

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

MAY 26, 2009

8:30 a.m.

City Hall Lower Level Conference Room

1. APPROVAL OF MINUTES

May 18, 2009, Meeting

Mr. Marley moved to accept the minutes of the May 18, 2009, Board of Works meeting. Ms. Booker seconded the motion. The motion was adopted.

2. NEW BUSINESS

a. Contract Supplement No. 3: H. Stewart Kline & Associates, Inc. – Design Services – Salisbury Street Phase 2 Safety Improvements - Engineering

City Engineer Buck explained that this item is for design services for the Salisbury Street Phase 2 Safety Improvements, Contract Supplement No. 3 with H. Stewart Kline & Associates, Inc. The estimated amount is \$38,610. The work will encompass evaluation of the concrete pavement and the amount of concrete patching which will be necessary. There is an estimated amount in the contract with Fairfield Contractors for concrete patching, but ongoing evaluation will, it is hoped, ensure that only the concrete patching necessary will be done.

Mayor Dennis asked what that process would entail. City Engineer Buck responded that they will cutting out the old concrete, evaluating the subgrade, undercutting the subgrade, putting in new stone, compacting that stone, putting in new concrete. More asphalt than what is currently on the street will be used. Currently there is about one to one-and-a-half inches of asphalt overlay. The new curbs will be slightly higher, and the existing concrete will be removed by scarifying, which is surface milling, so that the new asphalt layer is about three to three- and-a-half inches in two layers. One layer will be an intermediate-grade asphalt, which has larger stones and is stronger to prevent cracking, an asphalt paving mat, and then an inch-and-a half of surface asphalt. Mr. Kline has expertise in this subject. He will also perform the review of the contractor's payment requests, checking the quantities and reviewing any shop drawings. This is all included in this contract supplement.

Mr. Marley moved that the contract supplement be approved. Ms. Booker seconded the motion.

Ms. Booker asked about the not to exceed amount of \$38,610.00, but the second statement indicates that the amount is \$40,000.00. Mr. Buck responded that the Board will approve any additional amount, and the not-to-exceed amount is \$40,000.00, based on the man-hour justification in the contract supplement. If the job runs longer or additional work is encountered, there could be an additional request to the Board.

City Attorney Burns asked for clarification that the concrete is fixed first, then the asphalt is on top of that. Mr. Buck answered that it is expensive work. Mayor Dennis said that it is cheaper than taking up the street to the core, then rebuild from the dirt up. Mr. Buck added

that it will be a challenge to do this work with traffic, and that the contractor's plan is to get the east side concrete curbs and sidewalks installed, then do the same thing on the west side of the street. After that, they will scarify the existing asphalt and at least a half-inch of the top of the concrete. It will be a rough surface, but it will be smoother than what is there currently. Then the evaluation of existing cracks and joints in the concrete pavement will be done. The pavement is not as wide as the curbs are, so there may be some areas smoothed out. Patching will be the next phase, before asphalt.

The motion was adopted.

b. Request to Declare Vehicles Surplus and Purchase of a 2009 Dodge Charger – Police

Police Chief Dombkowski asked for Board approval to declare nine vehicles as surplus, and to purchase a new vehicle from Twin City Dodge Chrysler. His department maintains about 40 vehicles, and several years passed when vehicles were not replaced. The goal is to trade vehicles when they have about 80,000 miles, while they still have resale value, but they are still working toward that. Last year, the average was about 150,000 miles on the trade-ins; this year, the mileage is in the 110,000 to 120,000 range. Chief Dombkowski said that this should be the last large trade-out; next year there will be fewer vehicles. Three dealers inspected the vehicles at the Police Station and provided quotes on a new vehicle with the trade in of the surplus vehicles. Twin City Dodge Chrysler offered the best deal for the vehicle the Department wanted. The trade-in value of these nine vehicles is \$14,050 (\$1,561 per vehicle), and the department will apply the trade-ins toward the cost of a 2009 Dodge Charger [VIN 2B3KA430X9H508353] from Twin City Dodge Chrysler. The net cost to the department is \$4,797.

Ms. Booker moved that the Police Vehicles be declared surplus and that the purchase of a 2009 Dodge Charger be approved. Mr. Marley seconded the motion.

Mr. Marley stated that the Chief did well with the trade-ins, as some of the vehicles may be worth only \$500 to \$1,000 and are hard to sell. Police Chief Dombkowski said the cars usually go to cab companies in other cities. Mr. Marley added that the prices are similar to the bids received at the Lafayette Board of Works.

The motion was adopted.

c. Proposal for Adoption of New WWTU Billing Administrative Practices – WWTU and Clerk-Treasurer

Wastewater Utility Director Henderson requested that this item be tabled until next week's meeting, as there are public outreach items to be fine-tuned before the rollout happens. Clerk-Treasurer Rhodes added that clear communications with our customers is most important at this time.

This item is tabled until the June 2, 2009, Board of Works meeting.

d. Claims

- i. AP Docket \$ 82,936.74
- ii. AP Docket 361,844.11
- iii. AP Docket 36,526.08
- iv. PR Docket 320,180.75

Mr. Marley moved that the claims be approved. Ms. Booker seconded the motion.

▶ Mr. Marley questioned the payment of \$2,337.55 to Laverne Mikhail for the Morton Dance Recital. Mayor Dennis answered this is expenditure for the annual recital of people who take dance classes at Morton. Mr. Marley asked whether we paid the instructor for that. Parks Superintendent Payne replied that all instructors are paid as independent contractors, with the fees going to the instructors and to the Parks Department. Instructors are not City employees. Mr. Payne added that Ms. Mikhail is probably the Parks Department's most productive independent contractor throughout the year.

▶ Mr. Marley asked about the expenditure of \$816.63 for a tic-tac-toe panel to Miracle Recreation Equipment. Parks Superintendent Payne replied that this is to replace a damaged playground item at University Farms Park.

▶ Ms. Booker questioned the payment to Karen Randall of \$40.00 for beginning tennis. Clerk-Treasurer Rhodes answered that this is a refund of a registration for a beginning tennis course.

▶ Mr. Marley requested information about the \$3,000.00 payment to Stars & Stripes, Inc. Mayor Dennis answered that this is the City's contribution to the annual Fourth of July Celebration.

▶ Mr. Marley asked about the expenditures of \$93,707.62 and \$15,280.17 to Merchants Trust Co. Clerk-Treasurer Rhodes responded that these are housekeeping transactions, moving funds received from the Auditor to the Trust Accounts of the Levee/Village and KCB TIFs, respectively. The Clerk-Treasurer cannot be custodian of public funds; they have to be held by a Trustee, pursuant to the bond requirements.

The motion was adopted.

e. Informational Items

i. WWTU Projects Payments Listing

There were no questions or comments on this item.

f. Other Items

i. Parks Superintendent Payne reported that the Splash Bash would be held at the Pool at 1:00 p.m. today. The Farmers Market is Wednesday.

ii. Police Chief Dombkowski noted that today is the last day for West Lafayette Schools, with only half day of attendance. There is a Bike Safety Awards Program at Cumberland, which the Mayor and the Chief will attend.

iii. City Engineer Buck stated that he will provide an Engineering Projects sheet update, similar to Wastewater's, at the next meeting.

iv. Street Commissioner Downey said that move-outs are still going on.

v. Mr. Marley announced that he would not be at the Board meeting on Monday, June 1.

3. **ADJOURNMENT**

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.