

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

February 1, 2010
8:30 a.m.
City Hall Council Chambers

Members present were Sana G. Booker, Bradley W. Marley, Jonathan C. Speaker, Elizabeth M. Stull, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. January 25, 2010, Meeting

Mr. Speaker moved to accept the minutes of the January 25, 2010, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Contract: Almost Home Humane Society – Services for 2010 – \$25,108 – Clerk-Treasurer

Clerk-Treasurer Rhodes explained that the City has had a contract with the Almost Home Humane Society to provide animal care and sheltering services for several years. The Board approves the agreement annually. The amount for 2010 is \$25,108. The Clerk-Treasurer introduced Ms. Michelle Warren, the Executive Director of the Almost Home Humane Society, and Mr. Steve Knecht, a board member of the Society, who were present to answer questions.

Ms. Stull moved that the contract with the Almost Home Humane Society for 2010 be approved. Mr. Marley seconded the motion.

Mayor Dennis asked what the 2009 support was. Clerk-Treasurer Rhodes answered that it was \$23,200, which was down from 2008.

The motion was adopted.

b. Contract: Lafayette Crisis Center – Services for 2010 – \$8,000 – Clerk-Treasurer

Clerk-Treasurer Rhodes explained that this contract is similar to the Almost Home Humane Society contract, in that it is a contract for a calendar year for direct support. She stated that the City is the only governmental unit that supports the Center. The \$8,000 amount is the same as in the last several years.

Ms. Stull moved that the 2010 Lafayette Crisis Center contract be approved. Ms. Booker seconded the motion.

Mr. Speaker asked why West Lafayette is the only governmental unit that supports the Center. He also asked how the statistics are generated, given that the services are anonymous. Clerk-Treasurer Rhodes stated that the Crisis Center has not come before the Board to review their services for many years. She suggested that a representative from the Center be invited to explain their services. Mr. Speaker said that he supports the agreement but would like more information. Ms. Booker added that a representative from the Center should be invited for clarification.

Mr. Speaker moved to table this item until a representative of the Crisis Center is able to review their services with the Board. Ms. Stull seconded the motion. The motion was approved.

c. Change Order No. 1: Milestone Contractors LP – 2009 CDBG Sidewalk Project – \$18,166.61 – Engineering

City Engineer Buck requested Board approval for the only change order which will be requested for the 2009 CDBG Sidewalk Project. With this change order of \$18,166.61, the new contract amount is \$200,936.61.

Ms. Booker moved that the request be approved. Ms. Stull seconded the motion. The motion was adopted.

d. Green Meadows Lift Station Items: Infrastructure Systems, Inc. – Construction Services – WWTU

i. Change Order No. 1 (final) – Deduct of \$72,861.62

Wastewater Utility Director Henderson requested Board approval for the change order related to the Green Meadows Lift Station. There was a delay in completion of the project, allowing the City to collect \$75,000 in liquidated damages for the 188-day delay.

Mr. Marley moved that the request be approved. Ms. Speaker seconded the motion. The motion was adopted.

ii. Application for Final Payment and Release of Retainage - \$43,336.38

Wastewater Utility Director Henderson requested Board approval.

Ms. Stull moved that the request be approved. Mr. Speaker seconded the motion. The motion was adopted.

e. Presentation: DLZ Indiana: Stormwater Program/User Fee Status Report – WWTU and Engineering

Mayor Dennis stated that he has talked frequently about the unfunded mandate to ensure that drain-off in the City is clean. He introduced Mr. Mike Massonne of DLZ who gave an overview of the stormwater utility. Mr. Massonne reviewed the program drivers, which are federal and state stormwater rules, ongoing operations and maintenance activities currently performed by the City, program service needs for stormwater system improvements and rehabilitation, and state legislation pertaining to stormwater utilities. Accomplishments to date have been to estimate program costs, to determine the base billing unit for impervious surface area, to perform a preliminary financial analysis of revenue requirements, and to convene stormwater advisory panels to review city findings and provide comments and recommendations. The findings are comprised of: (1) an estimated capital improvement program totaling \$13,003,000 with 7 projects identified for future funding and one project being funded as part of the Cumberland Ave road reconstruction project; (2) approximately \$650,000 of expense is required annually for projected yearly operation and maintenance activities and capital equipment; (3) determination of a billing unit as an ERU equal to 3,200 sq. ft. of impervious area with residential parcels assigned the base billing unit of 1 ERU; impervious areas on non-residential parcels have been measured; (4) a preliminary rate schedule and revenue generation; (5) results of stormwater advisory panel recommendations; and (6) the next steps which involve expanded public outreach, making a rate recommendation and finalizing a stormwater user fee ordinance for presentation in April, completing a user

database, and preparing for billing to begin in July to cover the second half of 2010.

Mayor Dennis thanked Mr. Massonne, City Engineer Buck, WWTU Director Henderson, and Street Commissioner Downey for their work.

Mayor Dennis said there a lot of changes coming to this community, some of which we want, some of which we have no control over. The stormwater utility is one of those changes. It is going to have an impact on all of us. It is not just something we have to do; it is the right thing to do.

f. Claims

- i. AP Docket \$ 14,100.00
- ii. AP Docket 87,399.65
- iii. AP Docket 182,827.90
- iv. PR Docket 441,448.85

Ms. Stull moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion was adopted.

g. Informational Items

i. WWTU Projects Payments Listing

There were no comment or questions on the listing.

h. Other Items

- i. City Engineer Buck reported that Fairfield Contractors has started work on the pond at Cumberland and US52.
- ii. Parks Superintendent Payne announced that the "Dare to Bare" at the Riverside Skating Center would be held on Friday at 7:00 p.m.
- iii. Councilor Hunt said that the Council meeting would be held at 6:30 p.m. today.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Stull moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.