

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

DECEMBER 7, 2009

8:30 a.m.

City Hall Lower Level Conference Room

1. APPROVAL OF MINUTES

a. November 30, 2009, Meeting

Ms. Booker moved to accept the minutes of the November 30, 2009, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

b. Revised Minutes, November 23, 2009

Mr. Marley moved to accept the revised minutes of the November 23, 2009, Board of Works meeting. The correction is to identify Mr. Steve Curtis from Bundy-McNear, not MBAH as the original minutes had reported. Ms. Booker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Bid Opening: Cumberland Avenue Roadway Reconstruction Phase I Project – Engineering
City Engineer Buck explained that the previous bids were for both projects together. There was a mandatory pre-bid meeting for the re-bid project, which is now two separate projects, one for the road construction and the other for the landscaping. He asked if all the bids received were on time; Clerk-Treasurer Rhodes confirmed that they were.

Clerk-Treasurer Rhodes read the bids aloud:

Bidders:	Fairfield Contractors, Inc.	Milestone Contractors, L.P.
Base Bid	\$1,892,406.74	\$1,955,741.35
Alternate No. 1 - street lighting	130,200.00	135,335.00
Alternate No. 2 - REMOVED	-	-
Alternate No. 3 - pedestrian refuge	45,553.42	44,700.94
Alternate No. 4 - pond work	95,255.92	76,997.70
Alternate No. 5 - monument signs	100,000.00	100,000.00
Alternate No. 6 - REMOVED	-	-

Mr. Marley moved that the bids be taken under advisement. Ms. Booker seconded the motion. The motion was adopted.

b. Bid Opening: Cumberland Avenue Reconstruction Phase I Landscaping Project – Engineering

Clerk-Treasurer Rhodes read the bids aloud:

Bidder	Base Bid
Roudebush Grading Inc.	\$214,595.62
JF New	292,442.95

Mr. Marley moved that the bids be taken under advisement. Ms. Booker seconded the motion. The motion was adopted.

c. Change Order No. 2: Mid-States Contracting Corporation – Fire Station No. 3 Concrete Slab – Engineering

City Engineer Buck explained that there was need to add two additional bollards to keep the doorjamb from being hit by vehicles. The amount of the change order is \$990.00, making the new contract amount \$30,843.00.

Mr. Marley moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

d. Quote Acceptance: C & C Excavating, Inc. – Wal-Mart Wetland Bank Stabilization – Engineering

City Engineer Buck provided background for the Board, and asked the Board to approve and accept the low quote of \$28,480.00 from C & C Excavating. Work will begin immediately.

Ms. Booker moved that the quote be accepted. Mr. Marley seconded the motion. The motion was adopted.

e. Request for Quotes: Plotter/Scanner/Copier – Engineering

City Engineer Buck requested Board approval for the lease and/or purchase of a large-format printer/scanner/copier, which will be used in Engineering for receiving and archiving sets of prints that are 24-inch by 36-inch and larger. The archived records will then be on a server for use in any department.

Ms. Booker moved that the request for quotes be approved. Mr. Marley seconded the motion. The motion was adopted.

f. Contract: Arnett Muldrow & Associates Agreement for Strategic Planning Services – Development

Director of Development Poole asked the Board to approve the agreement with Arnett Muldrow & Associates for assistance with the strategic plan. City Attorney Burns stated that he found the contract is in order. Mayor Dennis added that the firm has done a great job and has been interacting with as many people in the community as possible.

Ms. Booker moved that the contract with Arnett Muldrow & Associates be approved. Mr. Marley seconded the motion. The motion was adopted.

g. Elevation in Pay: Timothy Overman – Passed California State University, Sacramento Course, Volume II, Effective November 1, 2009 – WWTU

Wastewater Utility Director Henderson stated that Mr. Timothy Overman has passed the California State University, Sacramento course in operation of wastewater treatment plants. The increase in pay, which is budgeted, is \$9.62 biweekly or \$250.00 annually.

Ms. Booker moved that the elevation in pay for Timothy Overman be approved. Mr. Marley seconded the motion. The motion was adopted.

h. Claims

i.	AP Docket	\$ 87,162.61
ii.	AP Docket	68,518.02
iii.	AP Docket	10,335.60
iv.	AP Docket	167.98
v.	PR Docket	334,182.65

Ms. Booker moved that the claims be approved. Mr. Marley seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes. Ms. Booker asked about a \$373.00 payment by Wastewater to Turnkey Mechanical/Electrical, which Wastewater Utility Director Henderson will check and respond via email.

The motion was adopted.

i. Informational Items

i. WWTU Projects Payments Listing

j. Other Items

i. Mayor Dennis thanked Police Chief Dombkowski for traffic control during Sunday's Christmas Parade and Director of Development Poole for the increase in parade watchers in West Lafayette. The Mayor also offered kudos to Chief Dombkowski for the "Shop with a Cop" coverage.

ii. Fire Chief Drew remarked that the Fire Department participation in the parade went well. The West Lafayette High School State Champion football team rode on a fire truck. The Chief reported that retired firefighter Larry Underhill passed away over the weekend.

iii. Parks Superintendent Payne commented that the ice rink is holding ice. Mayor Dennis added that the attendance on Sunday was very good.

iv. Wastewater Utility Director Henderson announced that last year, the Utility participated in an online auction with the City of Lafayette for chemicals. They will do that again in 2010. Once the City of Lafayette Board of Works approves, Mr. Henderson will ask the Board to approve the West Lafayette's participation. He reported that significant savings were realized last year.

v. Street Commissioner Downey reported that only two trucks are currently removing snow, but that the leaf vacs should be ready to do snow removal by the end of the week.

vi. Councilor Burch reminded everyone that the Council meeting is scheduled for 6:30 p.m. tonight.

vii. Clerk-Treasurer Rhodes stated that the next three Board of Works meetings would be busy with year-end matters, so she is hopeful to have a quorum at each meeting. Mayor Dennis said that in January 2010, the Board would expand by two, to five members, which should ensure that meetings do not have to be cancelled. Ms. Beth Stull and Mr. Jon Speaker are the new members.

3. ADJOURNMENT

There being no further business to come before the Board and by the consent of the Board, Mayor Dennis adjourned the meeting.