

(Multi-family – Common Areas)
Inspection Checklist For Rental Properties
City Of West Lafayette, IN

Date:	
Inspector Name:	
Property address:	
Type of Property:	
Time In:	Time Out:

Yard:

- Grass, shrubs, trees maintained to code
- Accessory structures maintained to code
- No illegal vehicles or illegal parking
- No rubbish or garbage
- Have garbage containers with covers

Building Exterior:

- Roof waterproof & maintained
- Walls, foundations, chimney maintained
- Porches solid & maintained
- Guardrails on porches over 30" high
- Handrails if 4 or more steps

Fire Protection: (as applicable)

- Smoke detectors properly installed and operable
- Sprinklers installed properly and operable
- Adequate egress
- Self closing exit doors
- Central fire alarm system properly installed and operable
- Adequate exit lighting
- Fire alarm report from independent agency

Laundry: (if applicable)

- Proper dryer vent to exterior with cover
- Gas shut-off valve, capped if unused

Stairways: (if applicable)

- Handrails if 4 or more steps
- Lighted correctly
- Steps stable, unbroken & of adequate strength

This is a checklist of common violations of the West Lafayette Housing-Property Maintenance Code (BOCA, 1978) as adopted by Ordinance 20-78 (Chapter 112, West Lafayette City Code). This checklist is not a comprehensive list of all code provisions and requirements applicable in the City of West Lafayette.