

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

DECEMBER 14, 2009

8:30 a.m.

City Hall Lower Level Conference Room

Members present were Sana G. Booker, Bradley W. Marley, and Mayor John R. Dennis, who presided.

1. APPROVAL OF MINUTES

a. December 7, 2009, Meeting

Mr. Marley moved to accept the minutes of the December 7, 2009, Board of Works meeting. Ms. Booker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Fitness Trail Improvements Part II – Engineering

City Engineer Buck reported that the quotes are for the surface of the fitness trail, which was resubmitted for quote, as the previous one was proprietary. The one is a latex-based wearing surface. Parks Superintendent Payne added that the surface is the same as on the high school track.

Clerk-Treasurer Rhodes stated that both quotes were received by the deadline, and read the quotes aloud:

<u>Quote from</u>	<u>Amount</u>
Leslie Coatings, Inc.	\$49,550.00
Reece Seal Coating, Inc.	48,872.00

Ms. Booker moved that the quotes be taken under advisement. Mr. Marley seconded the motion. The motion was adopted.

b. Quote Opening: Lease or Purchase of Plotter/Scanner/Copier – Engineering

City Engineer Buck stated that the item requested is a full-format plotter/scanner/copier, which will allow scans of full-sized plans in pdf format. Mayor Dennis added that the scanning of the older plans would allow Engineering to move those physical plan sets, creating more room in the department.

Clerk-Treasurer Rhodes read the one quote received aloud, noting it was received on time:

<u>Eastern Engineering Supply</u>	<u>Product Offered</u>	
	<u>Canon</u>	<u>HP</u>
Item 1: Outright purchase	\$14,995.00	\$16,395.00
Item 2: 36-month lease/purchase	473.10/mo	517.26/mo
Item 3: 48-month lease/purchase	386.57/mo	422.66/mo
Item 4: 60-month lease/purchase	329.06/mo	360.36/mo
Item 5: Optional maintenance subscription	\$2,475.00	\$2,975.00

Clerk-Treasurer Rhodes stated that the materials that were with the quote sheet would be necessary to fully interpret the quote.

Mr. Marley moved that the quotes be taken under advisement. Ms. Booker seconded the motion. The motion was adopted.

c. Rehire: Engineering Intern Natalie Villwock at \$14.00 per Hour, Effective December 21, 2009 – Engineering

City Engineer Buck asked the Board to approve the rehiring of Natalie Villwock, who worked as an intern in Engineering for several years, for approximately 10 hours per week, effective December 21, 2009, at \$14.00 per hour. She will also work at LTAP in the Research Park about 10 hours per week. There are several ongoing traffic orders and small projects that the Traffic Commission which she will finish.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion. The motion was adopted.

d. Contract Amendment No. 2: American Structurepoint – Yeager Road Reconstruction, Land Acquisition Services – Not to Exceed \$123,310 – Engineering

City Engineer Buck requested Board approval for an amendment to the contract with American Structurepoint for the Yeager Road Reconstruction from Northwestern to US52. The company, the project design consultant, has completed enough of the design to begin right-of-way work of appraising and purchase services. The amount is not to exceed \$123,310, based on the number of parcels and the types of appraisals that are necessary. The cost will be paid by the Redevelopment Commission through the Sagamore TIF District. City Attorney Burns reported that the contract amendment is acceptable.

Mr. Marley moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

e. Bid Award: Cumberland Avenue Reconstruction Phase I Project – Engineering

- i. Road Construction
- ii. Landscaping

City Engineer Buck reported that his office has reviewed the bids for both parts of the Cumberland Avenue Reconstruction Project, the road construction and the landscaping, opened at last week's Board of Works meeting. All bids were complete and received on time. He recommended to the Board that Fairfield Contractors, Inc. be awarded the road construction contract for the base bid and all alternates, the total of which is \$2,263,416.08. Additionally, he asked the Board to approve the award for the landscaping portion of the project to Roudebush Grading, Inc. for \$214,595.62. Both bidders are the apparent low bidders.

Mr. Marley moved that the request be approved. Ms. Booker seconded the motion.

City Engineer Buck stated that the contracts would be an item on next week's agenda.

The motion was adopted.

f. Contract Amendment No. 2: The Schneider Corporation – Additional Plans, Bid Development, and Construction Inspection Services – Cumberland Avenue Reconstruction Phase I Project – \$267,290.00 – Engineering

City Engineer Buck asked the Board to approve an amendment to the contract with The Schneider Corporation for design services on the Cumberland Avenue Reconstruction Phase I Project. The additional \$267,290.00 will add the construction engineering services for the construction, as well as additional design work on the landscape architecture, the re-bidding work.

Mr. Marley moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

g. Contract Amendment No. 3: The Schneider Corporation – Topographic and Route Survey – Cumberland Avenue Reconstruction Phase 2 Project – \$26,100.00 – Engineering

City Engineer Buck stated that his budget has available funds in the Consulting budget, which was based on a construction period of more than one year. He added that this is a good time of year to do survey work. The \$26,100.00 price for the work is good, and this would provide an earlier start for Phase 2 construction.

Mr. Marley moved that the request be approved. Ms. Booker seconded the motion.

Mr. Marley asked about the survey area, why the setback was so great. City Engineer Buck answered that the drawing was an approximation, but that any offsite areas that are draining toward the street are included, as the drainage basin may extend beyond the limits of the boundaries on the drawing. Mr. Marley asked if the setback would be wider than it currently is. Mr. Buck responded that he does not anticipate that. City Attorney Burns clarified that the area is not the entire area of the drainage take-up. Mr. Buck confirmed that the drawing would be a topographic survey area, where features will be identified in the area marked. The parcels that abut the boundary area will be researched to determine ownership; it is not the right-of-way needed for the project, but is needed to connect the design.

The motion was adopted.

h. Contract: Motorola – 2010 Service Agreement for Radios – \$6,752.88 – Police

Officer John Watson, representing Police Chief Dombkowski, was available to answer questions regarding the 2010 service agreement for Police radios. The price is \$6,752.88.

Ms. Booker moved that the request be approved. Mr. Marley seconded the motion.

Mr. Marley asked whether this was an increase over 2009. Officer Watson answered that it was an increase of \$1.80.

The motion was adopted.

i. Elevation in Rank to Firefighter, First Class: Kyle Glover [Dec. 30], Justin Taylor [Dec. 23], and Jon VanNess [Dec. 28] – Biweekly Rate \$1,947.28 – Fire

Fire Chief Drew announced that Firefighters Kyle Glover, Justin Taylor, and Jon VanNess would complete their second year with the Fire Department in December. Each has completed the training and certification conditions plus the 2-year length of service requirement. As noted in the salary ordinance, each is eligible to be elevated in rank to Firefighter, First Class.

Mr. Marley moved that the request be approved. Ms. Booker seconded the motion. The motion was adopted.

j. Claims

i.	AP Docket	\$202,031.91	\$202,031.89
ii.	AP Docket	106,970.46	
iii.	AP Docket	539.00	

Mr. Marley moved that the claims be approved. Ms. Booker seconded the motion.

Clerk-Treasurer Rhodes noted that the AP Docket for \$202,031.91 has been reduced by \$0.02, due to one claim that was recalculated and adjusted; additionally, there was a reallocation of expense on that claim. The voucher number is 72711, payment to Withered Burns & Persin, LLP.

Questions raised about individual claims by the Board were answered by department heads and Clerk-Treasurer Rhodes.

The motion to approve claims was adopted.

k. Informational Items

- i. WWTU Projects Payments Listing

l. Other Items

- i. Street Commissioner Downey stated that, with the students leaving this week, the area south of Meridian would be cleaned up.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.