

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

NOVEMBER 2, 2009
8:30 a.m.
City Hall Lower Level Conference Room

Members present were Sana G. Booker, Bradley W. Marley, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. October 26, 2009, Meeting

Ms. Booker moved to accept the minutes of the October 26, 2009, Board of Works meeting. Mr. Marley seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Fitness Trail Improvements-Part III – Parks

Parks Superintendent Payne explained that the quotes are for fencing on the inside and outside of the track at the West Lafayette Jr.-Sr. High School; some of the outside fence will be moved to the inside. Assistant City Engineer Mike Thompson assisted with the document which solicited quotes.

Clerk-Treasurer Rhodes read the quotes aloud:

Quote from	Amount
Blue's Fence	\$39,650.00
Mr. Fence-It	40,280.00

Mr. Marley moved that the quotes be taken under advisement. Ms. Booker seconded the motion.

The motion was adopted.

b. Salary Increases for Completion of IDEM Certifications – Young (Class I) and Overman (Class II) - WWTU

Wastewater Utility Director Henderson requested Board approval for salary increases for Caitlin Young, who passed the Class I IDEM certification, and for T J Overman, who passed the Class II certification. The increases for each will reflect an additional \$38.46 biweekly, and fall within the guidelines of the salary ordinance. Mr. Henderson added that Bob Busch passed his Class IV certification, the highest level, but he does not yet meet the experience requirement, so his salary increase will be delayed until the tenure condition is met.

Ms. Booker moved that the salary increases for Caitlin Young and T J Overman be approved. Mr. Marley seconded the motion. The motion was adopted.

c. Contract: Komputrol Software Systems – \$2,370.00 – Annual Agreement for Sewage Billing and General Ledger Accounting Maintenance – WWTU

Clerk-Treasurer Rhodes asked for Board approval for the annual maintenance agreement with Komputrol Software Systems for the Wastewater billing and accounting systems.

Mr. Marley moved that the contract with Komputrol for Wastewater sewage billing and accounting maintenance be approved. Ms. Booker seconded the motion. The motion was adopted.

d. New Hires: Part-Time Dispatchers – Franklin and Gutwein – Police

Police Chief Dombkowski requested Board approval for the addition of two dispatchers to the West Lafayette pool of 36 hour per pay period. Both Ms. Gutwein and Mr. Franklin also work for Lafayette dispatch, Ms. Gutwein since 1998, and Mr. Franklin since 1993. The hourly rate for part-time dispatchers is \$15.45.

Ms. Booker moved that Katrina Gutwein and Michael Franklin be hired as part-time dispatchers. Mr. Marley seconded the motion. The motion was adopted.

e. Contract: INDOT for Local Public Agency – Project Coordination for Preliminary Engineering – \$320,000 [not to exceed federal funds amount] – Happy Hollow Road Reconstruction – Engineering

City Engineer Buck explained that the agreement is a standard one between INDOT and the Local Public Agency, in this case the City of West Lafayette, agreeing to distribute the \$320,000 programmed federal funds plus the \$80,000 of local funds, for the preliminary engineering phase on Happy Hollow Road. After INDOT signs the document, a consultant can be selected and engineering surveying can begin. The expectation is that construction would not begin until 2012 or 2013, after the State turns Happy Hollow Road over to the City, once 231 is relocated.

In response to a question from Mr. Marley, Mr. Buck explained that the City's north portion of Happy Hollow Road will begin after the interchange; the State will have responsibility for that. At the bottom of Happy Hollow Road, part of North River Road to the City limits will be the City's, so that intersection will be the City's.

Mr. Marley moved that the contract with INDOT be approved. Ms. Booker seconded the motion. The motion was adopted.

f. Agreement and Declaration of Trust of the IACT Medical Trust – Human Resources

Human Resources Director Foster reported that the City has expressed an interest in participating in the IACT Medical Insurance Trust for 2010 with five other municipalities in Indiana. She presented the trust document for Board approval. Mayor Dennis added that the Medical Trust presents an opportunity for the City to save money on health care costs, in addition to other benefits, which will impact the City's insurance costs. Mr. Burns stated that the contract is in acceptable legal form.

Mr. Marley moved that the agreement with IACT for the Medical Trust be approved. Ms. Booker seconded the motion. The motion was adopted.

g. Renewal of Insurance Premiums for 2010 – Human Resources

Human Resources Director Foster requested approval for the insurance renewal rates for 2010, in accordance with the attached page. There are no changes in insurance carriers from 2009. She stated that, with the cost savings, the City plans to offer incentives to employees for healthy behaviors during 2010. Details are to be worked out.

Mr. Marley moved that the renewal of insurance premiums for 2010 be approved. Ms. Booker seconded the motion. The motion was adopted.

h. Claims

i. AP Docket	\$707,379.43
ii. AP Docket	10,289.55
iii. PR Docket	108,353.85
iv. PR Docket	371.30

Mr. Marley moved that the claims be approved. Ms. Booker seconded the motion.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion to approve the claims as presented was adopted.

i. Informational Items

i. WWTU Projects Payments Listing

There were no questions or comments about the listing.

j. Other Items

i. Fire Chief Drew reported that his Department dealt with Halloween pranks in apartments, when people pull fire alarms. These are difficult situations, as apartment residents tend to learn to ignore the alarms.

ii. Police Chief Dombkowski stated that a stabbing on Stadium Avenue occurred on Halloween night, which kept detectives busy; arrests were made in the case. Additionally, Friday night there would be a West Side sectional football game.

iii. City Engineer Buck indicated that if it does not rain this week, Salisbury Street paving and possibly striping will be done this week.

iv. Street Commissioner Downey reported that his department is picking up leaves north of US52.

v. Councilor Hunt mentioned that the City Council would meet at 6:30 p.m. today in Council Chambers. She added that she is glad the 2010 budget vote is complete.

vi. Clerk-Treasurer Rhodes asked the Board to let her know if they would not be present for any meetings in November or December.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.