$0.0150 per copy for black and white. Mr. Henderson said that the price is from the State QPA. Clerk-Treasurer Rhodes said that this contract is similar to the one the City has.

Mr. Speaker moved that the contract be approved. Mr. Marley seconded the motion.

Mr. Marley asked whether the \$12,259.20 included any finance charge. Clerk-Treasurer Rhodes responded that this is a lease-purchase agreement, with the finance charges built in. Mr. Marley asked if, at the end of the term, the copier would be replaced. Mr. Henderson said that would probably happen. Wastewater Utility Director Henderson stated that the Utility currently makes 7,000 to 8,000 copies per month.

The motion was adopted.

f. Contract: Denise Dorsey-Zinn – Sagamore West Farmers Market – Parks and Development

Parks Superintendent Payne noted that the Park Board has already approved this contract for the Park Board funding, and that Director of Development Poole has money budgeted in the EDIT Fund for marketing. The marketing is similar to what was done

with the prior Lean and Green grant. Mayor Dennis clarified that this is the marketing program for the Farmers Market. Parks Superintendent Payne concurred.

Ms. Booker moved that the contract be approved. Mr. Marley seconded the motion. The motion was adopted.

g. Claims

- i AP Docket \$ 140,822.25

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

h. Other Items

i. Wastewater Utility Director Henderson announced that March 2 at 9:00 a.m., Ms. Stull would be going to the Utility for a tour. He invited any other interested persons to attend or to schedule another time.

ii. Director of Development Poole thanked everyone who participated in the Strategic Plan process.

iii. City Engineer Buck stated that, beginning March 1, Cumberland Avenue will be closed from US 52 to the Salem Courthouse Apartments entrance for Sequence 1 of the Phase 1 project for the reconstruction of Cumberland Avenue. That project will last until approximately June 15. The affected businesses and property owners are being notified. From June through October, the eastern part from Salem Courthouse Apartments will be done half at a time, with the rest of the road partially open.

iv. Parks Superintendent Payne announced that the Park Board would meet today at 4:30 p.m.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.