

PROPOSAL FOR INSPECTION SERVICES

SALISBURY STREET PHASE 2 SAFETY IMPROVEMENTS

Submitted to:

David M Buck PE, City Engineer
City of West Lafayette
609 West Navajo Street
West Lafayette, Indiana

Prepared by:

H. Stewart Kline & Associates, Inc.
106 South Sixteenth Street
Lafayette, Indiana

Project: Salisbury Street Phase 2 Safety Improvements

Date: May 4, 2009

Dear Mr. Buck,

This letter is to serve as a brief outline of our understanding of the scope of services to be provided by our firm as well as a schedule of rates and charges to be made toward the project.

Services by Consultant:

Our firm will assist with appraisal services and coordinate documentation required to secure right-of-way required for the construction of the project.

Coordinate work at the Salisbury/Sycamore Intersection with BFS personnel and make any revisions necessary to tie the Salisbury Safety Project into the Sycamore Traffic Calming Project.

Provide technical assistance and advice throughout the construction process, including but not limited to:

- Attend pre-construction and progress meetings as required for the timely and acceptable conduct of the job.
- Receive and review shop drawings, and then forward to TJG and City personnel for approval.
- When requested by TJG or the City, conduct on-site inspection and provide on-site acceptance testing of materials as a basis for determining that the project is proceeding in accordance with the Contract Documents.

- Provide continuous inspection during concrete pavement patching and bituminous paving operations.
- Incorporate plan revisions into the tracings, and deliver them in an electronic format to the City at the completion of the project.
- Prepare Change Orders, Progress Reports, and Estimates as required by the City.

Compensation:

Due to the relatively open nature of the project limits, we are proposing, by this letter, that our firm provide the above described services on a "Cost Plus" basis. The following man-hour justification outlines our estimated efforts required to perform the work:

TASK	PROJECT MANAGER	DESIGN ENGINEER	TECH 1	TECH 2	SEC/CLR
ROW ASSISTANCE	16	12	20		4
COORDINATE CONNECTION TO SYCAMORE PROJECT	12	24	40	20	4
INCORPORATE REVISIONS INTO RECORD PLANS	2	8	20	8	2
CONTRACTOR AND OWNER COORDINATION MEETINGS	12	12	8	8	2
REVIEW SHOP DRAWINGS	2	40	8	8	2
ON-SITE TECHNICAL ASSISTANCE	4	20	20	16	
CONCRETE PATCHING AND PAVING INSPECTION	8	8	40	8	2
PREPARE CHANGE ORDERS, PROGRESS PAYMENTS AND REPORTS	16	20	8		2
TOTAL HOURS	72	144	164	68	18
BILLING RATE	120	105	65	45	35
DIRECT LABOR	8640	15120	10660	3060	630
	TOTAL DIRECT LABOR		\$38,110		
	PRINTING, COPYING, POSTAGE, ETC.		\$500		
	TOTAL FEE		\$38,610		

Based upon the scope of services outlined in this document and the above illustrated estimate, we are anticipating total charges of approximately \$38,610.

Given the uncertainties involved in this estimate we would propose a fee cap of \$40,000 without an approved addendum to this agreement.

We very much appreciate your consideration and look forward to working with you on this project. If you have any questions regarding the data presented in this letter, please don't hesitate in contacting our office.

Submitted by: Stewart W Kline
Stewart W. Kline, President
H. Stewart Kline & Associates, Inc.

Acceptance of Proposal

The above prices and services are satisfactory and are hereby accepted. You are hereby authorized to perform the work as specified. Payment will be made as outlined above.

Authorized Signature: _____ Date of Acceptance: _____